

**REGULAR COUNCIL MEETING**  
**Tuesday, December 21, 2021, 7:00pm**

**This is a Hybrid Meeting (In-person and Virtual)**  
**Council Chambers City Hall**

**Join Zoom Meeting**

<https://us06web.zoom.us/j/89710221397?pwd=azJlL2dtSjdHeFV1dVVPNXVNVHh4dz09>

**Meeting ID: 897 1022 1397**

**Passcode: 786979**

**One tap mobile**

**929-205-6099**

<b>Page No.</b>	<b>Agenda</b>
	1. Call to Order – 7:00 pm
	2. Adjustments to the Agenda
	3. Consent Agenda
6	A. Approval of Minutes <ul style="list-style-type: none"> <li>1. Regular City Council Meeting December 14, 2021</li> <li>2. Special City Council Meeting December 18, 2021</li> </ul>
10	B. Approval of City Warrants from Week of Wednesday December 22, 2021
19	C. Clerk’s Office Licenses and Permits
20	D. Approve Letter of Support for Neighborhood Revitalization Program – Central VT Habitat for Humanity
	E. Appointment of Barre City Regional Emergency Management Committees (REMC) Members
31	F. Annual Renewal of Health Officer Appointment
32	G. Approval of Updated Tax Stabilization Policy
	4. City Clerk & Treasurer Report
	5. Liquor Control Board
	6. City Manager’s Report
	7. Visitors and Communications
	8. Old Business: None
	9. New Business <ul style="list-style-type: none"> <li>A. Appointments to Fill BUUSD School Board Vacancy (Sonya Spaulding)</li> <li>B. Warning 7:15pm - #2021-06 Second Reading Ch. 3 Animal and Fowl Ordinance (John LePage)</li> <li>C. Employee Longevity Recognition (Manager)</li> <li>D. Warn First &amp; Second Public Hearings for Potential Charter Changes (Clerk)</li> <li>E. Legislative Update (Representatives)</li> <li>F. Discussion and/or Approval to Disband Bodies of the City (Mayor)               <ul style="list-style-type: none"> <li>1. Animal and Fowl Task Force</li> <li>2. Dog Park Committee</li> </ul> </li> </ul>
42	
58	
60	
	10. Round Table
	11. Executive Session – As Needed
	12. Adjourn

Steven E. Mackenzie, P.E., City Manager

*The portion of this meeting starting at 7:00 pm will be taped for re-broadcast on Channel 192 CVTV and will be re-broadcast on Wednesday at 9:00 a.m. and 12:00 noon  
 CVTV Link for meetings online – [cvtv723.org/](http://cvtv723.org/)*

**OTHER MEETINGS AND EVENTS**

**Check the City Website for Meeting Warnings, Agendas, Meeting Location and Log-in Instructions.**

**Monday, December 20**

Diversity & Equity Committee, 6pm, Hybrid (ZOOM and Council Chambers)

**Friday, December 24**

Christmas Eve, City Hall Closed

### Ground Rules for Interaction with Each Other, Staff, and the General Public

- Rules may be reviewed periodically
- Practice Mutual Respect
  - Assume Good Intent and Explain Impact
  - Ask Clarifying Questions
  - If off course, interrupt and redirect
- Think, then A.C.T.
  - Alternatives – Identify All Choices
  - Consequences – Project Outcomes
  - Tell Your Story – Prepare Your Defense
- Ethics checks
  - Is it legal?
  - Is it in scope (Charter, Ordinance, Policy)?
  - Is it balanced?
- “ELMO” – Enough, Let’s Move On
  - Honor Time Limits
  - Be attentive, not repetitive
- Be open minded to different solutions or ideas
  - Remarks must be relevant and appropriate to the discussion; stay on subject.
  - Don’t leave with “silent disagreement”
  - Decisions agreed on by consensus when possible, majority when necessary
  - All decisions of Council are final
- No blame
  - Articulate Expectations of each other
  - We all deeply care about the City in our own way
  - Debate issues, not personalities
- Electronics
  - No texting/email/or videogames during the meeting



# City of Barre, Vermont

*“Granite Center of the World”*

Steven E. Mackenzie, P.E.  
City Manager

6 N. Main St., Suite 2  
Barre, VT 05641  
Telephone (802) 476-0240  
FAX (802) 476-0264  
[manager@barrecity.org](mailto:manager@barrecity.org)

## MEMO

**TO:** City Council  
**FR:** The Manager  
**DATE:** 12/10/21  
**SUBJECT:** Packet Memo re: 12/21/21 Council Mtg Agenda Items

Councilors:

The following notes apply to packet support materials for the Subject Council Agenda:

**Special Session:** None

**Adjustments to the Agenda:** No Adjustments known at this time

**Consent Agenda:**

**Item 3.D Letter of Support for Neighborhood Revitalization Program**

We received a late request for Council to provide a Letter of Support for the Central Vermont Habitat for Humanity Program. The letter is being prepared as we are assembling the packet. I will forward as soon as it is available if not ready by Packet Distribution Deadline.

**Item 3. E Appointment of Appointment of Barre City Regional Emergency Management Committees (REMC) Members**

We have been advised by Grace Vinson, CVRPC Planner, Regional Emergency Management Committees were developed to replace the LEPC and include other emergency services stakeholders. [Section 12 of Act No. 52](#) was amended in 2021 to direct the creation of REMCs. As directed by the Legislature, the REMC will consist of two voting members from each town and city as follows:

The local Emergency Management Director (EMD) or designee, and representative of the local emergency services (EMS) community to be appointed by your executive or legislative branch

Accordingly, it is appropriate that Chief Doug Brent and Dpty Chief Joe Aldsworth be appointed to those positions respectively. Approval of the Consent Agenda item will establish those appointments.

**Item 3. F      Annual Renewal of Health Officer Appointment**

This is the routine annual (re-) appointment of our Health Officer, Robert “Howie” Howarth. The completed Town Health Officer Recommendation Form is in the packet, which requires the Mayor’s signature after Council approval.

**Communications:**                      No notes

**Old Business:**                         No notes

**New Business:**                        No notes

**Executive Session:**                    None

To be approved at 12/21/21 Barre City Council Meeting

**Regular Meeting of the Barre City Council  
Held December 14, 2021**

The Regular Meeting of the Barre City Council was called to order in person and via video platform by Mayor Lucas Herring at 7:00 PM at Barre City Hall. In attendance were: From Ward I, Councilors Emel Cambel and Jake Hemmerick; from Ward II, Councilors Michael Boutin and Teddy Waszazak; and from Ward III, Councilors Ericka Reil and Samn Stockwell. City staff members present were Manager Steve Mackenzie, Finance Director Dawn Monahan, Fire Chief Doug Bent, Deputy Fire Chief Joe Aldsworth, Interim Police Chief Larry Eastman, Health Officer Robert Howarth, and Clerk/Treasurer Carol Dawes.

**Absent:** NONE

**Adjustments to the Agenda:** It was requested to move the ARPA discussion earlier in the meeting, and to add a review of the upcoming meeting schedule and agendas. Upon request the start of this coming Saturday's budget workshop was moved from noon to 10:00 AM.

**Approval of Consent Agenda:**

Council approved the following consent agenda items on motion of Councilor Waszazak, seconded by Councilor Hemmerick. **Motion carried.**

- A. Approval of Minutes:
  - i. Special meeting of December 7, 2021
  - ii. Regular meeting of December 7, 2021
- B. City Warrants as presented:
  1. Approval of Week 2021-50, dated December 15, 2021:
    - i. Accounts Payable: \$2,051,072.00
    - ii. Payroll (gross): \$127,207.83
- C. 2022 Licenses & Permits:
  1. Food Establishment Licenses:
    - i. Delicate Decadence, 14 N. Main Street
    - ii. Espresso Bueno, 248 N. Main Street
    - iii. Community Kitchen Academy (Capstone), 20 Gable Place
  2. Food Take Out Licenses:
    - i. Cumberland Farms (2 locations), 135 S. Main Street & 524 N. Main Street
  3. Waste Disposal Collector's Licenses:
    - i. Casella Waste Management, 16 pick-up vehicles
    - ii. MK Trucking, 3 drop-off vehicles
  4. Commercial Swimming Pool Licenses:
    - i. RehabGYM, 219 N. Main Street
- D. Authorize Manager to Execute Step III (Design) Agreement for Design of N. Main Pump Station.

**City Clerk & Treasurer Report –**

Clerk/Treasurer Dawes reported on the following:

- Town Meeting election information is posted on the City website, including a list of officers to be elected, nominating petitions, and consent of candidate forms.
- Water bills are due by January 3<sup>rd</sup>.
- Following the proposed creation of the Central Vermont Career Center School District, and the impact on the 18 proposed member communities with regards to election processes.

**Liquor Control Board -** Council approved a new 1<sup>st</sup> class liquor license for Paramount Theater on motion of Councilor Cambel, seconded by Councilor Hemmerick. **Motion carried with Councilor Boutin abstaining.**

To be approved at 12/21/21 Barre City Council Meeting

### **City Manager's Report –**

Manager Mackenzie said there are no additional updates beyond the previously distributed written report, and noted a correction with regards to the timeline for reporting to the Council on water/sewer rates.

### **Visitors and Communications –**

Mayor Herring said he received a note from Bernadette Rose acknowledging last night's volunteer appreciation event, and thanking all the City's volunteers.

### **Old Business – NONE**

### **New Business -**

#### **A) Warning 7:15pm - #2021-06 First Reading Ch. 3 Animal and Fowl Ordinance.**

Mayor Herring opened the first reading at 7:12 PM, noting it was a little early, but anticipating the discussion would run past the warned start time. The Mayor noted the City Attorney reviewed the draft revisions, and his comments have been incorporated.

Animal and Fowl Task Force member John LePage reviewed the revision process, and fielded questions and comments. Task Force members Heather Pipino and Heather Runk, and Health Officer Robert Howarth were in attendance to participate. There was discussion on the role and authority of the Animal Control Committee, proposed revisions in the poultry section, and best ways to handle animal bites.

Councilor Boutin made the motion to remove the added language from section 3-13 regarding second animal bites, seconded by Councilor Hemmerick. Councilor Waszazak offered a friendly amendment to add the word "vicious" so as to refer to "vicious animal" as defined in the ordinance. The friendly amendment was accepted. There was continued discussion on establishing benchmarks for enforcement, and other possible language revisions. Councilor Waszazak withdrew his friendly amendment.

Councilors approved the original motion to remove the added language. **Motion carried with Councilor Cambel voting against.**

There was discussion on variance language in the poultry section, and whether appeals should go to the Animal Control Committee or Development Review Board. Councilor Waszazak made the motion to revise sec. 3-24(9) to read "Rule on variance requests forwarded by the Health Officer or upon appeal." The motion was seconded by Councilor Boutin. Councilor Hemmerick offered a friendly amendment to add language about notifying abutting property owners with regards to variance requests. The friendly amendment was not accepted by the mover and seconder. The original motion was withdrawn.

Councilor Boutin made the motion to add the following sentence to the end of sec. 3-18(a): "Adjoining property owners shall be notified and maintain appeal rights to the animal control committee." The motion was seconded by Councilor Hemmerick. Councilor Waszazak offered a friendly amendment to change all references of "variance" to "waiver". The friendly amendment was accepted by the mover and seconder. **Motion carried as amended.**

Council approved moving the ordinance changes as amended on to a second reading and public hearing at the December 21<sup>st</sup> meeting on motion of Councilor Waszazak, seconded by Councilor Cambel. **Motion carried.**

#### **B) FY21 Audit Presentation.**

Finance Director Dawn Monahan and Auditor Fred Duplessis from Sullivan, Powers & Co. offered a brief overview of the FY21 audit. Mr. Duplessis noted this is a clean audit with no findings, and said the

To be approved at 12/21/21 Barre City Council Meeting

audit now includes information on education taxes collected and passed through to the schools. He noted there were no material weaknesses, and all issues referenced in prior audits have been addressed. There are some recommendations with regards to processing delinquencies, reviewing administrative charges to the enterprise funds, and documenting internal controls, which are being addressed by City staff.

Council accepted the FY21 audit, with thanks to the Finance Department for the clean report, on motion of Councilor Cambel, seconded by Councilor Reil. **Motion carried.**

There was discussion on allowed uses for the FY21 fund balance, and establishment of a reserve fund. Mr. Duplessis said such surplus funds can be used to maintain a fund balance in the general fund, create a “rainy day” fund, or be transferred to the capital fund.

**F) Discussion &/or Action on ARPA Program Community Requests Process.**

Manager Mackenzie reviewed his PowerPoint presentation on ARPA fund restrictions, proposed projects for funding, and development of a process for moving forward. There was discussion on long-term infrastructure needs, allocating an amount for outside-of-municipal usage, supporting housing improvements and development, and establishing priorities. Diversity & Equity Committee chair Joelen Mulvaney suggested funds could be set aside for the work of City committees.

It was decided Council will hold a workshop on developing ARPA priorities in lieu of regular business at the January 11<sup>th</sup> meeting. Discussion on Downstreet’s funding request will be pushed to a later meeting.

**D) Discussion Regarding a Community Needs Assessment.**

Ms. Mulvaney said the Diversity & Equity Committee is interested in conducting a needs assessment as a tool for the committee’s work. They are currently offering training to City departments with regards to use of the equity assessment tool previously adopted by Council, and they have noted shortcomings with the tool. A needs assessment will help fill in missing data points, and collect data that will assist in future grant seeking. Ms. Mulvaney said she has reached out to the VT State Data Center and they are interested in helping conduct the assessment. Councilor Cambel volunteered to participate in developing the assessment.

**C) Discussion and/or Approval of Voter Approved Funding Language.**

Clerk Dawes reviewed the process and timeline as laid out in the policy, and noted Council needs to schedule a time to review the funding request submissions well in advance of the January 25<sup>th</sup> meeting, at which the town meeting warning will be approved. Council will take up the discussion at a special meeting at 6PM on January 11<sup>th</sup>. The Clerk will put the submitted packets in the ShareDrive.

**E) Discussion re: Council Preference for Strategic Planning Consultant Selection Process.**

Manager Mackenzie said they have received 11 responses to the strategic planning RFP, and suggested staff review the submissions and make a recommendation of the top three to Council for final acceptance. Council agreed to the process.

**Other)** Mayor Herring reviewed the meeting schedule and agendas through the end of January.

**Round Table –**

Councilor Boutin thanked those who have helped wrap presents for the Christmas for Kids program.

Councilor Waszazak noted this is the 9<sup>th</sup> anniversary of the school shooting at Sandy Hook Elementary School. He also noted the holiday decorations at the Aldrich Library look great.

Councilor Hemmerick thanked all the volunteers acknowledged at last night’s recognition event. He said



To be approved at 12/21/21 Barre City Council Meeting

his thoughts are with those in the intensive care units, and offers thanks to health care workers. He noted with regards to the discussion on the animal and fowl ordinance that chickens make great neighbors.

Mayor Herring said the volunteer recognition event last night was wonderful, and one of the suggestions that came out of the evening was for the development of a quarterly City newsletter. He said the holiday lights around the City are beautiful.

**Executive Session –**

Councilor Boutin made the motion to find that premature general knowledge of personnel to be discussed would clearly place the City of Barre at a substantial disadvantage should the discussion be public. The motion was seconded by Councilor Hemmerick. **Motion carried.**

Council went into executive session at 10:07 PM to discuss personnel under the provisions of 1 VSA §313 on motion of Councilor Stockwell, seconded by Councilor Reil. **Motion carried.**

Manager Mackenzie was invited into the executive session.

Council came out of executive session at 10:25 PM on motion of Councilor Waszazak, seconded by Councilor Reil. **Motion carried.**

There was no action.

The meeting adjourned at 10:25 PM on motion of Councilor Waszazak, seconded by Councilor Reil. **Motion carried.**

The meeting was recorded on the video meeting platform.

Respectfully submitted,

Carolyn S. Dawes, City Clerk

12/17/21  
11:04 am

12-21-2021 Council Packet  
City of Barre Accounts Payable  
Warrant/Invoice Report # 22-26

By check number for check acct 01(GENERAL FUND) and check dates 12/22/21 thru 12/22/21

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
-----							
01148	ACTION TOWING SERVICE						
	16865	Towed vehicle	001-6050-360.1161	INVESTIGATIONS MATERIALS	0.00	150.00	143550
01060	AMAZON CAPITAL SERVICES						
	1K3V1MV34LC3	tire and inner tube	001-7035-320.0727	BLDG & GROUNDS MAINT	0.00	29.99	143551
01049	AMERICAN TOWER CORP						
	3775340	tower rental	001-6055-320.0725	TOWER RENTAL FEE	0.00	173.89	143552
23018	AUBUCHON HARDWARE						
	493476	Spreader & Ice melt	003-8330-320.0727	BLDG & GROUNDS MAINT	0.00	100.37	143553
	493576B	Wheel Cord & rope	002-8200-320.0743	TRUCK MAINT	0.00	70.17	143553
					0.00	170.54	
01209	AVENU INSIGHTS & ANALYTICS						
	INVB-031369	paper, binders, flysheets	001-5070-360.1165	PROGRAM MATERIALS	0.00	655.15	143554
01070	AVERY CARROLL						
	11222021	Boots	003-8300-340.0941	EQUIPMENT - SAFETY	0.00	165.00	143555
01047	AXON ENTERPRISE INC						
	INUS007213	basic instructor school	001-6050-130.0180	TRAINING/DEVELOPMENT	0.00	375.00	143556
	INUS020801	Basic instructor school	001-6050-130.0180	TRAINING/DEVELOPMENT	0.00	375.00	143556
					0.00	750.00	
02045	BARRE CITY WATER & SEWER DEPT						
	04174-120121	59 Parkside Ter	001-7015-200.0215	WATER BILLS	0.00	4,102.79	143557
02468	BAUER FABRICATION INC						
	5728	Dep. Fab for tree guards	001-8040-320.0725	PUB PARKS/TREES MAINT	0.00	7,312.50	143558
02293	BCBSVT						
	01012022	Premium	001-9020-110.0151	HEALTH INSURANCE	0.00	78,873.13	143559
	01012022	Premium	002-8220-110.0151	BLUE CROSS/BLUE SHIELD	0.00	2,409.82	143559
	01012022	Premium	003-8300-110.0151	BLUE CROSS/BLUE SHIELD	0.00	3,197.92	143559
	01012022	Premium	002-8200-110.0151	BLUE CROSS/BLUE SHIELD	0.00	5,174.03	143559
	01012022	Premium	001-2000-240.0008	HEALTH PAYABLE	0.00	7,122.09	143559
	01012022	Premium	003-8330-110.0151	BLUE CROSS/BLUE SHIELD	0.00	3,150.02	143559
					0.00	99,927.01	
02204	BENOIT ELECTRIC INC						
	5773	trouble shoot pump motor	002-8220-320.0740	EQUIPMENT MAINT	0.00	624.00	143560
	5774	Connect new motor	003-8330-320.0740	EQUIPMENT MAINT	0.00	156.00	143560
					0.00	780.00	
02120	BIGRAS AUTO & TIRE INC						
	6711	labor repair rims	001-6050-320.0720	VEHICLE MAINTENANCE	0.00	68.68	143561

12/17/21  
11:04 am

12-21-2021 Council Packet  
City of Barre Accounts Payable  
Warrant/Invoice Report # 22-26

By check number for check acct 01 (GENERAL FUND) and check dates 12/22/21 thru 12/22/21

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
	6753	Labor replace valve stem	001-6050-320.0720	VEHICLE MAINTENANCE	0.00	25.38	143561
	6827	Battery	001-6050-320.0720	VEHICLE MAINTENANCE	0.00	250.95	143561
					-----		
					0.00	345.01	
02294 BULLARD JONATHAN							
	120621	Boots & clothing	001-6050-340.0940	CLOTHING	0.00	171.44	143562
	120621	Boots & clothing	001-6050-340.0943	FOOTWARE	0.00	118.01	143562
					-----		
					0.00	289.45	
03087 CAPITOL STEEL & SUPPLY CO							
	I011904	steel	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	55.20	143563
03025 CARBONNEAU MATTHEW OR CITY OF BARR							
	02471-120621	delinq water/sewer refund	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	10.13	143564
03043 CASELLA WASTE MGT INC							
	2629067	Trash removal	001-7035-200.0213	RUBBISH REMOVAL	0.00	328.36	143565
	2629067	Trash removal	001-6043-200.0213	RUBBISH REMOVAL	0.00	235.02	143565
	2629067	Trash removal	001-7020-200.0213	RUBBISH REMOVAL	0.00	343.15	143565
	2629067	Trash removal	001-7020-200.0213	RUBBISH REMOVAL	0.00	405.49	143565
					-----		
					0.00	1,312.02	
03235 CORELOGIC CENTRALIZED REFUNDS							
	02217	Delinq water/sewer refund	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	8.98	143566
04071 DEAD RIVER CO							
	50390	Heating Oil	003-8330-330.0825	FUEL OIL	0.00	1,385.34	143567
	50391	Heating Oil	003-8330-330.0825	FUEL OIL	0.00	588.79	143567
	50392	Heating Oil	002-8200-330.0829	FUEL OIL - GARAGE	0.00	435.45	143567
	50393	Heating Oil	001-8050-330.0829	FUEL OIL - GARAGE	0.00	681.86	143567
	99568	Heating Oil	003-8330-330.0825	FUEL OIL	0.00	1,031.29	143567
	99569	Heating Oil	003-8330-330.0825	FUEL OIL	0.00	1,360.80	143567
	99570	Heating Oil	002-8200-330.0829	FUEL OIL - GARAGE	0.00	297.92	143567
	99571	Heating Oil	003-8300-330.0829	FUEL OIL	0.00	301.32	143567
	99572	Heating Oil	001-8050-330.0829	FUEL OIL - GARAGE	0.00	687.21	143567
					-----		
					0.00	6,769.98	
04205 DONAHUE BEATRICE A OR CITY OF BARR							
	09400030000A	Delinq prop tax refund	001-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	80.00	143569
	09400030000B	Delinq prop tax refund	001-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	9.64	143570
					-----		
					0.00	89.64	
05059 ENDYNE INC							
	394816	Weekly testing	003-8330-320.0749	WASTEWATER SAMPLING/TESTI	0.00	310.00	143571

12/17/21  
11:04 am

12-21-2021 Council Packet  
City of Barre Accounts Payable

Warrant/Invoice Report # 22-26

By check number for check acct 01 (GENERAL FUND) and check dates 12/22/21 thru 12/22/21

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
	394817	Weekly Testing	003-8330-320.0749	WASTEWATER SAMPLING/TESTI	0.00	310.00	143571
	394830	Colif Package	002-8220-320.0749	WATER SAMPLING/TESTING	0.00	100.00	143571
					0.00	720.00	
05030	ESMI OF NEW YORK LLC						
	413938	11/28-12/4/21 Biosolids	003-8330-230.0519	DISPOSAL OF SLUDGE	0.00	4,853.74	143572
06009	F W WEBB CO						
	73797286-2	pipe & fittings	001-6043-320.0731	CITY HALL IMPROVE/REPAIRS	0.00	2,621.63	143573
06070	FIRST NATIONAL BANK OMAHA						
	12022021	Fuel & battery	001-6050-340.0941	EQUIPMENT - SAFETY	0.00	27.30	143574
	12022021	Fuel & battery	001-6050-130.0182	TRAVEL/MEALS	0.00	47.42	143574
	120221	Pump prts & fees	001-5070-230.0511	CREDIT CARD EXPENSES	0.00	39.00	143574
	120221	Pump prts & fees	002-8200-320.0740	EQUIPMENT MAINT	0.00	1,476.50	143574
	120221	Pump prts & fees	001-5070-230.0511	CREDIT CARD EXPENSES	0.00	68.16	143574
	120221	Pump prts & fees	001-5070-230.0511	CREDIT CARD EXPENSES	0.00	39.00	143574
					0.00	1,697.38	
06105	FIRSTLIGHT FIBER						
	12012021	monthly billing	001-5050-200.0214	TELEPHONE	0.00	102.19	143575
	12012021	monthly billing	001-6050-200.0214	TELEPHONE	0.00	181.38	143575
	12012021	monthly billing	001-6040-200.0214	PHONE /LANDLINE/INTERNET	0.00	285.07	143575
	12012021	monthly billing	001-7020-200.0214	TELEPHONE	0.00	182.30	143575
	12012021	monthly billing	001-6050-210.0310	COMPUTER ACCESS - PD	0.00	100.00	143575
	12012021	monthly billing	001-7020-200.0217	IT	0.00	55.95	143575
	12012021	monthly billing	051-0280-360.1165	SEMP VCF TRUST PROJECTS	0.00	25.21	143575
	12012021	monthly billing	001-5010-200.0214	TELEPHONE	0.00	17.03	143575
	12012021	monthly billing	001-5010-360.1171	SOFTWARE/CITY HALL	0.00	560.13	143575
	12012021	monthly billing	001-5020-200.0214	TELEPHONE	0.00	68.12	143575
	12012021	monthly billing	001-6055-210.0310	COMPUTER ACCESS - PD	0.00	150.00	143575
	12012021	monthly billing	001-8500-200.0214	TELEPHONE	0.00	50.05	143575
	12012021	monthly billing	001-7030-200.0214	TELEPHONE	0.00	30.22	143575
	12012021	monthly billing	001-6055-200.0214	TELEPHONE LANDLINE	0.00	272.08	143575
	12012021	monthly billing	001-5040-200.0214	TELEPHONE	0.00	124.29	143575
	12012021	monthly billing	001-5070-200.0214	TELEPHONE	0.00	102.19	143575
	12012021	monthly billing	001-6043-350.1050	BLDG/GROUND SUPPLIES	0.00	47.48	143575
	12012021	monthly billing	002-8200-200.0214	TELEPHONE	0.00	73.90	143575
	12012021	monthly billing	003-8300-200.0214	TELEPHONE	0.00	25.55	143575
	12012021	monthly billing	001-7015-320.0730	POOL & BLD MAINT	0.00	48.35	143575
	12012021	monthly billing	003-8330-200.0214	TELEPHONE	0.00	133.14	143575
	12012021	monthly billing	002-8220-200.0214	TELEPHONE	0.00	145.05	143575
	12012021	monthly billing	001-8050-200.0214	TELEPHONE	0.00	96.32	143575
	12012021	monthly billing	001-7050-200.0214	TELEPHONE	0.00	37.95	143575
	12012021	monthly billing	001-8030-200.0214	TELEPHONE	0.00	51.09	143575
	12012021	monthly billing	001-8020-200.0214	TELEPHONE	0.00	68.12	143575
					0.00	3,033.16	
07138	GREAT EASTERN RADIO LLC						
	67494-1	Prop tax spot 11/12-11/15	001-5070-230.0510	ADVERTISING (TAXES)	0.00	240.00	143576

12/17/21  
11:04 am

12-21-2021 Council Packet  
City of Barre Accounts Payable  
Warrant/Invoice Report # 22-26

By check number for check acct 01 (GENERAL FUND) and check dates 12/22/21 thru 12/22/21

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
	67495-1	Prop tax spot 11/12-11/15	001-5070-230.0510	ADVERTISING (TAXES)	0.00	240.00	143576
	67496-1	Prop tax spot 11/12-11/15	001-5070-230.0510	ADVERTISING (TAXES)	0.00	120.00	143576
					0.00	600.00	
07006 GREEN MT POWER CORP							
	120321	59 Parkside lght & pool	001-6060-200.0210	ELECTRICITY	0.00	102.55	143577
	120321	59 Parkside lght & pool	001-7015-200.0211	ELECTRICITY-POOL	0.00	69.70	143577
	12092021	Currier Park	001-8040-200.0210	ELECTRICITY CURRIER/DENTE	0.00	21.20	143577
					0.00	193.45	
08001 HACH CO							
	12607951	chlorine	002-8220-320.0737	LAB MAINT	0.00	234.70	143578
	12634793	Graduated cylinder	003-8330-320.0737	LAB MAINT	0.00	185.16	143578
	12677385	WM large HDPE bottle	003-8330-320.0737	LAB MAINT	0.00	169.20	143578
	12691910	WM large HDPE bottle	003-8330-320.0737	LAB MAINT	0.00	316.54	143578
	2193556	Credit WM lg HDPE bottle	003-8330-320.0737	LAB MAINT	0.00	-169.20	143578
	2193742	Cr WM large HDPE bottle	003-8330-320.0737	LAB MAINT	0.00	-266.32	143578
					0.00	470.08	
09033 IMPACT FIRE SERVICES							
	11028395	Emerg lght tst, Fire Ext	001-7020-320.0727	BLDG/GROUNDS MAINT	0.00	387.67	143579
	11028395	Emerg lght tst, Fire Ext	001-7020-320.0729	ANNEX MAINT	0.00	387.66	143579
	11028395	Emerg lght tst, Fire Ext	001-7030-320.0727	BLDG/GROUNDS MAINT	0.00	387.67	143579
					0.00	1,163.00	
09021 IRVING ENERGY							
	29187	Propane	002-8220-330.0836	PROPANE	0.00	3,478.64	143580
11049 KIMBALL CHELLIS OR CITY OF BARRE							
	01555-121521	deling water/sewer refund	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	66.82	143581
12010 L BROWN & SONS PRINTING INC							
	96630	Holiday cards/envelopes	051-0280-360.1165	SEMP VCF TRUST PROJECTS	0.00	191.00	143582
12054 LAWSON PRODUCTS INC							
	9309024487	misc shop supplies	001-8050-350.1061	SUPPLIES - GARAGE	0.00	657.86	143583
12009 LOWELL MCLEODS INC							
	868578	Bolts	001-8050-320.0743	TRUCK MAINT - STS	0.00	13.42	143584
	868679	GR8 Bolts with nuts	001-8050-320.0742	SNOW EQUIP MAINT	0.00	29.16	143584
					0.00	42.58	
13102 MACKENZIE STEVEN E							
	12172021	Times Argus, Jot Form, Zo	001-5040-130.0184	MANAGER'S EXPENSES	0.00	94.10	143585

12/17/21  
11:04 am

12-21-2021 Council Packet  
City of Barre Accounts Payable  
Warrant/Invoice Report # 22-26

By check number for check acct 01 (GENERAL FUND) and check dates 12/22/21 thru 12/22/21

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
	12172021	Times Argus, Jot Form, Zo	001-5010-130.0184	CITY COUNCIL'S EXPENSES	0.00	580.09	143585
	12172021	Times Argus, Jot Form, Zo	001-5040-220.0413	DUES/MEMBERSHIPS	0.00	30.00	143585
					-----		
					0.00	704.19	
<b>13068 MAIN STREET LAW LLP</b>							
	12012021	Police negotiations	001-5030-230.0517	CONTRACT NEGOTIATIONS	0.00	2,346.00	143586
	12012021	Police negotiations	001-5030-120.0173	PROF SERVICES - LABOR	0.00	391.00	143586
					-----		
					0.00	2,737.00	
<b>13075 MCWILLIAM JAMES</b>							
	2021-19JM	Svcs 12/6-12/17/21	051-0280-360.1165	SEMP VCF TRUST PROJECTS	0.00	437.50	143587
<b>13189 MILES SUPPLY INC</b>							
	BB0156210-01	Paint	001-8050-350.1065	SUPPLIES - STS	0.00	128.56	143588
<b>14016 NELSON ACE HARDWARE</b>							
	258119	Keys cut	001-6045-320.0744	METER MAINT	0.00	8.28	143589
	258167	Shipping	001-6045-320.0744	METER MAINT	0.00	45.09	143589
	258218	Cable ties	001-6045-320.0744	METER MAINT	0.00	15.28	143589
					-----		
					0.00	68.65	
<b>14078 NEW ENGLAND AIR SYSTEMS LLC</b>							
	179608	Water heater installation	001-7030-320.0727	BLDG/GROUNDS MAINT	0.00	2,558.26	143590
	179621	Boilder repair	001-6043-320.0731	CITY HALL IMPROVE/REPAIRS	0.00	374.73	143590
	179814	Chambers thermostate	001-6043-320.0731	CITY HALL IMPROVE/REPAIRS	0.00	2,209.04	143590
	179824	Aud pipe repairs	001-7020-320.0727	BLDG/GROUNDS MAINT	0.00	2,205.00	143590
	179869	Install two ball valves	001-6043-320.0731	CITY HALL IMPROVE/REPAIRS	0.00	1,342.76	143590
					-----		
					0.00	8,689.79	
<b>14121 NORTHFIELD AUTO SUPPLY</b>							
	352820	purple power degreaser	001-8050-350.1061	SUPPLIES - GARAGE	0.00	30.99	143591
	352826	Hexkeys	001-8050-350.1061	SUPPLIES - GARAGE	0.00	18.99	143591
	352900	Battery	001-6050-320.0720	VEHICLE MAINTENANCE	0.00	120.91	143591
	352901	Batt cable terminal	001-6050-320.0720	VEHICLE MAINTENANCE	0.00	5.80	143591
	352932	connector, pipe swivel	001-8050-320.0743	TRUCK MAINT - STS	0.00	12.64	143591
	352964	air freshener	001-8050-320.0743	TRUCK MAINT - STS	0.00	6.58	143591
	352987	Synthetic oil	001-6050-320.0720	VEHICLE MAINTENANCE	0.00	23.88	143591
	353250	Belts, tensioner	002-8200-320.0743	TRUCK MAINT	0.00	186.70	143591
					-----		
					0.00	406.49	
<b>14055 NORWAY &amp; SONS INC</b>							
	16456	Discon damaged light	002-8220-320.0727	BLDG & GROUNDS MAINT	0.00	50.00	143593
<b>14164 NOVUS MORRISON SOLAR LLC</b>							
	193	Est. monthly electric	001-7030-200.0212	BOR BM SOLAR PROJECT	0.00	2,182.00	143594

12/17/21  
11:04 am

12-21-2021 Council Packet  
City of Barre Accounts Payable  
Warrant/Invoice Report # 22-26

By check number for check acct 01 (GENERAL FUND) and check dates 12/22/21 thru 12/22/21

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
	193	Est. monthly electric	001-7020-200.0212	AUD BM SOLAR PROJECT	0.00	1,454.27	143594
	193	Est. monthly electric	003-8330-200.0212	WWTP BM SOLAR PROJ	0.00	6,363.76	143594
	193	Est. monthly electric	001-6043-200.0212	CITY HALL BM SOLAR PROJ	0.00	611.44	143594
	193	Est. monthly electric	001-7035-200.0212	PSB BM SOLAR PROJECT	0.00	1,377.53	143594
					-----		
					0.00	11,989.00	
15020 O'REILLY AUTOMOTIVE INC							
	5666-246334	Jumpstart	001-6050-320.0720	VEHICLE MAINTENANCE	0.00	84.99	143595
	5666-247202	Battery	001-6050-320.0720	VEHICLE MAINTENANCE	0.00	163.51	143595
	5666-247213	Core return	001-6050-320.0720	VEHICLE MAINTENANCE	0.00	-22.00	143595
	5666-247233	Oil filter	001-6050-320.0720	VEHICLE MAINTENANCE	0.00	6.59	143595
					-----		
					0.00	233.09	
16048 PARSONS							
	64424	11/1-11/24/21 services	001-8050-320.0743	TRUCK MAINT - STS	0.00	13.26	143596
	64424	11/1-11/24/21 services	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	4.42	143596
					-----		
					0.00	17.68	
16063 PENTA CORP							
	113021	Contractor services	003-8533-500.1401	900K-BOILER FOR DIGESTER	0.00	347,400.00	143597
16078 PIKCOMM							
	7653	Kenwood VHF Mobile	003-8300-320.0752	MAIN LINE MAINT VACCON	0.00	324.94	143598
16082 PIONEER MOTORS & DRIVES INC							
	M4989	motor	003-8330-320.0740	EQUIPMENT MAINT	0.00	1,450.00	143599
17010 QUADIENT FINANCE USA INC							
	12032021	Postage	001-5010-360.1163	POSTAGE FOR METER	0.00	1,000.00	143600
17002 QUILL CORP							
	21454298	.7Mm blue	001-8020-350.1053	OFFICE SUPPLIES/EQUIPMENT	0.00	46.54	143601
18148 R K MILES							
	23082/7	Bar holder, Heavy hasp	002-8200-320.0727	BLDG & GROUNDS MAINT	0.00	49.76	143602
	23087/7	2x4's, pine, sanding belt	002-8220-320.0727	BLDG & GROUNDS MAINT	0.00	30.83	143602
	23093/7	Returned Bar holder	002-8200-320.0727	BLDG & GROUNDS MAINT	0.00	-11.96	143602
					-----		
					0.00	68.63	
18044 RANDOM RESCUE LLC							
	12032021	Animal rescue November	001-6020-120.0173	PROF SERVICES/FEES	0.00	200.00	143603
18111 ROCCO REALTY LLC							
	02217	Delinq water/sewer refund	001-2000-250.0322	TAX SALE LIABILITY	0.00	1,485.69	143604
	02217A	Delinq water/sewer refund	001-2000-250.0322	TAX SALE LIABILITY	0.00	14.86	143604

12/17/21  
11:04 am

12-21-2021 Council Packet  
City of Barre Accounts Payable  
Warrant/Invoice Report # 22-26

By check number for check acct 01 (GENERAL FUND) and check dates 12/22/21 thru 12/22/21

Vendor	PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
						0.00	1,500.55	
19139 SEVEN DAYS		214691	Police Chief	001-6050-230.0510	ADVERTISING	0.00	433.50	143605
		214876	Police Chief	001-6050-230.0510	ADVERTISING	0.00	433.50	143605
						0.00	867.00	
11010 SHARPENING SHED INC THE		20118	Zamboni knives	001-7030-350.1053	SUPPLIES/EQUIPMENT	0.00	141.00	143606
19067 SOUTHWORTH NORWOOD		2472929	Boots	001-8050-340.0943	FOOTWARE	0.00	224.95	143607
19146 STOWE PEST CONTROL LLC		39081	pest control	001-7035-320.0727	BLDG & GROUNDS MAINT	0.00	90.00	143608
		39568	pest control	001-7035-320.0727	BLDG & GROUNDS MAINT	0.00	90.00	143608
						0.00	180.00	
19211 SULLIVAN POWERS & CO		130016	Audit services	001-5010-220.0410	ANNUAL AUDIT	0.00	6,448.00	143609
		130016	Audit services	001-5050-120.0171	CONSULTANT FEES	0.00	153.00	143609
						0.00	6,601.00	
19160 SWISH WHITE RIVER		9042942	Cr Hand Clnr, trash liner	002-8220-320.0727	BLDG & GROUNDS MAINT	0.00	-232.69	143610
		W473483	wipes, hand clnr, liners	002-8220-320.0727	BLDG & GROUNDS MAINT	0.00	578.79	143610
		W473488	Citrus cleaner	001-8050-320.0727	BLDG & GROUNDS MAINT	0.00	162.90	143610
						0.00	509.00	
19137 TAFT RIKK		202112	Nov & Dec phone stipend	001-5040-200.0214	TELEPHONE	0.00	100.00	143611
20050 TEXAS REFINERY CORP		232315	petroleum products	003-8330-320.0740	EQUIPMENT MAINT	0.00	6,246.28	143612
20002 TIMES ARGUS ASSOC INC		300153315	Winter Parking Ban	001-5010-230.0510	ADVERTISING/PRINTING	0.00	91.91	143613
		300153835	Strategic Planninc consul	001-5010-230.0510	ADVERTISING/PRINTING	0.00	202.08	143613
		300154567	Strategic Planning consul	001-5010-230.0510	ADVERTISING/PRINTING	0.00	194.08	143613
		300155124	Special council mtg	001-5010-230.0510	ADVERTISING/PRINTING	0.00	115.24	143613
		300155154	Council agenda	001-5010-230.0510	ADVERTISING/PRINTING	0.00	374.21	143613
		300155703	Council agenda	001-5010-230.0510	ADVERTISING/PRINTING	0.00	295.43	143613
						0.00	1,272.95	
20080 TRI-TECH FORENSICS INC		579022	Black Gloves	001-6050-340.0941	EQUIPMENT - SAFETY	0.00	410.90	143614



12/17/21  
11:04 am

12-21-2021 Council Packet  
City of Barre Accounts Payable  
Warrant/Invoice Report # 22-26

By check number for check acct 01 (GENERAL FUND) and check dates 12/22/21 thru 12/22/21

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
	579436	evidence bags	001-6050-360.1161	INVESTIGATIONS MATERIALS	0.00	94.89	143614
					0.00	505.79	
21002 UNIFIRST CORP							
	1070087683	Uniforms	003-8300-340.0940	CLOTHING	0.00	34.13	143615
	1070087683	Uniforms	003-8330-320.0743	TRUCK MAINT	0.00	12.14	143615
	1070087683	Uniforms	003-8330-340.0940	CLOTHING	0.00	81.70	143615
	1070087686	Uniforms	001-7020-340.0940	CLOTHING	0.00	61.82	143615
	1070087686	Uniforms	001-7015-340.0940	CLOTHING	0.00	11.03	143615
	1070087686	Uniforms	001-8500-340.0940	CLOTHING	0.00	23.17	143615
	1070087686	Uniforms	001-7030-340.0940	CLOTHING	0.00	55.79	143615
	1070087686	Uniforms	001-6043-340.0940	CLOTHING	0.00	23.97	143615
	1070087688	Uniforms	002-8220-340.0940	CLOTHING	0.00	74.51	143615
	1070087697	Uniforms	003-8300-340.0940	CLOTHING	0.00	95.21	143615
	1070087697	Uniforms	002-8200-340.0940	CLOTHING	0.00	99.91	143615
	1070087697	Uniforms	001-8050-320.0743	TRUCK MAINT - STS	0.00	80.28	143615
	1070087697	Uniforms	001-8050-340.0940	CLOTHING	0.00	228.25	143615
					0.00	881.91	
22158 VERMONT HEATING & VENTILATING CO							
	87373A	Re-est remote access	001-7020-320.0729	ANNEX MAINT	0.00	250.00	143617
22011 VIKING-CIVES USA							
	4510824	Camera kit	001-8050-320.0743	TRUCK MAINT - STS	0.00	320.90	143618
	4510849	control valve	001-8050-320.0743	TRUCK MAINT - STS	0.00	122.34	143618
					0.00	443.24	
22039 VIRGINIA RUBBER CORP							
	457865A	Vac tube, clamps, bolts	003-8300-320.0752	MAIN LINE MAINT VACCON	0.00	726.76	143619
22052 VLCT EMPLOYMENT RESOURCE AND BENEF							
	INT020120221	PC Interm Adjustment	001-9060-110.0162	PROPERTY & CASUALTY	0.00	68.00	143620
22163 VRWA							
	308454412FB5	Reg Adv Math WW Oper	003-8330-130.0180	TRAINING/DEVELOPMENT	0.00	24.00	143621
	3095	Reg Dist Cert course	002-8200-130.0180	TRAINING/DEVELOPMENT	0.00	145.00	143621
	5756	Text books	002-8200-130.0180	TRAINING/DEVELOPMENT	0.00	246.50	143621
					0.00	415.50	
22019 VT AGY OF TRANSPORTATION							
	11302021	Quarry St project	050-5800-360.1165	2018 1.15 MIL BOND EXP	0.00	153.70	143622
22120 VT GRANITE MUSEUM OF BARRE INC							
	12152021	Refund prop tax	001-9130-360.1201	GRANITE MUSEUM PARK LOT	0.00	2,327.66	143623
23050 W B MASON CO INC							
	225728674	bowl brush	001-7035-350.1049	CUSTODIAL SUPPLIES	0.00	8.38	143624

12/17/21  
11:04 am

12-21-2021 Council Packet  
City of Barre Accounts Payable  
Warrant/Invoice Report # 22-26

By check number for check acct 01 (GENERAL FUND) and check dates 12/22/21 thru 12/22/21

Vendor	PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
		225728674	bowl brush	001-6043-350.1049	CUSTODIAL SUPPLIES	0.00	8.38	143624
		225728674	bowl brush	001-7020-350.1049	CUSTODIAL SUPPLIES	0.00	8.38	143624
						0.00	25.14	
23082 WESTECH		84219	Hose, intercon, blower	002-8220-320.0740	EQUIPMENT MAINT	0.00	1,590.05	143625
23041 WORK SAFE		27341	fastners, rivets	001-8050-360.1189	STREET SIGNS	0.00	176.74	143626
				Report Total			544,045.90	

To the Treasurer of City of Barre, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ \*\*\*544,045.90  
Let this be your order for the payments of these amounts.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



Permit Administrator  
 City of Barre  
 6 N. Main Street  
 Barre, VT 05641  
 Phone: (802) 476-0245  
 Fax: (802) 476-0263

Permits to Council  
 Dec. 4, 2021 to December 16, 2021

Street #	Street Name	Street Type	Permit#	Permit Type	Work Description	Issue Date	Owner Name
110	Nelson	Street	E21-000146	Electrical Permit	EM-05337. Installation of rooftop solar system.	12/07/2021	John F Steinman & Lynne J Addiego
20	Gable	Place	E21-000148	Electrical Permit	EM-04657. Installation of an EV charging station, wiring involved necessary.	12/07/2021	Capstone Community Action Council, Inc.
32	Brook	Street	E21-000147	Electrical Permit	EM-04805. Miscellaneous outlets and wiring in both rental apartments.	12/07/2021	Paul Kevin Reynolds
90	Pleasant	Street	E21-000145	Electrical Permit	EM-04731. Adding circuits for a utility room; moving outlets and other misc. work to maintain code compliance.	12/07/2021	Gerardin Arguin & Steven and Louise Arguin
159	N. Main	Street	E21-000149	Electrical Permit	EM-03002. Wiring for pizza oven misc, and cooler work.	12/09/2021	SMC Holdings, LLC
168	N. Main	Street	E21-000150	Electrical Permit	EM-04805. Coins and Hobbies Business: Repair/replace existing signs, add one smoke detector, add one smoke/CO combo detector.	12/10/2021	David and Lisa Audet
25	Maple Grove	Street	E21-000151	Electrical Permit	EM-05004. In apartment #1 (owner apt), remove knob/tube and replace with Romex.	12/10/2021	Anthony Folland
114	N. Main	Street	Z21-000085	Zoning Permit	New Business - Amy's Armoire: Approval to install a wall signage facing N. Main Street & Merchant's Row along with lighting as allowed by the Ordinance; and approval for sandwich-board signage	Issued 12/14/2021, effective 12/29/2021	Bolster House, LLC

Placeholder for 3D – Letter of Support

**From:** Zachariah Watson [<mailto:zach@centralvermonthabitat.org>]  
**Sent:** Wednesday, December 15, 2021 4:00 PM  
**To:** Steven Mackenzie <[manager@barrecity.org](mailto:manager@barrecity.org)>; Lucas Herring <[L.Herring@barrecity.org](mailto:L.Herring@barrecity.org)>  
**Cc:** Samn Stockwell <[S.Stockwell@barrecity.org](mailto:S.Stockwell@barrecity.org)>; Jake Hemerrick <[jmhemmerick@gmail.com](mailto:jmhemmerick@gmail.com)>  
**Subject:** Requesting Letter of Support for Neighborhood Revitalization Program

**Dear Steven and Lucas,**

We applied for a Capital Investment Grant to support a two year long neighborhood revitalisation project in Barre City. I spoke to the City Council about this a couple of weeks ago. Generally we plan to work within selected neighborhoods over the next 2 years to implement community originated and driven neighborhood revitalisation projects ( community gardens, park, cleaning up blighted areas etc), while simultaneously conducting critical home repairs for up to 8 homeowner's a year who live in the neighborhood and who earn at or below 80% of area median income.

Our initial application was accepted for the grant and now the Agency of Commerce and Community Development, who administers this grant, is requesting a letter of support from the City of Barre for the 2nd phase of the grant application.

This letter must be signed by the Town Manager, Town Administrator, Select Board, or Mayor. The letter should also confirm that this project is compatible with any approved town or city plan.

**Please be aware that we must submit the phase II application by Dec. 27th and so ask that you please send a letter of support as soon as possible.**

I have attached a project narrative, timeline and the CIP Phase I application.

Would you please send us a letter of support for this project? I apologize for the short notice. We were just informed about being accepted a couple days ago. Please let me know if you need additional information or would like to speak about this project over the phone.

Thank you for your consideration!

**Peace and grace,**

--

**Zachariah Watson**

Executive Director

Central VT Habitat for Humanity

[zach@centralvermonthabitat.org](mailto:zach@centralvermonthabitat.org)

<http://www.centralvermonthabitat.org/>

Office Phone: 802-522-8611

Cell Phone: 802-280-5066

Office Hours: Monday- Friday 9:00AM-5:00PM



## Project Narrative

### **Barre City Downtown Neighborhood Revitalization Capacity Grant**

Central Vermont Habitat for Humanity is applying for a \$15,000 Capacity Building grant to support the planning and predevelopment work of a Neighborhood Revitalization Program in Barre City. Grants funds will be used over 3 months between February and April 2022 to hire a Construction Contractor to accept, review and determine eligibility for home repair applicants within the designated Neighborhood Revitalization area. The Construction Contractor will conduct whole house assessments for eligible applicants and will produce an assessment with recommendations, designs, and cost estimates for each home repair. The Construction Contractor will obtain whatever permits are required including going through the design review process if necessary for each repair, and then will order materials, schedule a date for the repair work and line up whatever subcontractors will be necessary for each repair. The primary goal of the capacity grant is to hire a Construction Contractor to complete all the planning, permitting, scheduling and design work necessary prior to the start of the building season in April 2022. Examples of the types of repairs or modifications that CVVHFH would conduct are building ramps, repairing foundations, repairing roofs, replacing broken windows etc. Our goal is to have 8 home repair projects scheduled and shovel ready by April 2022.

Neighborhood Revitalization focuses on first understanding the concerns of the residents and then empowering these residents to lead the projects they want to see. Alongside Central VT Habitat for Humanity staff, residents work with churches, schools, new and longstanding neighborhood coalitions, local government and other community partners to achieve their goals. We will specifically seek to improve the health and safety of neighborhood homes through home repairs. We will partner with Barre City Council members to help us identify specific neighborhoods who are in need of investments and work and to connect with local leaders to organize outreach and community discussions about improving their neighborhoods. We will partner with Downstreet Housing and Community Development to help with deferred loans on the homes which we do home repairs. We will partner with the VT Center for Independent Living which will help provide resources to complete home access repairs. We will partner with Central VT Home Health & Hospice to help connect us with elderly homeowners and also provide resources to help with home repairs to help senior citizens stay in their homes longer. We will partner with Capstone Community Action to help with resources for weatherization. We will partner with VHCB's lead abatement program to help with resources to mitigate lead contaminants in homes.

Neighborhood Revitalization is a Habitat for Humanity branded program that has been implemented in other cities across the country. This would be the first time that Central Vermont Habitat for Humanity will do it. The CVVHFH Neighborhood Revitalization will be a two year program that will start February 2022 and will run through November 2023. From



February 2022 through the end of April 2022 we will be conducting outreach into Barre City to connect with residents, we will be organizing local meetings with residents and community leaders to identify local assets and projects which can be implemented to improve the neighborhoods, and will also be conducting site visits for qualifying neighborhood partners. Neighborhood Revitalization projects will be chosen by and led by local residents after a careful survey of the neighborhood's assets and needs. From April to November 2022 we will be completing the home repairs on the homes which we conducted site visits and working on community driven neighborhood revitalization projects. Some examples of neighborhood revitalization projects include planting gardens and vegetation, cleaning up persistent eyesores, fixing sidewalks, working on public transportation options etc. Neighborhood partners who will qualify for home repairs are homeowners, they earn at or below 80% of the Area Median Income based on their family size people, they are in need of repairs or modifications on their home, and they agree to partner with CVVHFH. CVVHFH will provide a 0% interest deferred loan to homeowners to purchase materials for the repairs or modifications. The loans will be repaid if the home is sold or is no longer a primary residence. CVVHFH will work with volunteers and residents to complete the repairs or modifications to help build community investment through sweat equity and also as a way to serve more people by keeping the costs of individual projects low.

Vermont has one of the oldest housing stocks in the country. Many homes lack basic amenities, are poorly insulated and are therefore expensive to heat and cool, or are unsafe or unhealthy and therefore require expensive repairs to modernize and bring them up to code. Many of the houses which are affordable to low income people in Washington County require major investments to make them livable and so are therefore not truly affordable to low income people. Through home repairs which include working with homeowners to access programs to weatherize their home and deal with lead contamination we can help meet the goals of the Consolidated Plan. Home repairs will help improve the health and safety of homeowners by removing lead contaminants. Home repairs will help create more affordable housing by helping bring the buildings up to code so that it is affordable and livable. Home repairs will help the environment by creating more energy efficient homes. Home repairs will also help address financial inequities by adding value to a low income person's home.

We have three primary goals as part of this neighborhood revitalization project. The first is to empower residents to improve their neighborhood through community led projects. The second goal is to improve the health and safety of homeowners as well as increasing the value of their financial assets by conducting repairs on their homes. Our third goal is to continue the work of neighborhood revitalization through deferred loans on the homes which receive home repair

## **Neighborhood Revitalization Project Timeline and Benchmarks**

### **November 2021- Home repair Committee**

**Who:** Executive Director (ED)

**Description:** The ED will work with current and new volunteers with building and planning experience to form a Home Repair Task Force.

**Deliverable:** CVHFH Home Repair Task Force

### **December 2021- Home Repair Policy and Procedures, and criteria for selecting Neighborhood**

**Who:** Completed by the CVHFH Home Repair Task Force

**Description:** We will need policies and procedures in place to streamline selecting the types of repairs we will do as well as the eligibility requirements for who we partner with. We will also need to specify how the deferred loans will work. We will need to determine a system for selecting the neighborhoods we will partner with.

#### **Deliverables:**

- Deferred Loan Legal Agreement.
- Scoring chart for neighborhoods.
- Home repair Application.- COMPLETE
- Project assessment and selection.- COMPLETE
- Repair partner selection criteria, qualifications and process. - COMPLETE
- Owner and household member participation requirements.
- Staffing and volunteer participation.
- Types of construction activities affiliate is prepared to undertake.
- Financial sustainability.
- Risk management.

### **December 2022- Meet with Partner Organizations**

**Who:** Executive Director

**Description:** The Executive Director will meet with Downstreet Housing and Community Development, VCIL, Capstone Community Action, Central VT Home Health & Hospice, and VHCBS's Lead abatement program to discuss the Neighborhood Revitalization Program and opportunities to collaborate with the goal of establishing a partnership.

**Deliverable:** MOUs between CVHFH and Partner Organizations outlining relationships, responsibilities, and procedures.

### **January 2021- Select Neighborhood**

**Who:** Completed by the CVHFH Home Repair Task Force



**Description:** Using the scoring chart and consulting with partner organizations the task force will evaluate neighborhoods within Barre City to select the neighborhood we will partner with for our neighborhood revitalization project.

**Deliverable:** Clearly delineated neighborhood defined by the streets along its borders.

### **January 2022- Develop Outreach and Marketing materials**

**Who:** Completed by the CVHFH Outreach Committee

**Description:** The committee will work to develop content which can be included in marketing materials targeted towards community members, stakeholders, and home repair applicants. The materials will have the goal of inviting community members and stakeholders to informational events, and also outlining the eligibility requirements and application process for home repairs.

**Deliverable:** Social Media Posts, Newspaper Ads, Letters, door hangars, emails, Front Porch Forum Posts, Radio Ad PSAs, and Flyers.

### **Benchmark- February 2022- VHCB Approves Funds for Hiring Construction Contractor. Hire Construction Contractor.**

### **February 2022- Targeting Advertising of Neighborhood Revitalization Program and Home Repair eligibility. Meetings with Stakeholders**

**Who:** Completed by the CVHFH Outreach Committee

**Description:** CVHFH will conduct a 30 day long marketing campaign using materials developed by the outreach committee. Outreach will specifically target residents, businesses and organizations in or associated with the partner neighborhood. CVHFH will identify neighborhood stakeholders such as schools churches, businesses and community groups to schedule meetings with them to invite them to participate in the neighborhood revitalization projects.

**Deliverable:** Mailing, boosted social media posts, mass emails, paid newspaper ads, radio advertisements, sponsored FPF posts, posted flyers, hung door hangars in every household door.

### **March 2022- Informational Meetings. Review Home repair applications and determine eligibility. Conduct whole house assessments.**

**Who:** Completed by the CVHFH Executive Director, Partner Organizations and Construction Contractor

**Description:** There will be a 30 days home repair application period where we will accept applications for home repairs. The executive director will review home repair applications to determine eligibility. The construction contractor will conduct whole house assessments for

eligible home repair applicants. The executive director in coordination with partner organizations will host 1-2 informational sessions in the neighborhood with local residents and stakeholders. The goal will be to encourage and invite people to be part of the neighborhood revitalization process and to apply for home repairs.

**Deliverable:** Informational meeting(s) date, time, location, presentation, and information packets

**April 2022- 1<sup>st</sup> Neighborhood and Stakeholder Meeting- Asset Based Community Development**

**Who:** CVHFH Executive Director, Stakeholders and residents

**Description:** The meeting will be guided by the Assets Based Community Development process and led by local residents and stakeholders. The goal at this meeting will be to map the assets and capabilities of residents, organizations and local institutions

**Deliverable:** Community Assets Map

**April 2022- Complete home repair assessments, quotes for work, designs and permitting for home repair work. Select Home Repair Projects**

**Who:** Completed by the Construction Contractor (CC)

**Description:** The CC will complete all assessments and predevelopment work from whole house assessment of home repair applicants. Applicants will be chosen based on availability of funds and criteria established by the Home Repair policies and procedure.

**Deliverable:** Home Repair Partners, Timeline, home repair budgets.

**May 2022- 2<sup>nd</sup> Neighborhood and Stakeholder Meeting- Creating and strengthening community connections and a community vision and plan**

**Who:** CVHFH Executive Director, Stakeholders and residents

**Description:** Residents will look back on the community assets maps and looks for ways to match their assets to opportunities to improve their community. The goal is to identify a concrete achievable activity which they can work to implement in their neighborhood right away.

**Deliverable:** Community Vision and Plan- An achievable action

**May- November 2022- Neighborhood Home Repair Projects- Complete at least 1 per month.**

**Who:** Completed by CC, home repair partners, and residents

**Description:** The CC will work with volunteers in the neighborhood and home repair partners to complete the home repair work. The Executive Director will work with home repair partners to

connect them with partner organizations who can help with repairs that CVHFH is not able to complete such as weatherization and lead abatement.

**Deliverable:** 8 completed home repair projects.

**June- November 2022- Neighborhood and Stakeholder Meetings and Planning and implementation of Neighborhood Revitalization Projects**

**Who:** CVHFH Executive Director, Stakeholders and residents

**Description:** Neighbors and stakeholders will continue to meet monthly to discuss and plan the neighborhood projects as well as to check in on their progress. Neighbors will work regularly with logistical support and guidance from CVHFH to implement their community vision and plan through an achievable project.

**Benchmark- July 2022- AARP Community Challenge Grants Approved for Neighborhood Revitalization Project**

**Benchmark- September 2022- USDA Housing Preservation Grant Approved to fund home repair work and continuing to hire Construction Contractor**

**Nov. 1 2022- Home repairs/ Neighborhood Revitalization Project complete- Conclusion and feedback**

**Who:** CC, CVHFH ED, and stakeholders, residents.

**Description:** CC will have completed all home repair projects. CVHFH ED and residents will have completed their Neighborhood Revitalization Project. CVHFH will complete an exit survey/interview of residents and stakeholders to identify successes and shortfalls to inform future neighborhood revitalization projects.

**Deliverable:** Exit Survey. Final Meeting.

**Section 1- Applicant Information**

1. **Date of Submission:** 2021-10-06
2. **Organization Name:** Central Vermont Habitat for Humanity
3. **Organization DBA (Doing Business As):**
4. **Organization Street Address:** 221 Barre St Apt 203
5. **Organization City:** Montpelier
6. **Organization State:** VT
7. **Organization Zip:** 05602
8. **Six Digit NAICS Code:** 8322
9. **Business Type (Federal Tax Classification):** C-Corporation=
10. **Primary Contact Name:** Zachariah Watson
11. **Primary Contact Title:** Executive Director[Replace with Prim Contact Title]
12. **Primary Contact Email:** zach@centralvermonthabitat.org
13. **Primary Contact Phone:** 802-522-8611
14. **Describe the capacity of the applicant to manage this project:**The applicant has been building houses since 1989 and currently has 1.5 FTE; A part time building supervisor and a full time executive director. The applicant has a list of over 200 regular volunteers, and an active Board of Directors which includes builders, and architects. The applicant also has 6 active volunteer committees that manage finances, fundraising, building, homeowner selection, homeowner support and outreach.

**Section 2- Project Details**

15. **Amount requested:** \$208000
16. **Project Description:** Central Vermont Habitat for Humanity will provide grants and volunteer labor to do home repair work on households of income qualifying homeowners. Grants will be up to \$10,000 and can be used for repairs of façade work including porches, ramps, stairs, porticos, foundations, doors, roofs, paint, and windows. Homeowner will apply for work. The site supervisor will conduct a site visit and come up with designs and quotes. We will notify the applicant if they qualify for the program, and then we will purchase materials and complete the repair work with volunteers.
17. **Anticipated Project Start Date:** 2023-04-01
18. **Anticipated Project End Date:** 2023-11-01
19. **Capital Spending Activity:** ["Rehabilitation of Existing Structures"]
20. **If capital spending activity is a land purchase and/or a building purchase, indicate the amount of Capital Spending:** \$0
21. **Project Location: Street Address:** Scattered Sites
22. **Project Location: City:** Barre City
23. **Project Location: County:** Washington
24. **Project Location: State:** VT
25. **Project Location: Zip:** 05641

**Section 3 – Anticipated Impacts of the Proposed Project**

*The most compelling applications will be those that can provide strong responses to following project impact questions:*

27. **Statement of Need:**Please describe the need this project will address. Include data to demonstrate the need and cite the source of the data: There is a need in Washington County for affordable housing so that homeowners are not "cost burdened" i.e. not paying 30% or more of their income on housing. There is generally a need for more housing in Washington County to fill the housing needs gaps . There is a need for more subsidized housing to meet the demand for subsidized low income housing. There is a need for new housing for low income families so that they do not need to spend money they don't have on repairs and modernization. According to the Washington County housing needs assessment many of the houses which are affordable to low income households requires lots of repairs which low income households cannot afford. According to e VTDigger article over 7,000 households lack adequate necessities in VT such as kitchens and bathrooms.
28. **How is the Project Transformational?:** Home repair work is the equivalent of neighborhood revitalization which is transformational. Neighborhoods repairs have the potential of reviving run down communities, and transforming its culture and character. The home repair work is typically done to workforce housing and so therefore can make neighborhoods, which would be affordable to a workforce, more attractive to live in. This will have the added benefit of retaining workers in a

community without burdening them with the cost of expensive housing. Home repairs can give run down neighborhoods much needed "face lifts" which can have the benefit of increasing the pride of neighborhoods which can lead to them being more safe and healthy.

**29. What Other Benefits Can be Expected for the Project?:** Home repairs can increase the value of someone's home which means that they will have more financial equity in their assets which has the long term benefit of helping to bring people out of poverty.

Section 4 – Estimated Breakdown of Project Costs

<b>Design and Permitting (for New Construction or Rehabilitation of Existing Structures):</b>	\$5000
<b>Project cost using in-state contractors (for New Construction or Rehabilitation of Existing Structures):</b>	\$100000
<b>Project cost using out-of-state contractors (for New Construction or Rehabilitation of Existing Structures):</b>	\$0
<b>Equipment produced in Vermont (for Equipment Purchases):</b>	\$100000
<b>Equipment produced out of state, purchased in state (for Equipment Purchases):</b>	\$0
<b>Equipment produced out of state, purchased out of state (for Equipment Purchases):</b>	\$173000

Section 5 – Anticipated Funding Sources for the Project

<b>Amount of funds lent to the business for this project:</b>	\$0
<b>Amount of funds from bank loans for this project:</b>	\$0
<b>Amount of funds from grants for this project:</b>	\$20000
<b>Amount of funds from other public sector sources for this project:</b>	\$100000
<b>Amount of funds from other loan sources for this project:</b>	\$0

**Please describe the sources of funding for this project:** [AARP and Canaday Grants, and Federal Housing Preservation Grants

Section 6-Federal Requirements and Program Eligibility

**42. Please provide the project's census tract code number:** 955100

**43. Is the project's census tract a Qualifying Census Tract?:** Yes

**43. Does this project address the hospitality sector?:** No

**44. Describe adverse effects from COVID-19 on your business or the proposed activity's benefit to those who have been harmed by COVID-19:** Homeowner's who were unemployed due to COVID-19 were unable to save up money to do much needed repairs on their homes.

Section 7-What Will be the Equity Impacts of the Project?

**45. How will this project help build a just, equitable, and sustainable COVID-19 recovery and how will the project address the disproportionate impacts of inequities?:** ["Targets disadvantaged populations", "Targets households or communities suffering multi-generational poverty", "Benefits the health of members of the public", "Other social impacts not mentioned above"]

**47. Please describe the social impacts this project will have:** This program is designed to help bring people out of poverty by helping them with much needed repairs which they would not be able to do otherwise. These repairs will help save them money on the repairs but also in future expenses for maintaining the house which will last longer due to the repairs. Work on the homes will also help build financial equity in their homes.

**48. Please describe the population that will be served by the project including number and demographic characteristics of those served:** The program will serve homeowners who's households income is below 80% of Area Median Income based on family size. We plan to serve 20 households which could benefit around 600 people.

Section 8 -Expected Project Results

**Estimate the number of jobs in your business:**

	With CIP Funding	Without CIP Funding
Year 1	2	1
Year 2	4	1
Year 3	4	1
Year 4	4	1

***Estimate the compensation of jobs in your business:***

	With CIP Funding	Without CIP Funding
Year 1	\$96000	\$48000
Year 2	\$192000	\$48000
Year 3	\$192000	\$48000
Year 4	\$192000	\$48000
Year 5	\$192000	\$48000

***Estimate the total revenue in your business:***

	With CIP Funding	Without CIP Funding
Year 1	\$48000	\$48000
Year 2	\$150000	\$48000
Year 3	\$150000	\$48000
Year 4	\$150000	\$48000
Year 5	\$150000	\$48000

***Estimate the total purchases of goods and services by your business***

	With CIP Funding	Without CIP Funding
Year 1	\$100000	\$0
Year 2	\$350000	\$150000
Year 3	\$500000	\$300000
Year 4	\$7500000	\$450000
Year 5	\$900000	\$600000



**FOR OFFICE USE ONLY**  
 Beginning Date: \_\_\_\_\_  
 Expiration Date: \_\_\_\_\_  
 Resignation Date: \_\_\_\_\_  
 Entered: \_\_\_\_\_

**Town Health Officer  
Recommendation Form**

This is a:  New Appointment  Re-appointment

Is a resignation letter needed from previous Health Officer?  Yes  No

Start Date: JANUARY 1, 22 Town/Municipality: CITY OF BARRE

County: WASHINGTON Full Name: ROBERT C. HOWARTH

Home Delivery Address: ~~2769~~ 2769 VT ROUTE 110, WASHINGTON, VT 05675  
 (DO NOT USE the Town Clerk Office or a Business for your Home Address)

Street Address for UPS Deliveries: SAME

Email Address: ROBERT.HOWARTH@BARRE.CITY.ORG

Telephone(s): W: 802-476-0254 H: — Cell: 802-917-8617

Education: High School  College  Other  (list) \_\_\_\_\_

Professional Degree: \_\_\_\_\_ (e.g. MD, RN, DVM, DDS) Occupation: CODE ENFORCEMENT OFFICER

Please give a brief statement noting why the select board believes the recommended individual will make a good Health Officer:

Signed: \_\_\_\_\_ Date \_\_\_\_\_  
 Chair of the Select Board

Print Name: MAYOR LUCAS HERRING

**Return completed recommendation form to:**  
 VT Department of Health / Environmental Health  
 108 Cherry Street • PO Box 70  
 Burlington, VT 05402

10.2014

Toll-Free Telephone: 800-439-8550

Fax: 802-863-7483

\* MR. HOWARTH IS THE CURRENT CODE ENFORCEMENT OFFICER AND HEALTH OFFICER.



# City of Barre, Vermont

*“Granite Center of the World”*

**ACTION ITEM BRIEFING MEMO  
CITY COUNCIL AGENDA ITEM  
CITY COUNCIL AGENDA: 12-21-2021**

**Consent Item No.:** 3G

**AGENDA ITEM DESCRIPTION:**

*Revised Tax Stabilization Policy*

**SUBJECT:**

*Tax Stabilization Policy*

**SUBMITTING DEPARTMENT/PERSON:**

*Cody Morrison, Barre Area Development, Inc.*

**STAFF RECOMMENDATION:**

*Approval of revised Tax Stabilization policy as presented.*

**STRATEGIC OUTCOME/PRIOR ACTION:**

*Not applicable*

**EXPENDITURE REQUIRED:**

*None.*

**FUNDING SOURCE(S):**

*Not applicable.*

**LEGAL AUTHORITY/REQUIREMENTS:**

*BARRE CITY CHARTER, Chapter 3. Sec. 307*

*BARRE CITY CHARTER, Charter 3. Article II. Sec. 322*

- *24 V.S.A. § 2741. Municipal corporations; property values fixed by contract*
- *32 V.S.A. § 5404a. Tax stabilization agreements; tax increment financing districts*

*All powers of the City and the determination of all matters of policy shall be vested in the City Council except as otherwise provided by this act or by general law.*

**BACKGROUND/SUPPLEMENTAL INFORMATION:**

*The primary objective of the Barre City Tax Stabilization Policy is to promote the vitality and growth of the local economy while expanding the property tax base of the City for the long term public benefit of all residents and all taxpayers of the City of Barre. Review and revisions as per Council priorities to review and update policies.*

**LINK(S):**

*Not applicable*



**ATTACHMENTS:**

*Revised Tax Stabilization Policy.*

**INTERESTED/AFFECTED PARTIES:**

*Mayor, City Council, City Manager, Assessor's Office, Clerk's office staff, and property owners*

**RECOMMENDED ACTION/MOTION:**

*Approval of revised policy as part of the regular agenda at the December 21, 2021 Council meeting.*

The proposed changes to the City's Tax Stabilization Policy are intended to promote small-scale development and address accessibility barriers for residents, visitors, and workers. Below is a summary of the changes:

- Expand qualification criteria to explicitly include equipment purchases for smaller business development projects.
- Provide clearer language relating to the renovation of multifamily housing.
- Provide clearer language relating to, and setting a standard for, wages as the result of job creation.
- Establish evaluation criteria relating to accessibility for the City's most vulnerable residents and visitors.
- Establish evaluation criteria relating to childcare, an identified barrier for the labor force.

Several sources were reviewed when drafting the proposed changes to ensure consistency with other communities and local and state regulatory requirements. These include;

- Barre Town, Rutland, Brattleboro, Bennington, and Montpelier's tax stabilization policies.
- City of Barre Charter III, Article II, Section 322.
- City of Barre Charter III, Section 307.
- 24 V.S.A. § 2741. Municipal corporations; property values fixed by contract.
- 32 V.S.A. § 5404a. Tax stabilization agreements; tax increment financing districts.

Adopted by the Barre City Council: October 29, 1991

Recommend by the Economic Development Committee for Amendment: September 4, 1996

Amendment by Barre City Council September 9, 1996

Re-drafted/ recommended for approval by Economic Restructuring Committee: Nov. 1, 2007

Re-drafted by the City Manager and approved by the City Council: July 22, 2008

Re-drafted by the Barre Area Development, Inc. Executive Director: August 18, 2010

Approved by Barre City Council: December 14, 2010

Revised by Council TS Committee & Approved by Barre City Council: August 6, 2013

**REVISED TAX STABILIZATION POLICY**

**CITY COUNCIL**

**CITY OF BARRE, VERMONT**

**I. STATEMENT OF PURPOSE**

The primary objective of the Barre City Tax Stabilization Policy (the "Policy") is to promote the vitality and growth of the local economy while expanding the property tax base of the City for the long term public benefit of all residents and all taxpayers of the City of Barre. Tax stabilization is one method that can be utilized to help achieve this objective; and to this end, industrial and commercial enterprises and expanded multi-family residential real estate projects should be encouraged.

**Commented [CD1]:** Is there any benefit to including owner occupied residential housing?

**II. AUTHORITY**

The City Council has the authority to adopt this Policy and has general authority to approve tax stabilization contracts relating to eligible projects involving the development of or renovations to industrial and commercial enterprises and expanded multi-family residential property (the "Project or "Projects") as application is made as a result of an action taken by the voters of the City of Barre at the Annual City Meeting held on March 3, 1987 and on March 1, 2005. Authority is further granted by the City of Barre Charter, Article II, Section 322, and by Vermont State Law Title 24 V.S.A. Ch. 75 §2741 et. seq.

**III. GENERAL CRITERIA**

A. Tax stabilization contracts (hereinafter referred to as the "Stabilization Agreement" or the "Agreement") will be awarded only to eligible Projects that substantially advance the purpose of the Policy after thorough consideration by the City Assessor, and the City Manager, and City Council of the municipal benefits of a Project as presented by an Applicant.

**Commented [CM2]:** Recommended change is grammatical.

B. In the event that an Applicant wants to have an Agreement go into effect on July 1st of the upcoming fiscal year, then a written application must be filed on or before April 1st in order to consummate an Agreement by June 1st. Applications will be accepted at any time during the year.

**Commented [CD3]:** I would remove the "on or" and have it require applications be submitted before April 1<sup>st</sup>. The "line in the sand" for grand list values is March 31<sup>st</sup>.

C. Applications must be received and approved before construction can commence on the property.

D. All Projects shall be reviewed by the City Council and shall substantially meet the following criteria where applicable to the particular property or Project:

1. Creation of new jobs or retention of existing jobs. Greater weight will be given to jobs with higher quality wages ~~wages meeting or exceeding the local Labor Market average~~, and benefits;
2. Creation of new, and improved ~~or renovation and improvement of~~, multi-family residential property; housing units;
3. Elimination of blight, improvement of aesthetics, and preservation of historic structure;
4. Adding to the greater good including, but not limited to, removal ~~Removal~~ of environmental hazards such as hazardous waste, noise, dust or odor;
5. Increasing accessibility of entrances, common areas, lavatories, and parking lots for people with disabilities;
6. Promote land use and development that maintains or enhances quality of life and community character, as outlined in Barre City Unified Development Ordinance Section 1003.A(4);
7. Implementation and commencement of operation of proposed new equipment or machinery;
8. Creation, renovation, or repurposing of space resulting in increased licensed childcare access in the City;
9. Impact on municipal services;
10. The Project shall be consistent with the municipal plan.

**Commented [CM4]:** Too broad.

**Commented [CM5]:** This is found by using the Vermont Department of Labor's VTLMI tool. VTLMI is an authoritative resource relating to wages for occupations throughout Vermont. This will establish a clear wage standard for applicants, City staff, and Council. I have language explaining how to find this if it is determined that it should be added to the application or this policy.  
<http://www.vtmi.info/laborexchange.cfm?report=occrpt&areatype=10&area=000000&display=count&periodtype=4&occtype=allocc&keyword=&jobfam=17>

**Commented [CM6]:** Change made to emphasize inclusion of smaller residential projects such as owner-occupied housing rehabilitation.

**Commented [CM7]:** When project does not meet "substantial" criteria for other categories but results in increased childcare access. Childcare helps enable parents to re-enter the workforce.

**IV. APPLICATION AND COMPOSITION**

A. All Applications are to be made, in writing, to the City Manager using an application form provided by the City, and shall be signed by all owners of the property or Project including all partners, shareholders or members of any entity that owns a property or Project, ~~of all~~ all of whom shall collectively be deemed "Applicants".

**Formatted:** Font: (Default) Calibri, 11 pt, Underline

- B. All applications shall include, to the extent practicable and/or appropriate:
1. Demographic Data:
    - a. Current tax assessed value of the property (include current lister's card and copy of most recent tax bill);
    - b. Site plan showing existing property lines and buildings;
    - c. Scale drawing of all proposed construction detailing the square foot area, building height, number of stories, and the proposed use of all space;
    - d. Written estimate of construction costs provided by contractor(s) expected to perform the work.
  2. Employment data, current and projected if applicable.
  3. A five (5) or ten (10) fifteen (15) ~~five (5) or ten (10) fifteen (15)~~ year Return on Investment (ROI) Table that estimates the Tax Stabilization and tax revenue projection for the project. ROI Table length is dependent on improvement totals and contract length.
  4. Any other information necessary to evaluate the proposal according to the criteria above.

5. A non-refundable, \$250 application fee shall be submitted with the application.

#### V. CONTRACT TERMS

A. Stabilization Agreements are negotiable, may be awarded at the discretion of the City Council, and shall be based on an incremental increase in taxes based on the increase in assessed value due to the project pursuant to a formula established by the City Assessor as presented below and as may be amended from time to time and approved by the City Council in order to carry out the intent of this Policy.

B. An approved Stabilization Agreement shall be for a specified number of years based on the amount of provable investment in the Project and shall adhere to the following schedule:

1: 1 to 3 years for \$50,000-\$99,999 improvements;

2: 4 years for \$100,000-\$199,999 improvements;

3: 5-10 years for a project involving improvements of \$200,000 or more with the length of time to be determined at the discretion of the City Council after consideration of the recommendation of the City Assessor and City Manager.

C. The tax Stabilization Agreement will include all of the municipal portion of the taxes and a percentage of between 0 and 100 percent of the education portion of property taxes. ~~Where appropriate, the Applicant will be encouraged to apply to the Vermont Economic Progress Council (VEPC) for abatement of the education portion of the tax stabilization for projects. Barre Area Development will work with qualifying applicants, if it is deemed beneficial, to apply through the Vermont Economic Progress Council for additional real property tax stabilization from the State Education Tax.~~

D. The City Council reserves the right to identify City prioritized areas and can thus award a bonus percentage of the education portion of the taxes to the Applicant's Project.

E. A termination and rollback clause shall be included in the Stabilization Agreement providing for termination of the Stabilization Agreement by the City Council and repayment of all taxes that would have been due in the absence of a Stabilization Agreement plus applicable penalties and interest proscribed below, required to be repaid effective as of the date of final determination made by the City Council hereunder. This termination and rollback clause may be invoked by the City Council upon the recommendation of the City Assessor or Barre City Manager in the event that during the term of the Stabilization Agreement:

1. There is a material change in the use of the property or in the nature of the Project;
2. The property or Project is sold or transferred to any person other than the original Applicant or Applicants, is abandoned, moved, or the Applicant files for bankruptcy;
3. The Project does not comply with the terms of the Agreement, or the Project is not completed as it was presented during the application process;
4. Property tax payments on the property become delinquent;
5. The Project fails to comply with any zoning, building, plumbing, electrical, life safety codes or ordinances;
6. The Agreement is terminated at the request of the Project owner/ Applicant.

F. In the event that the City Council takes action to (i) terminate the Stabilization Agreement; or (ii) terminate the Stabilization Agreement to invoke the rollback clause, then the Applicant shall be granted a public hearing before the City Council. This public hearing shall be duly warned with 30 days notice and with 30 day written notice given to Applicant. During the hearing the City Council will consider testimony from the Applicant as to the reasons why the Stabilization Agreement should not be terminated and why the rollback clause should not be invoked. At the conclusion of the hearing, the City Council may terminate the Stabilization Agreement upon giving to the Applicant not less than 30 days prior to termination, written notice of their findings and basis for the termination. If the Stabilization Agreement is terminated, the property shall be set in the Grand List at its established fair market value as of the date of termination. In addition, if at the discretion of the City Council the rollback clause is invoked, the Applicant shall pay the City, all taxes that would have been due in the absence of a Stabilization Agreement together with a penalty of 8%, and interest at the rate of 12% per annum thereon, less any taxes already paid during the period of stabilization.

G. Notwithstanding the foregoing, no rollback penalty shall be applied to transfers of the property or Project to someone other than the original Applicant so long as the property or Project is otherwise in compliance with the terms and provision of the Agreement at the time of transfer; however, the Agreement shall terminate at the time of such transfer unless the City Council in its sole discretion accepts the transferee as a substitute Applicant party under the Agreement.

H. In the event that the Project owner desires to terminate the Stabilization Agreement with the City, the following shall apply:

1. The Applicant shall submit, in writing, a request to the City Manager, stating the reasons why termination is requested.

2. The City Manager shall review the request and shall forward the request to the City Council for consideration, along with a recommendation to approve or deny the request.

3. If the request is denied, at the request of the Applicant made within five (5) days of such denial a public hearing shall be held before the City Council. This public hearing shall be duly warned with a 30-day notice and with 30-day written notice given to the Applicant.

I. The Agreement shall be filed in the City of Barre Land records and shall constitute a lien against the stabilized property or Project and shall be discharged upon payment of all sums which become due by virtue of the Agreement. The lien may be foreclosed in the same manner as provided by Vermont Statutes in the case of statutory state liens.

J. If, during the effective life of any Stabilization Agreement, the authority of the City Council to enter stabilization agreements is revoked, then all Stabilization Agreements shall be void as to subsequent contract years following the date of such revocation or court action. Unless sooner terminated by law, pursuant to this Policy or the terms of a Tax Stabilization Agreement as approved, the Stabilization Agreement shall remain with the property for the life of the stabilization contract.

K. Upon completion of the Project, the property or Project must be fully compliant with all building and life-safety codes.

## **VI. APPLICATION REVIEW AND ADMINISTRATION**

A. All Applicants should be aware that this is a public process, and as such all meetings are open to the public and all information requested in the application becomes public information.

B. Applicant shall bring the completed tax stabilization application to the City Manager. The City Manager or designee shall give a copy of the application to the City Council for review and to the City Assessor to determine the impact of the proposal on the valuation of the property, and to analyze the tax impact of the proposed Agreement.

C. The City Manager and City Assessor shall consult with each other and review the application with the Applicant to discuss guidelines established in this policy and provide an estimate of the property assessment upon completion of the project, thus establishing the basis for the tax stabilization percentage and the preparation of a proposed Tax Stabilization Agreement for the subject project.

D. The City Manager shall place the application and proposed Tax Stabilization Agreement on the agenda for the City Council to review within thirty (30) days of receipt of an application determined to be administratively complete by the Manager. The Applicant, accompanied by the City Manager or City Assessor, shall make a formal presentation of the application to the City Council at an open public meeting of the City Council warned for the purpose of considering such applications.

E. The City Manager shall make a recommendation to the City Council in open hearing concerning the municipal tax stabilization and rate of the education portion of the property tax to be stabilized, and shall recommend that the application be approved, approved with condition(s), or denied. For Projects also submitted to VEPC for approval, the education portion assessment shall be based upon guidelines set forth by the Vermont Economic Progress Council (VEPC) pursuant to the applicable provisions of Vermont State Law Title 32 V.S.A. § 5930a (c). The City Council shall consider the application and testimony of those in attendance at the hearing and shall take action to approve or deny the application, or request additional information.

F. If the application is approved by the City Council, the City Manager shall be directed to cause an Agreement to be prepared, in triplicate, to be signed by the City Manager and the Applicant. Original copies of the Agreement shall be filed with the Barre City Clerk in the City of Barre Land Records, in the City Assessors Office, and with the Applicant.

G. The City Manager shall be charged with administration of the Tax Stabilization Program. This responsibility may be delegated to the City Assessor or at the discretion of the City Manager.

F. At the discretion of the City Manager and/or City Assessor, an Audit of the completed Project may be required to confirm that the Project was completed in accordance with the physical and financial representations made in the Application. In the event material disparities are found between the Application and completed Project, the City Manager and/or City Assessor may make recommendations to the City Council for modification or termination of the Agreement.

Amended as of this 6th day of August, 2013

**Commented [CD8]:** Do we want to charge the applicant recording fees, or assume they're covered by the application fee?

**Formatted:** Font: (Default) Calibri, 11 pt, Underline

4. Any other information necessary to evaluate the proposal according to the criteria above.
5. A non-refundable, \$250 application fee shall be submitted with the application.

#### V. CONTRACT TERMS

A. Stabilization Agreements are negotiable, may be awarded at the discretion of the City Council, and shall be based on an incremental increase in taxes based on the increase in assessed value due to the project pursuant to a formula established by the City Assessor as presented below and as may be amended from time to time and approved by the City Council in order to carry out the intent of this Policy.

B. An approved Stabilization Agreement shall be for a specified number of years based on the amount of provable investment in the Project and shall adhere to the following schedule:

1: 1 to 3 years for \$50,000-\$99,999 improvements;

2: 4 years for \$100,000-\$199,999 improvements;

3: 5-10 years for a project involving improvements of \$200,000 or more with the length of time to be determined at the discretion of the City Council after consideration of the recommendation of the City Assessor and City Manager.

C. The tax Stabilization Agreement will include all of the municipal portion of the taxes and a percentage of between 0 and 100 percent of the education portion of property taxes. ~~Where appropriate, the Applicant will be encouraged to apply to the Vermont Economic Progress Council (VEPC) for abatement of the education portion of the tax stabilization for projects.~~ Barre Area Development will work with qualifying applicants, if it is deemed beneficial, to apply through the Vermont Economic Progress Council for additional real property tax stabilization from the State Education Tax.

D. The City Council reserves the right to identify City prioritized areas and can thus award a bonus percentage of the education portion of the taxes to the Applicant's Project.

E. A termination and rollback clause shall be included in the Stabilization Agreement providing for termination of the Stabilization Agreement by the City Council and repayment of all taxes that would have been due in the absence of a Stabilization Agreement plus applicable penalties and interest proscribed below, required to be repaid effective as of the date of final determination made by the City Council hereunder. This termination and rollback clause may be invoked by the City Council upon the recommendation of the City Assessor or Barre City Manager in the event that during the term of the Stabilization Agreement:

1. There is a material change in the use of the property or in the nature of the Project;
2. The property or Project is sold or transferred to any person other than the original Applicant or Applicants, is abandoned, moved, or the Applicant files for bankruptcy;
3. The Project does not comply with the terms of the Agreement, or the Project is not completed as it was presented during the application process;
4. Property tax payments on the property become delinquent;
5. The Project fails to comply with any zoning, building, plumbing, electrical, life safety codes or ordinances;



6. The Agreement is terminated at the request of the Project owner/ Applicant.

F. In the event that the City Council takes action to (i) terminate the Stabilization Agreement; or (ii) terminate the Stabilization Agreement to invoke the rollback clause, then the Applicant shall be granted a public hearing before the City Council. This public hearing shall be duly warned with 30 days notice and with 30 day written notice given to Applicant. During the hearing the City Council will consider testimony from the Applicant as to the reasons why the Stabilization Agreement should not be terminated and why the rollback clause should not be invoked. At the conclusion of the hearing, the City Council may terminate the Stabilization Agreement upon giving to the Applicant not less than 30 days prior to termination, written notice of their findings and basis for the termination. If the Stabilization Agreement is terminated, the property shall be set in the Grand List at its established fair market value as of the date of termination. In addition, if at the discretion of the City Council the rollback clause is invoked, the Applicant shall pay the City, all taxes that would have been due in the absence of a Stabilization Agreement together with a penalty of 8%<sup>7</sup> and interest at the rate of 12% per annum thereon, less any taxes already paid during the period of stabilization.

G. Notwithstanding the foregoing, no rollback penalty shall be applied to transfers of the property or Project to someone other than the original Applicant so long as the property or Project is otherwise in compliance with the terms and provision of the Agreement at the time of transfer; however, the Agreement shall terminate at the time of such transfer unless the City Council in its sole discretion accepts the transferee as a substitute Applicant party under the Agreement.

H. In the event that the Project owner desires to terminate the Stabilization Agreement with the City, the following shall apply:

1. The Applicant shall submit, in writing, a request to the City Manager, stating the reasons why termination is requested.

2. The City Manager shall review the request and shall forward the request to the City Council for consideration, along with a recommendation to approve or deny the request.

3. If the request is denied, at the request of the Applicant made within five (5) days of such denial a public hearing shall be held before the City Council. This public hearing shall be duly warned with a 30-day notice and with 30-day written notice given to the Applicant.

I. The Agreement shall be filed in the City of Barre Land records and shall constitute a lien against the stabilized property or Project and shall be discharged upon payment of all sums which become due by virtue of the Agreement. The lien may be foreclosed in the same manner as provided by Vermont Statutes in the case of statutory state liens.

J. If, during the effective life of any Stabilization Agreement, the authority of the City Council to enter stabilization agreements is revoked, then all Stabilization Agreements shall be void as to subsequent contract years following the date of such revocation or court action. Unless sooner terminated by law, pursuant to this Policy or the terms of a Tax Stabilization Agreement as approved, the Stabilization Agreement shall remain with the property for the life of the stabilization contract.

K. Upon completion of the Project, the property or Project must be fully compliant with all building and life-safety codes.

## **VI. APPLICATION REVIEW AND ADMINISTRATION**



# City of Barre, Vermont

*“Granite Center of the World”*

**ACTION ITEM BRIEFING MEMO  
CITY COUNCIL AGENDA ITEM  
CITY COUNCIL AGENDA: 12-14-21**

**Consent Item No.:** \_\_\_\_\_ **Discussion Item No.** \_\_\_\_\_ **Action Item No.** 9B

**AGENDA ITEM DESCRIPTION:**

*Warning 7:15 PM - #2021-06 Second Reading and public hearing Ch. 3 Animal and Fowl Ordinance*

**SUBJECT:**

*Same*

**SUBMITTING DEPARTMENT/PERSON:**

*Carol Dawes, clerk/treasurer, on behalf of Animal and Fowl Task Force*

**STAFF RECOMMENDATION:**

*Review revisions from last week. Approve revised ordinance.*

**STRATEGIC OUTCOME/PRIOR ACTION:**

*Not applicable*

**EXPENDITURE REQUIRED:**

*None.*

**FUNDING SOURCE(S):**

*Not applicable.*

**LEGAL AUTHORITY/REQUIREMENTS:**

*BARRE CITY CHARTER: Sec. 104. General Corporate powers. (a) The city shall have all the powers granted to towns and municipal corporations by the constitution and laws of this state together with all the implied powers necessary to carry into execution all the powers granted; it may enact ordinances not inconsistent with the constitution and laws of the State of Vermont or with this charter, and impose penalties for violation of those ordinances as allowed in 24 V.S.A. § 1974a, in addition to the costs of prosecution.*

**BACKGROUND/SUPPLEMENTAL INFORMATION:**

*The Animal and Fowl Task Force was created by the Council at its November 10, 2020 meeting, and appointed task force members at its December 22, 2020 meeting. The charge of the task force was “...to review other changes [to the ordinance] that have been proposed [including] requested changes to the poultry sections.” (from 11/10/20 minutes)*

*The task force presented a first draft to the Council at its August 24, 2021 meeting, and discussed initially proposed revisions. The first reading was held December 14<sup>th</sup>, and the attached draft includes revisions made at that time. As per our charter, a summary of the proposed changes is published in the Times Argus on Saturday, December 18<sup>th</sup>.*

**LINK(S):**

*Not applicable*

**ATTACHMENTS:**

*#2021-06 draft revisions of Ord. Ch. 3 Animals and Fowl for second reading and public hearing.*

**INTERESTED/AFFECTED PARTIES:**

*City residents, animal owners, enforcement personnel, Health Officer, Animal Control Committee, Planning & Zoning Department, Clerk's office*

**RECOMMENDED ACTION/MOTION:**

*Approve revisions to Barre City Ordinance Chapter 3: Animals and Fowl.*

**Chapter 3 -- ANIMALS AND FOWL**  
(chapter revised 4/26/16, 11/24/20)  
**#2021-06**

The City Council of the City of Barre, Vermont will hold a second reading and public hearing on Tuesday, December 21, 2021 at 7:15 P.M. in the City Council Chambers to discuss the following revision to the Code of Ordinances, Chapter 3 – Animals and Fowl, as follows:

The City Council of the City of Barre hereby ordains that the Code of Ordinances of the City of Barre, Vermont is hereby amended by revising Chapter 3 – Animals and Fowl, to read as follows:

Note: **Bold/Underline indicates additions**  
**~~[brackets/Strikeout indicates deletions]~~**

**ARTICLE I. GENERAL PROVISIONS. Secs. 3-1 – 3-5.**

**ARTICLE II. DEFINITIONS. Sec. 3-6.**

**ARTICLE III. ADMINISTRATION, APPEALS & ENFORCEMENT. Secs. 3-7 - 3-[14] 10.**

**ARTICLE IV. OWNERS/KEEPERS RESPONSIBILITIES. Secs. 3-[15] 11 – 3-[40] 21.**

**ARTICLE V. ANIMAL QUARANTINE AND IMPOUND. Secs. 3-[40] 22 – 3-[42] 23.**

**ARTICLE VI. ANIMAL CONTROL COMMITTEE. Sec. 3-[43] 24.**

**ARTICLE VII. EXEMPTIONS. Sec. 3-[44] 25**

**ARTICLE I. GENERAL PROVISIONS**

**Sec. 3-1. Authority.**

The city council has enacted this ordinance under the authority granted to the city through its Vermont Statutes Annotated, 24 V.S.A. Chapter 59, **authority under 24 V.S.A. § 2291(10) and authority under 20 V.S.A. § 3549.**

**Sec. 3-2. Purpose.**

The purpose of this ordinance is to protect, preserve and promote the health, safety, and welfare of all citizens of the city through establishment of an enforceable ordinance regarding animals maintained and/or visiting within the city limits. Additionally, this ordinance establishes a complaint/reporting process that is equitable to ~~[both the]~~ **all** parties ~~[ and the animal owner alike].~~

**Sec. 3-3. Severability.**

If any section of this ordinance is held by a court of competent jurisdiction to be invalid, such finding shall not invalidate any other part of this ordinance.

**Sec. 3-4. Effective Date of Ordinance.**

Amendments to this ordinance shall be effective twenty (20) calendar days after the adoption (by majority vote of the city council) and shall remain in effect until repealed or amended in accordance with the city charter (sec. 107 and 108).

**Sec. 3-5. Designation of Effect**

This ordinance shall constitute a civil ordinance within the meaning of 24 V.S.A., Chapter 59.

**ARTICLE II. DEFINITIONS****Sec. 3-6. Definitions.**

For the purposes of this chapter definitions of the terms, phrases, words and their derivations shall be as defined in chapter 1, section 1-2 of the code of ordinances, the City of Barre, Vermont. Otherwise, the following listed words shall have the meanings indicated:

**ANIMAL** means every living being, not human or plant.

**ANIMAL HOSPITAL** means an establishment conducted by a licensed veterinarian, for the care, or care and boarding of animals.

**ANIMAL YARD** means every enclosure, kennel, shed or structure used to confine, keep and/or house animals, domestic quadrupeds, poultry, or wild animals~~[-, and also a kennel]~~.

**AT LARGE** means off the premises of the owner or keeper, or the premises of another person who has been given permission for the animal to be at-large, or outside of a designated dog park, and not under the control of the owner, a member of their immediate family or the keeper, either by leash, collar, or chain.

**CAT** means both male and female of the genus felis.

**DOG** means both male and female of the genus canis. Dog can also mean any animal which is considered to be a wolf-hybrid as defined by state law.

**DOG PARK** means a location established by the City Council for dogs to exercise and play off-leash in a controlled environment under the supervision of their owners.

**DOMESTIC QUADRUPED** means animals used for labor, transportation or riding including but not limited to cows, goats, horses, pigs, sheep and rabbits. Domestic Quadrupeds are not dogs or cats.

**ENFORCEMENT OFFICER** when used herein shall mean any health officer, code enforcement officer, animal control officer, pound keeper or other individual specifically designated by the City Council to enforce the provisions of this chapter.

**INDIGENOUS ANIMALS means wild animals that are native to Vermont.**

**KEEPER** means any person, other than the owner, that has the possession and control of an animal. Persons who are involved in programs such as Trap, Neuter & Return (TNR) shall not be considered keepers.

**KENNEL** means an enclosure or structure, other than a building used as a human residence, or an animal hospital or pet shop, used to confine two (2) or more dogs or cats.

**OWNER** means any person or persons, firm, association or corporation owning, keeping or harboring an animal. Persons involved in programs such as Trap, Neuter & Return (TNR) shall not be considered owners.

**PET SHOP** means an establishment for selling dogs, cats, birds, fish, hamsters or other small animals for profit.

**POULTRY** means domesticated [~~birds used as a source of food, either eggs or meat, for sport or for their feathers~~] **fowl, such as chickens, turkeys, ducks, and geese.**

**POULTRY ENCLOSURE** means every enclosure, shed or structure used to confine, keep and/or house poultry.

**STATE OR STATE LAW shall mean Vermont.**

**VICIOUS ANIMAL** shall mean any animal which attacks or bites a person or other domestic pet while the animal is off the premises of the owner or keeper, and the person or pet attacked or bitten requires medical attention. Vicious animal complaints shall be investigated pursuant to Sec. 3-[43]**24**(b).

**WILD ANIMAL** means an animal which is not, by custom in the state devoted to the service of human beings, excluding birds, fish, guinea pigs, hamsters, small amphibians, turtles and earthworms. An exotic wild animal is a wild animal not indigenous to the state. (Ord. No. 1966-3, Sec. 1.1.01, 6-12-73, Ord. No. 1983-1, 1-13-83, Ord. No. 2010-01, 7-6-10)

### **ARTICLE III. ADMINISTRATION, APPEALS & ENFORCEMENT**

#### **Sec. 3-7. Duties and Powers**

a. The city manager shall appoint the chief inspector who shall hereby be authorized and directed to administer and enforce the provisions of this ordinance. The chief inspector shall have the authority to render interpretations of the ordinance. Such interpretations, policies and procedures shall be in compliance with the intent of this ordinance.

b. The chief inspector may delegate this authority to any enforcement officer.

c. The city manager shall make all necessary and appropriate arrangements for the impounding of animals; this may be done by utilizing outside resources that would be contracted by the city for the containment of animals (such as private kennels and animal hospitals) and shall, if necessary, appoint a pound-keeper. (Ord. No. 2010-01, 7-6-10)

d. As a condition of owning or keeping an animal within city limits the individual agrees that the enforcement officer may with the owner's consent or when otherwise authorized by law enter upon the premises, for the purpose of inspecting the premises to determine compliance with the provisions of this article.

#### **Sec. 3-8. Enforcement Process, Appeals and Penalties**

##### a. Complaint Initiation

1. A person must complete the paper or electronic complaint form.

2. Forms must be signed and dated in order to investigate the complaint.

i. [~~Contact information must be provided which shall be kept confidential.~~]

- ii. Complaint form must be returned to City Hall or the Public Safety Building for review physically or electronically.
    - iii. Handwriting must be legible.
  - 3. Complaints will be investigated within 5 business days of receipt by the enforcement officer.
  - 4. Frivolous complaints shall be a violation of this ordinance. A frivolous complaint shall be one in which there is no basis for the complaint outlined within this ordinance and this is known to the complainant at the time of submission of the complaint.
- b. Written Notice of Violation
  - 1. Where a violation of this ordinance exists, the enforcement officer shall issue written documentation notifying the party responsible of the existence of the violation(s). The written notification shall include the following:
    - i. Summary of violation.
    - ii. Specific Ordinance and or State Statute violated.
    - iii. Actions taken by the enforcement officer. This may include seizure of the animal or animals.
    - iv. Specific actions needed to remedy the violation, which may include any accumulated fines or fees.
    - v. Time frame allowed for remediation.
    - vi. Actions to be taken by enforcement officer if not remediated. This may include seizure of the animal or animals.
    - vii. Appeals process language in this ordinance.
- c. Appeals
  - 1. An individual may appeal the enforcement officer's decision in writing to the chief inspector within 5 business days of receiving the notice of violation. Once received the chief inspector will provide a written determination within 5 business days.
  - 2. The aggrieved party may further appeal to the Animal Control Committee within 5 business days of receiving the chief inspector's determination.
  - 3. Additional appeals would be made to the Vermont Superior Court Civil Division. Pursuant to 20 V.S.A. 3550(i).
  - 4. The appeals process will not prevent the enforcement officer from completing the required actions set forth in this ordinance or those required by state statute or the Vermont Health Code.
- d. Penalties
  - 1. An enforcement officer may issue, or direct to have issued, a Municipal Complaint and pursue enforcement before the Judicial Bureau in accordance with the provisions of 24 V.S.A. §1974 and §1977 with penalties as prescribed below:
    - i. A first offense in any twelve month period shall be punishable by a fine of \$150.00. The waiver fee shall be \$100.00.
    - ii. second offense in any twelve month period shall be punishable by a fine of \$250.00. The waiver fee shall be \$200.00.

- iii. Third and subsequent offenses in any twelve month period shall be punishable by a fine of \$500.00. The waiver fee shall be \$300.00. An enforcement officer may also issue and order to revoke the license or permit to the Chief inspector, which is subject to Sec. 3-9. Appeals. of this chapter.
2. An enforcement officer may notify the City Attorney of the violation, who can take action in Superior Court seeking injunctive relief with penalties as prescribed by law.
3. Each day that a violation continues after the initial notice shall constitute a separate offense.

This ordinance does not stop certified law enforcement officers from issuing civil and criminal citations in accordance with state law.

**Sec. 3-9. License—Required for dogs.**

All dogs and wolf-hybrids shall be licensed in accordance with 20 V.S.A § 3581.

**Sec. 3-10. Exhibitions or parades; permit required; fee imposed; investigation thereof.**

Exhibitions or parades of animals which are *ferae naturae* (wild) in the eyes of the law may be conducted only upon securing a permit from the city clerk. Forms for all licenses and permits and applications therefore shall be prepared by the city clerk. Before a permit is granted, the police department shall investigate to determine whether such exhibition or parade will be conducted so that there is no risk of harm to any person or property. Once the permit is approved by the police department, it shall be considered for approval by the city clerk. The fee for the permit shall be designated by the city council and upon adoption of the rates the council shall publish in the local newspaper the rate change thirty (30) days prior to the effective date of the rate change. The permit shall expire at the end of the exhibition or parade, or one month after issuance, whichever time is the earlier. (Ord. No. 1966-3, Sec. 2.1.03, 6-12-73, Ord. No. 2005-1, 8/18/05, Ord. No. 2010-01, 7-6-10)

**ARTICLE IV. OWNERS/KEEPERS RESPONSIBILITIES**

**Sec. 3-11. Ownership; termination.**

A person who is the owner of an animal shall be deemed to continue to be its owner until they have sold or donated their right, title and interest in such animal to another person, or, in case of an indigenous wild animal, until the animal has escaped and has returned to its natural state. (Ord. No. 1966-3, Sec. 1.1.02, 6-12-73)

**Sec. 3-12, Keeper; termination.**



A person who is the keeper of an animal shall be deemed to continue to be its keeper until he/she has returned such animal to the custody and control of its owner, and in the case of an indigenous wild animal, until it has been returned to the custody and control of the owner or has escaped and returned to its natural state. (Ord. No. 1966-3, Sec. 1.1.02, 6-12-73)

### **Sec. 3-13. Animal bites.**

It shall be the duty of every person bitten, or parent or guardian to report to the city health officer within twenty-four (24) hours the name, address and telephone number of the owner or keeper of the animal which bit the person and the complete circumstances. (Ord. No. 2010-01, 7-6-10)

### **Sec. 3-14. Exposure to public prohibited if infected with contagious disease.**

An owner or keeper of an animal affected with a contagious or infectious disease shall not expose such animal in a public place whereby the health of other animals is affected, nor harbor an animal under quarantine, pursuant to section 3-22 of this chapter, in or on any part of any premises open to public visitors. (Ord. No. 1966-3, Sec. 3.2.01, 6-12-73, Ord. No. 2010-01, 7-6-10)

### **Sec. 3-15. Nuisance animals.**

No owner, keeper or other person having control shall permit an animal to be a nuisance animal. For the purposes of this section, nuisance animal means any animal or animals which:

- (1) Molests or harasses passersby or passing vehicles, or otherwise creates a public safety hazard;
- (2) Attacks other animals;
- (3) Damages property other than that of its owner;
- (4) Defecates off the premises of the animal's owner, and the owner, or other individual in control of the animal, fails to remove such deposit immediately;
- (5) Barks, whines, howls, cries, or makes a noise commonly made by such animals in an excessive and continuous fashion so as to disturb the peace and quiet of any other person. (Ord. No. 2010-01, 7-6-10)
- (6) Causes persistent odors perceptible at the property boundaries that are not temporary in nature.
- (7) The property owner shall take all necessary action to reduce the attraction of predators and rodents and the potential infestation of insects and parasites that may result in unhealthy conditions to human habitation.**
- (8) If an animal dies, it must be disposed of promptly and in a sanitary manner.**

### **Sec. 3-16. Running at large, use of sidewalks and streets, etc.; regulations.**

(a) It shall be unlawful to permit any owned animal or indigenous wild animals to run at large in the city except for cats. Any such animal found running at large may be impounded.

(b) It shall be unlawful at any time to permit any domestic quadruped, exotic wild animals or indigenous wild animals to use a sidewalk within the city, or to lead any such animal thereon, or to ride any such animal thereon, except to enter or leave a street or other public highway.

(c) Between sunset and sunrise it shall be unlawful to keep, lead, drive or ride any domestic quadrupeds in the streets or public highways of the city, unless such animal is in a properly lighted vehicle, or is so illuminated as to be visible at a distance of not less than one hundred (100) feet, or is lawfully upon a sidewalk, or crossing a street or public highway by the shortest possible route, or is off the traveled portion of the street or highway.

(d) No domestic quadrupeds, poultry, exotic wild animal or indigenous wild animal shall be permitted in any public park or cemetery in the city without permission of the council. It shall be unlawful to keep or allow to remain any such animal in any such park or cemetery without such permit. (Ord. No. 1966-3, Sec. 3.3.01, 6-12-73)

(e) No animal shall be permitted in any part of a city owned cemetery within a 20 foot radius of a gravestone, monument, or marker without the permission of the Council. (Ord. No. 2010-01, 7-6-10)

(f) Exceptions: Dogs may be off leash in a dog park and in the cow pasture in accordance with the rules set forth by the dog park and cow pasture committees.

**Sec. 3-17. Collars on dogs and collars or microchips for cats required; rabies tag to be worn.**

All dogs and cats kept and harbored within the city shall wear a collar or harness when off the premises of the owner. All dogs and cats traveling through or visiting within the city shall wear a collar or harness at all times while in public areas. The collar or harness shall have firmly attached thereto the name and address of its owner, its current rabies tag, and a current license tag. If a Radio Frequency Identification (RFID) microchip containing owner information has been implanted it is not necessary for the dog [or cat] to wear an attached name plate. (Ord. No. 1966-3, Sec. 3.2.01, 6-12-73, Ord. No. 2010-01, 7-6-10)

~~**Sec. 3-18. Animal yards; prohibited in certain areas; waiver; duty of operator.**~~

~~(a) It shall be unlawful to maintain within the city, any animal yard within thirty (30) feet of any building used for residential purposes by anyone other than the person maintaining the animal yard, members of the household, or an adjoining property owner who has waived the provisions of this section with respect to their residence. Such waiver shall be in writing and filed with the health officer. Provided, however, that this subsection shall not apply to a kennel, pet shop or animal hospital, which is located in the commercial zone or industrial zone of the zoning ordinances of the city, or which, on the effective date of this ordinance, lawfully exists in a residential zone.~~

~~(b) It shall be the duty of every person maintaining an animal yard to keep the same clean and sanitary and free from all refuse. Refuse from such yards shall be collected daily and kept in~~

~~airtight containers until disposed of by burying, removed to a disposal area outside the premises, or applied as a fertilizer or mulch. (Ord. No. 1966-3, Sec. 3.1.01, 6-12-73, Ord. No. 2010-01, 7-6-10)~~

~~(e) Animal yards shall not apply to poultry. For requirements on poultry enclosures see Sec. 3-25(d).]~~

~~**Sec. 3-19. Cruelty to animals.**~~

~~A person that commits the crime of cruelty to animals as outlined in 13 V.S.A., Chapter 8 Sec. 352 shall be considered in violation of this ordinance. (Ord. No. 2010-01, 7-6-10)]~~

**Sec. 3-[20] 18. Poultry.**

(a) Number **and types** of poultry allowed: The maximum number of poultry allowed is fifteen (15) and shall be based on providing three (3) square feet of space in the [enclosure] **coop (maximum 45 sq ft)** and four (4) square feet of fenced area per bird, regardless of how many dwelling units are on the lot. **Only female chickens are allowed.** A [variance] **waiver** may be requested in writing to the Health Officer, who will take into consideration any complaints from abutters and may bring any [variance] **waiver** for consideration before the animal control committee. **Adjoining property owners shall be notified and maintain appeal rights to the animal control committee.**

~~[(b) Only female chickens are allowed. Poultry species are limited to chickens, turkeys and quail.]~~

~~[(e) **b) Commercial Restrictions.** [The sale of poultry eggs/the breeding of poultry]:~~

~~1) [Prior to the sale of poultry eggs the owner must register his/her home as a home business occupaney with the city planning and permitting office.] **See Unified Development Ordinance, section 3204, Home Business (p. 115) for sale of any product.** [Persons that engage in the sale of eggs shall follow all applicable state health and food handling laws.] **No persons shall engage in poultry breeding, or fertilizer production for commercial purposes. The sale of eggs shall follow all applicable state health and food handling laws.**~~

~~2) [No person shall engage in poultry breeding or fertilizer production for commercial purposes.]~~

~~(d) [Poultry enclosures shall meet the following requirements:~~

~~1) Poultry must have access to an enclosure or poultry tractor, or be kept in a fenced area (poultry pen) at all times during daylight hours. Enclosures must be clean, dry and odor-free, kept in a neat and sanitary condition at all times, and in a manner that will not disturb the use and enjoyment of neighboring lots due to noise, odor or other adverse impact.]~~

- 2) ~~[Poultry shall be secured within an enclosure during non-daylight hours. The structure shall be enclosed on all sides and shall have a roof and doors. Access doors must be able to be shut and locked at night. Opening windows and vents must be covered with predator and bird proof wire of less than one (1) inch openings. The use of waste board, or other waste materials is prohibited. The henhouse must be well maintained.]~~
- 3) ~~[All poultry enclosures such as henhouses, shed enclosures, and poultry tractors, shall be a minimum of ten (10) feet from any and all property lines. They must also be a minimum of thirty (30) feet from an occupied dwelling other than the owner's occupied dwelling.]~~
- ~~a. [In the case where the lot is a rental property, the applicant must also obtain signature from the lot owner acknowledging what is being requested.]~~
- ~~b. In the case of a multiple unit structure (apartments) the poultry enclosure must be a minimum of thirty (30) feet from the entire occupied structure, even if the owner resides in the multiple unit (apartment) structure.]~~
- 4) ~~[Poultry enclosures shall not exceed forty five (45) square feet in size.]~~
- (e) ~~[Odor and noise impacts. Odors from poultry, poultry manure, or other poultry related substances shall not be perceptible at the property boundaries. Perceptible noise from poultry shall not be loud enough at the property boundaries to disturb persons or reasonable sensitivity.]~~
- (f) ~~[Predators, rodents, insects, and parasites. The property owner, and/or poultry owner shall take all necessary action to reduce the attraction of predators and rodents and the potential infestation of insects and parasites that may result in unhealthy conditions to human habitation.]~~
- (g) ~~[Feed and water. Poultry must be provided with access to feed and clean water at all times; such feeds and water shall be unavailable to rodents, wild birds and predators.]~~
- ~~1) Ponds /swimming areas provided for poultry shall be prohibited.]~~
- (h) ~~[Waste storage and removal. Provision must be made for the storage and removal of poultry manure. All stored manure shall be covered by a fully enclosed container or compost bin. No more than one (1) thirty (30) gallon container of manure shall be stored on any one property housing poultry. All other manure shall be removed. Ground composting of poultry manure shall not be allowed (i.e. placing manure on the ground and mixing with hay or wood chips).]~~
- (i) ~~[If a poultry dies, it must be disposed of promptly in a sanitary manner.]~~

### **Sec. 3-[18] 19. Animal yards; prohibited in certain areas; waiver; duty of operator.**

- (a) It shall be unlawful to maintain within the city, any animal yard **less than ten (10) feet from any and all property lines, and less than [within] thirty (30) feet [of] from** any building used for residential purposes by anyone other than the person maintaining the animal yard, members of the household, or an adjoining property owner who has waived the provisions of this section

with respect to their residence. Such waiver shall be in writing and filed with the health officer. Provided, however, that this subsection shall not apply to a **licensed commercial** kennel, pet shop or animal hospital, which is located in the commercial zone or industrial zone of the zoning ordinances of the city, or which, on the effective date of this ordinance, lawfully exists in a residential zone.

**(b) In the case where the lot is a rental property, the applicant must also obtain signature from the lot owner acknowledging what is being requested. In the case of a multiple unit structure (apartments) the enclosure must be a minimum of thirty (30) feet from the entire occupied structure, even if the owner resides in the multiple unit (apartment) structure.**

~~[(b) c]~~ It shall be the duty of every person maintaining an animal yard to keep the same clean and sanitary and free from all refuse. Refuse from such yards shall be ~~collected daily and~~ **composted or** kept in **the equivalent of one(1) thirty (30) gallon** airtight container until disposed of by burying, removed to a disposal area outside the premises, or applied as a fertilizer or mulch. (Ord. No. 1966-3, Sec. 3.1.01, 6-12-73, Ord. No. 2010-01, 7-6-10)

~~[(c) Animal yards shall not apply to poultry. For requirements on poultry enclosures see Sec. 3-25(d).]~~

### **Sec. 3-~~21~~ 20. Reptiles transported off the owners property.**

No person shall remove a reptile from its home or owners property unless the animal is transported in an animal travel container or similar storage container that ensures the animal does not escape and that the reptile shall not endanger the general public.

### **Sec. 3-21. Reserved.**

## **ARTICLE V. ANIMAL QUARANTINE AND IMPOUND**

### **Sec. 3-22. Quarantine.**

(a) Whenever an animal of a species, subject to rabies, bites a person, the city's enforcement officer shall be notified within 24 hours of the bite occurring. If on investigation the enforcement officer finds that the animal did bite a person, the enforcement officer shall order the animal to be quarantined for a period of ten (10) days, unless such animal develops active signs of rabies within that time, in which case the animal shall be killed under direction of the health officer. Quarantine shall be as follows:

- 1) In-home quarantine requirements – the **Health Officer's** decision to allow the animal to remain quarantined by the owner will be dependent on the following:
  - a) The animal has an active rabies vaccination that has not expired (with confirmation from a qualified veterinarian practice).

- b) The animal's past history.
  - c) The animal owner's ability to meet quarantine requirements and the cooperation shown by the animal's owner.
- 2) If the enforcement officer feels that the quarantine requirements shall not be complied with, or the animal does not have a valid rabies vaccination, the enforcement officer shall have the animal placed with an approved keeper for the length of the quarantine. All costs associated with placing the animal in quarantine with a third party shall be the responsibility of the animal owner/keeper.

**(a) At the end of ten (10) days, the animal shall continue to be quarantined until it has been examined by a veterinarian and certified free from rabies[.], has been brought up to date on all required vaccinations, and has been registered with the city.**

(b) Animals ordered to be quarantined under this section shall be confined in an animal hospital, professional kennel, or in a locked enclosure approved by the health officer as being so constructed and maintained that the animal cannot escape. (Ord. No. 1966-3, Sec. 4.2.01, 6-12-73, Ord. No. 2010-01, 7-6-10)

### **Sec 3-23. Impoundment.**

- (a) Authority to impound per 20 V.S.A. Section 3806 or court order. The enforcement officer may, in lieu of boarding and when in the public interest and consistent with the public safety, allow an impounded dog to remain confined in the custody of its owner on the owner's recognizance that the animal shall remain confined to the owner's property, follow the terms of impoundment set by the enforcement officer and shall not be in violation of any provision of this chapter. Confinement in lieu of boarding shall continue until such time as the violation or condition authorizing impoundment has been abated.
- (b) Impoundment fees. Any owner or keeper of an animal impounded under the provisions of this chapter shall be responsible for all impoundment fees which shall be paid in full before released.
- (c) Boarding fee. In addition to the impoundment fee charged herein the owner of the animal shall be responsible for all fees associated with the boarding of the animal while impounded.
- (d) All board fees and impound fees shall be paid in full to the appropriate party before releasing the animal is allowed.
- (e) Unlicensed animals to be licensed before release. If an impounded animal requiring a license is unlicensed, in addition to the impounding and boarding fees set forth herein, the animal shall not be released without the payment of the license fee required by Sec. 3-9, except that if the impounded animal has not had its proper vaccinations.

(f) Disposition of unredeemed animals. If any impounded animal with a current and effective license established by proof of an animal license tag or other means, is not redeemed within (7) days of its impoundment, it shall be sold or given away. If any impounded animal without a current and effective license established by proof of a license tag, is not redeemed within (5) days of its impoundment, it shall be sold or given away. Any proceeds from the sale of any impounded animal shall first be allocated to taxes, fees and other charges related to the impoundment. Any balance then remaining shall be paid to the owner if any is found. If proceeds from the sale of the unredeemed animal do not cover the costs associated with the impoundment, the balance of sums owed under this chapter may be collected in a civil action brought under this section. The impoundment period may be waived by the pound keeper in case of a severely injured animal whose owner cannot be located or is unwilling to claim the animal.

(g) Interference with impoundment. Any person who interferes with the impounding of an animal under provisions of this article, or who releases, or attempts to release an impounded animal contrary to this article shall be in violation of this chapter.

(h) Notice of impoundment. Within twenty-four (24) hours of the impoundment of any animal under this chapter, the enforcement officer shall make every reasonable attempt to notify the owner of the impounded animal of such impoundment. Such notice shall include either personal contact with the owner or a written notice posted at the dwelling house of the owner. (Ord. No. 2010-01, 7-6-10)

*State law references: Notice by impounder, 20 V.S.A. § 3413.*

## **ARTICLE VI. ANIMAL CONTROL COMMITTEE**

### **Sec. 3-24. Animal control committee.**

(a) Animal control committee established. For purposes of this section, an animal control committee is established. The animal control committee shall consist of not less than three (3) members to be appointed on an as needed basis by the City Council. The animal control committee shall hold appeals hearings for animal and fowl ordinance violations.

#### **b. Powers of the Animal Control Committee**

1. Request to impound or quarantine an animal
2. Require medical care for animals, including but not limited to spaying, neutering, or vaccinations
3. Stipulate a financial responsibility and the terms thereof. This includes but is not limited to legal fees, staffing time, services rendered and collections fees
4. Order to seize an animal to be terminated, given away, or sold.
5. Require education and or training for the animal or keeper/owner
6. Require inspections
7. Request additional information and legal or professional opinions
8. Ban an animal from the city limits
- 9. Rule on [variance] waiver requests.**

c. Hearings and Convening of the Animal Control Committee – **Hearings for dog bites must occur within 7 days of the dog bite (per State Statute: 20 V. S. A. § 3546 (b)).**

1. Hearing and meetings must be warned 3 days prior.
2. Minutes must be recorded
3. Robert’s Rules of Order to be used
4. Meeting Agenda to be provided and should be similar as follows
  - i. Call to order
  - ii. Testimony from enforcement officer; verbal summary and written details and provide a recommendation for action
  - iii. Testimony of aggrieved party
  - iv. Additional testimony from attendants
  - v. Closing statements from the aggrieved party and the enforcement officer
  - vi. ~~[Executive session for deliberation]~~ **Go into Deliberative Session**
  - vii. Reading of determination and action to be done if any
5. Any action must be provided in writing to the aggrieved party before acted on

## ARTICLE VII. EXEMPTIONS.

### Sec. 3-25. Exemptions.

a. A person operating a farm of ten (10) or more **contiguous** acres [~~wholly in the city or in part within the city and contiguous to the part without the city~~] **as one property**, [~~as to animals kept on such farm, or the use of such farm for keeping animals,~~] shall be exempt from the provisions of this ordinance.

b. The provisions of this chapter shall not apply to a person while showing or exhibiting an animal in the municipal auditorium, or while transporting an animal for such purposes to and from the auditorium, or to an animal while so shown, exhibited, or transported or in a parade. As to such animals, auditorium regulations shall apply.

c. The provisions of this chapter shall not apply to a public officer or employee or to a common carrier, while carrying out a duty imposed by law, or while an animal is in transit under control of a common carrier, or while an animal is being transported through the city under control of the person so transporting.

d. Any dog used to assist law enforcement officers in the City of Barre shall be exempt from the provisions of this ordinance.

e. The provisions of this chapter shall not apply to indigenous wild animals, except when such animals are owned by a person. (Ord. No. 1966-3, Secs. 1.2.01--1.2.05, 6-12-73, Ord. No. 2010-01, 7-6-10)

### ADOPTION HISTORY

- First Reading at regular City Council meeting held on Tuesday, December 14, 2021.
- Second Reading and Public Hearing set by Council for Tuesday, December 21, 2021.
- Summary of proposed language printed in Times Argus newspaper on Saturday, December 18, 2021.



DRAFT for second reading and public hearing 12/21/21

- Second Reading and Public Hearing held on Tuesday, December 21, 2021. Adopted at regular City Council meeting held on \_\_\_\_\_ and entered in the minutes of that meeting which are approved on \_\_\_\_\_.
- Posted in public places on \_\_\_\_\_.
- Notice of adoption published in the Times Argus newspaper on \_\_\_\_\_.
- Effective \_\_\_\_\_.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

Carolyn S. Dawes  
*City Clerk/Treasurer*



# *City of Barre, Vermont*

*“Granite Center of the World”*

Steven E. Mackenzie, P.E.  
City Manager

6 N. Main St., Suite 2  
Barre, VT 05641  
Telephone (802) 476-0240  
FAX (802) 476-0264  
[manager@barrecity.org](mailto:manager@barrecity.org)

## MEMO

**TO: City Council**  
**FR: The Manager**  
**DATE: 12/17/21**

**SUBJECT: 12/21/21 Agenda Item: 2021 Employee Longevity Recognition**

Councilors:

We have 9 employees who qualify for Employee Longevity Recognition this year. (see attached EMPLOYEE LONGEVITY RECOGNITION PROGRAM GUIDELINES). They are:

<u>Employee</u>	<u>Position</u>	<u>Tenure (Years)</u>
Debbie Seaver	Administrative Assistant, Engineers Office	35*
Jason Fleury	BCEMS Resource Officer (BCPD)	30*
Troy Kirkpatrick	Sergeant, BCPD	30*
Russell Tucker	Foreman, DPW – Streets	25*
Dee Machia	Community Service Officer (Meters), BCPD	20
Gary Sheridan	Captain (Retired 12/14/21), BCFD	20
Brain Farnham,	Lieutenant, BCFD	10
Steve Mackenzie	City Manager	10
Zack Tillinghast	Lieutenant, BCFD	10

Each employee will receive a Recognition Certificate; those noted with an asterisk (\*) will also receive Gift Cards.

Due to the fact we canceled the annual December Holiday Party amid COVID concerns, recognition will be given at a City Council Meeting in December of the recognition year. We will invite each recognized employee to the December 21 City Council meeting to be recognized.

In addition, the Manager’s Office will publicly announce annual Certificate recipients in the following media outlets:

- City Website (Within each Department’s page)
- City Facebook Page
- Times Argus

12/14/18 RFT, SEM

## EMPLOYEE LONGEVITY RECOGNITION PROGRAM GUIDELINES

Recognition will be given to all employees for years of service in 5 year increments starting with an employee's 10th year of service. Years of Service will be determined effective at the end of each Fiscal Year (June 30<sup>th</sup>).

Certificates of Recognition will be given to each eligible employee at the annual Holiday Party. In the event that the City does not have a Holiday Party in any given year, recognition will be given at a City Council Meeting on/about December of that year.

Any employee who has achieved 25 years of service or more will also be recognized at a City Council meeting.

For those employees with extended longevity of 25 years of longer, Gift Cards will be presented in addition to the Certificates of Recognition as follows:

25 years	\$50 Visa Gift Card
30 years	\$100 Visa Gift Card
35 years	\$150 Visa Gift Card
40 Years	\$200 Visa Gift Card
45 Years	\$250 Visa Gift Card
50 years	\$300 Visa Gift Card

The City will publicly announce annual Certificate recipients in the following media outlets at a minimum:

- City Website (Within each Department's page)
- City Facebook Page
- Times Argus

**Note:** For those employees who qualify for a Certificate or an award but who retire from City employment prior to the award event, the recognition will be presented to the employee by the City Manager or his designee on/before the employee's last day of employment.



# City of Barre, Vermont

*“Granite Center of the World”*

**ACTION ITEM BRIEFING MEMO  
CITY COUNCIL AGENDA ITEM  
CITY COUNCIL AGENDA: 12-21-2021**

**Consent Item No.:** \_\_\_\_\_ **Discussion Item No.** \_\_\_\_\_ **Action Item No.** 9D

**AGENDA ITEM DESCRIPTION:**

*Warn First & Second Public Hearings for Potential Charter Changes*

**SUBJECT:**

*Same*

**SUBMITTING DEPARTMENT/PERSON:**

*Carol Dawes, clerk/treasurer, on behalf of Charter Review Work Group*

**STAFF RECOMMENDATION:**

*Approve first & second public hearings for proposed charter changes to be voted at the 2022 annual town meeting. First public hearing to be held January 25<sup>th</sup>, with second public hearing to be held February 1<sup>st</sup>.*

*Also begin review of draft charter changes.*

**STRATEGIC OUTCOME/PRIOR ACTION:**

*Not applicable*

**EXPENDITURE REQUIRED:**

*Costs associated with required publications in newspaper.*

**FUNDING SOURCE(S):**

*General fund, administrative department advertising.*

**LEGAL AUTHORITY/REQUIREMENTS:**

*BARRE CITY CHARTER, Chapter 1. Incorporation and General Provisions. Sec. 112. Amendment of charter. This charter may be amended in the manner provided for by the laws of the State of Vermont for the amendment of municipal charters.*

*STATE STATUTE: 17 VSA §2645. Charters, adoption, repeal, or amendment; procedure.*

**BACKGROUND/SUPPLEMENTAL INFORMATION:**

*The Charter Review Work Group has developed a list of possible charter changes to be put before the voters at the 2022 annual town meeting. There are also possible changes that have been suggested by individual councilors or the council as a whole.*

*Statute requires two public hearings to be held as part of the charter amendment procedures. The first public hearing must be held at least 30 days before the election, and it must be warned at least 30 days – but not more than 40 days – before the date of the first public hearing. Therefore, the last regularly scheduled Council meeting at which the first public hearing can be warned is the December 21, 2021 meeting. There are no time limitations on when the second public hearing shall be held. Barre City typically warns both the first public hearing and the second public hearing at the same time. The dates being proposed are:*

- *First public hearing: January 25, 2022*
- *Second public hearing: February 1, 2022*

*The schedule for charter revisions is laid out in statute. Here is the timeline for the proposed 2022 changes:*

<b>Date</b>	<b>Item/action</b>
Dec. 21, 2021	Warn 1 <sup>st</sup> & 2 <sup>nd</sup> public hearings for January 25 <sup>th</sup> & February 1 <sup>st</sup> , respectively (at least 30 days before first public hearing)
January 15, 2022	Post proposed changes in clerk’s office (at least 10 days before first public hearing)
January 20, 2022	Post & publish notice of 1 <sup>st</sup> public hearing (at least 5 days before first public hearing)
January 25, 2022	1 <sup>st</sup> public hearing for proposed charter changes (at least 30 days before election) Last opportunity to revise language, as the town meeting warning will be approved on this date.
February 1, 2022	2 <sup>nd</sup> public hearing.
March 1, 2022	Annual (Town) Meeting election
Post-election (within 10 days)	Submit voter approved charter changes to the Secretary of State’s office for legislative consideration.

**LINK(S):**

*See link to relevant statutes above under Legal Authority/Requirements*

**ATTACHMENTS:**

*Draft of proposed charter changes for review/discussion*

**INTERESTED/AFFECTED PARTIES:**

*All Barre City residents, staff*

**RECOMMENDED ACTION/MOTION:**

*Approve holding the first public hearing for proposed charter changes on January 25, 2022, and the second public hearing on February 1, 2022.*

**Possible Charter Changes for 2022 Annual Town Meeting**

All of these have been discussed either by the Charter Review Work Group, or Council, or have been submitted via email from Councilors.

Note: [--] Brackets/strikethrough indicate deletions  
**Bold/underline** indicate additions

\*\*\*\*\*

**Sec. 104. General Corporate powers.**

(b) The City may purchase real property, or interest in real property, within or without its corporate limits for the public benefit. The City may acquire real property by gift, devise, lease, **easement**, or condemnation and may sell, lease, mortgage, hold, **convey by easement**, manage and control such property as its interest may require. **Any acquiring or conveying of property through the means listed in this section shall require approval of the Council.**

\*\*\*\*\*

**Sec. 307. {Powers of City; policy matters; appointment of certain officers.}**

All powers of the City and the determination of all matters of policy shall be vested in the City Council except as otherwise provided by this act or by general law. The City Council shall annually appoint a City attorney, ~~[a City grand juror,]~~ a library liaison, and may provide for any planning board, recreation board or personnel board, and may create commissions or other bodies with advisory powers and may appoint personnel to serve on said boards or commissions. (Amend. Of 11/3/98)

\*\*\*\*\*

**Sec. 407. Appointments.**

There shall be appointed by the City Manager after the annual City election in the manner as hereinafter provided a superintendent of streets, superintendent of waterworks, recreation director, a City engineer, building inspector, an inspector of electric wiring, ~~[an inspector of plumbing,]~~ a tree warden, three (3) members of the board of health (see board of health). All officers shall hold their offices respectively for one year or until their successors shall be appointed and qualified. The City Manager may also appoint such other subordinate officers as may be elected or appointed in towns. Members of the various boards shall be appointed in the same manner, who shall hold office as otherwise herein provided or until their successor shall be appointed and qualified. (Amend. of 11/3/98, 11/07/00)

\*\*\*\*\*

**Sec. 409. Capital improvement plan.**

**(a) Preparation and submission: The Manager, after consultation with department heads, shall submit a proposed five-year capital improvement plan to the council at least three months prior to the annual meeting.**

**(b) Contents: The capital expenditure plan shall include:**

- (1) A clear narrative summary of needs;**
- (2) A list of all capital expenditures to be proposed for the next five years with appropriate supporting data;**
- (3) Actual cost estimates, proposed methods of financing, and necessary time schedules for each improvement;**
- (4) Estimated annual cost of operating and maintaining the facilities to be constructed or acquired.**

**(c) Revision and update: The above plan shall be revised and extended each year to reflect progress or projects still pending.**

\*\*\*\*\*

**ARTICLE I. DEPARTMENT OF BUILDING AND HOUSING**

**Sec. 501. Creation and organization.**

For the purpose of coordinating and integrating the inspection services and allied services of the city, and to provide proper and effective administration of building, electrical, ~~plumbing,~~ fire prevention, housing and zoning laws of the city and state within the city, the city council shall, by ordinance, create a department to be designated the department of buildings and housing, and prescribe its powers, duties and functions. Within the department shall be:

(a) The building inspector who shall be the administrative head of the department subject, at all times, to the control and direction of the city manager

(b) The inspector of electrical wiring;

~~[(e) The plumbing inspector;]~~

~~[(d)]~~ (c) Any other inspector or officer of the city designated by the city council.

\*\*\*\*\*

**Sec. 605. Local Sales, Rooms, Meals, and Alcoholic Beverages Option Taxes.**

Local option taxes are authorized under this section for the purpose of affording the City an alternative method of raising municipal revenues, Accordingly:

- a) The City Council may assess sales, rooms, meals, and alcohol taxes of one percent.
- b) Any tax imposed under the authority of this section shall be collected and administered by the Department of Taxes, in accordance with 24 V.S.A. § 138.

DRAFT 1.0 12/17/21

- c) Revenues received through a tax imposed under this section shall be designated [~~solely for street and sidewalk reconstruction~~] **for capital equipment and capital improvement needs**. (Amend. 3/6/18)

\*\*\*\*\*

Suggestions from Jake Hemmerick (with CD notes)

NOTE – a couple of Jake’s suggestions have been incorporated above, including language around accepting/granting easements, and language around the capital improvement plan. Those suggestions already incorporated above aren’t reflected below.

- Council approval of budget amendments and fund transfers -- seems like a lot of money can move around or be adjusted by the manager without Council approval or discussion. Is the budget as proposed a promise to the voters about the allocation of resources to be spent as sold, or is a sum at the discretion of the manager? I lean on the side of more balance when it comes to moving money around in large amounts between Department budgets. (CD note: have reached out to VLCT for guidance.)
- Bundling corrective actions of things that are clearly not in line with the administrative ordinance and/or practice -- the first ethics test of an organization is "is it legal". When the administration is out of line with the City's governing statute, it shows that we aren't leading by example or credible: if the City can't follow the laws it makes for itself, should it make laws for others. Credibility begins with the rule of law and following the Charter. (CD note: Unsure what more language could be added to charter, which already limits the city to statutory or charter restrictions.)
- Establishing a role and powers for an ombudsperson or council of the public trust outside the administration for anything related to the Charter, corruption & conflicts of interest, personnel mishandling by the manager/HR, etc. What happens for instance, if a councilor or Chief executive officer sexually harasses, or votes on something clearly in their personal financial interest? What is the mechanism for accountability for a just workplace beyond court? (CD note: With regards to council, this seems more appropriate for an amendment to the conflict of interest policy, which has an enforcement section. With regards to staff, this would be covered in personnel policies.)

\*\*\*\*\* End of Jake’s suggestions





# ● *City of Barre, Vermont*

## *“Granite Center of the World”*

Steven E. Mackenzie, P.E.  
City Manager

6 N. Main St., Suite 2  
Barre, VT 05641  
Telephone (802) 476-0240  
FAX (802) 476-0264  
[manager@barrecity.org](mailto:manager@barrecity.org)

To: Mayor Lucas Herring and the Barre City Council

From: Steven Mackenzie, P.E., City Manager

Re: Department Head Reports

Report Date: December 17, 2021

In order to keep you informed of the Department activities of the office, I'm forwarding this report of activities of the City staff for the previous Friday - Thursday. If there are any additional questions please do not hesitate to ask.

### **1. CLERK/TREASURER'S OFFICE:**

- Reconciliations of the VT COVID Arrearage Assistance Program (VCAAP 2) continue. We've confirmed totals and receipts, and the discrepancies, and determined the City has been overpaid. We will be submitting a check request to correct the state's error, and hopefully be able to close the books on the program by the end of the month.
- A similar program for assistance with property taxes is starting after the holidays, and being administered by Vermont Housing Finance Agency. I'm in contact with them to find out the details, which haven't been worked out yet.
- Working with the planning committee for the proposed Central VT Career Center School District. The articles of agreement were approved earlier this week by the State Board of Education, so creation of the district will be voted on at Town Meeting Day. All 18 sending towns will need to vote on the creation of the district. There are questions about the proper way to hold such an election across so many communities, and how to tally the ballots. Working with the CVCC district planning committee and the Secretary of State's office to figure out the logistics, and Barre City is the host town of the facility, so we will be responsible for tabulating all the ballots from the member communities and reporting the results.
- The legislature is expected to pass emergency legislation at the beginning of the session to allow the same elections alternate procedures as were put in place last year, so as to be prepared to hold safe Town Meeting elections. Regardless of the proposed emergency legislation, Barre City will likely put the same safety measures in place we used last year. My intention is to mail postcards to all active voters, encouraging them to sign up to receive absentee ballots by mail, not only for town meeting, but also for the August primary. The state is mailing absentee ballots to all active voters for the November general election.

- Annual renewal applications have been received for the 2022 liquor licenses. They will be mailed out to all license holders after the holiday season; all licenses expire the end of April.
- Daytime and overnight parking permits for 2022 go on sale Monday, December 20<sup>th</sup>.
- Dog licenses go on sale January 3<sup>rd</sup> for 2022. All dogs are required to be licensed by April 1<sup>st</sup>.

## **2. BUILDING AND COMMUNITY SERVICES:**

- BYSA basketball held practices on Saturday, Monday, Tuesday, Wednesday and Friday in the AUD
- The massage class was held on Sunday in Alumni Hall.
- The Mutuo Club rented the AUD on Sunday evening for open gym for the public.
- A private basketball rental was held on Monday afternoon in the AUD.
- I attended the Civic Center Committee meeting on Tuesday morning in Alumni Hall.
- I met with a group from the Twelfth Night Society on Tuesday at the AUD regarding their event scheduled for January 8.
- The DMV held CDL testing in the Civic Center parking lot on Tuesday and Wednesday.
- Washington County Mental Health held a “holiday party” on Tuesday in Alumni Hall.
- I met with the Engineering Tech and representatives from BearCom on Tuesday regarding the possibility of locating a communications antenna and equipment space in the AUD. This would be for DPW communications.
- I had a virtual meeting with the City Manager on Wednesday morning to review ongoing BCS projects.
- A men’s basketball team practiced in the AUD Wednesday evening.
- The Vermont Foodbank held their monthly commodities drop on Thursday in the Civic Center parking lot.
- The City Tree Committee met on Thursday evening in the Alumni Hall conference room, which I attended.
- Barre Community Baseball/Softball held their monthly meeting in Alumni Hall on Thursday evening.
- The Zen Archery group met in the AUD basement on Thursday evening.
- The VeggieVanGo event was held on Friday in the Civic Center parking lot.
- The Cemetery staff continued with the removal of old pots and planters left on the roadside by lot owners. They also cut and removed some of the fallen limbs from the spring wind damage.
- The Facilities staff kept busy covering the custodial/maintenance duties at City Hall and the Public Safety Building, as we remain two staff short due to medical leaves. This is on top of keeping up with the AUD and BOR activities.

## 2a. RECREATION:

- Attended Civic Center Committee meeting.
- Attended Zoom information on E-Bikes – their growth, regulations - impacts pertaining to trails, increased use, etc.
- Attended Community Center meeting. Worked on follow-up information for the committee.
- Several emails pertaining to mask mandates at the rink and COVID. Emails reaching out to Rink Operators in VT on their mask policy.
- Cancellations due to COVID concerns for the weekend with the BYSA cancelling 8.50 hours between Saturday / Sunday.
- Scheduling continued of misc. rentals for basketball. WCMH rented Alumni Hall for a team meeting – luncheon. Misc. private ice rental requests were followed up.
- Public Skating continued this week and Tuesdays appear to be popular. We are still very cautious with this drop in program and masks are required.
- Placed an order for 3 pickleball nets and am eager to start some drop in programs for this popular program once they arrive. There is a local group who has volunteered to mark off the floor and run a “How To” clinic. More to come once equipment arrives.
- Spoke with the Figure Skating program on their season to date, touching base on COVID, etc.
- Put up notices at the rink and on social media searching for a substitute Skate Guard. Challenging to find workers even for short period time frames.

## 3. DEPARTMENT OF PERMITTING, PLANNING AND ASSESSING:

### Planning – Janet – the highlights (Monday through Friday):

- Assisted City Manager with ARPA presentation;
- Attending Council budget workshop this Saturday, Dec. 18, 2021 at 10 am;
- Hosted a meeting on Tuesday afternoon with DPW and Downstreet regarding construction work they would like to perform at the Bromur Street apartments off of Beckley Street;
- Attended regular Regional Planning Commission meeting on Tuesday night;
- Met with fellow staff regarding ARPA roles and guidelines on Thursday;
- Permit Administrator work: see below;
- Assessor work: see below;
- Answering questions, phone calls, assisted fellow staff, timesheets, weekly report write-up, etc.

### Permitting – Janet – the highlights (Monday through Friday):

- Permits this week include:
  - 1 zoning permit for new signage for new business opening in the downtown;
  - 7 electrical permits for various;
- Performed a site visit on Summer Street for a potential building permit need;
- Meet with Dep. Fire Chief daily for building permits and field observations;
- Working with Deputy Fire Chief with questions on vacant properties and what we have in our files and how the permit software may help both him and the Fire Marshal (when he returns) to better keep the list up;
- Copies files and emailed copies to attorneys, researchers, etc.

**Assessing Clerk – Kathryn (Monday through Friday):**

- Regular office tasks: permit copies into databases, address changes, mapping updates and sending information to our GIS company from maps filed in the clerk's office; filing, checking Grand List items, Street numbers, corrections, e-mail messages, phone calls, etc.;
- Processed 7 property transfer returns this week for input into all systems;
- No homestead downloads again this week – year to date total is 1,759;
- Sent out 4 map copies and 19 lister cards for those requesting them;
- Continue the Annual E911 mapping update to include proofing their maps of our 911 addresses and updating any changes needed;
- Continue working on discrepancies between the in-house assessing software and NEMRC, for various items like missing inactive parcels, owner comparison, name, acreage discrepancies, extra spaces, etc.;
- Continue working on reviewing software and the grand list in preparation for the eventual new state computer system;
- Finished the draft assessing portion of the annual report for the Director to review
- Updated the 2021 Death records provided by the Clerk's office to revise for removal of deceased names, changing to a life estate, etc.

**Interim Assessor-Janet – the highlights (Monday through Friday):**

- Participated in webinar by Dept of Taxes/PVR on the new state software referred to as VTPIE, that will replace the NEPRC Grand list module, and be live early January;
- Department Director continuously checking assessor email and phone inquiries;
- Department Director also sending out lister cards upon inquiry.

**4. DEPARTMENT OF PUBLIC WORKS:**

- Department Head will send report with the warrants on Monday.

**5. FINANCE DIRECTOR:**

- Attended the City council meeting
- Attended the Civic Center Committee meeting
- Finalized the financial documents for the annual report
- Reviewed and distributed leave summary to staff
- Verified DPW & Fire Dept contract raises effective Jan. 1
- Read through more ARPA funding and reporting documents
- Attended two interviews for the 20-year review WWTF project
- Reviewed and Approved AP Invoices

**6. DEPARTMENT OF PUBLIC SAFETY:****6a. FIRE DEPARTMENT:**

Weekly Fire Activity Report to follow this memo.

**6b. POLICE**

Police Media Logs to follow this memo.

Incident Number	Date/Time	Call Type	Street Name	Media/Press Summary
21BA011158	12/16/21 07:40	Domestic Assault - Misd	Kent Pl	
21BA011157	12/16/21 05:30	Suspicious Person	Pearl Street / Summer st	suspicious person barre city
21BA011156	12/16/21 05:12	Suspicious Event	Pearl St	suspicious event barre city
21BA011155	12/16/21 02:10	Suspicious Vehicle	Circle Street	
21BA011154	12/16/21 00:30	Directed Patrol - Motor Vehicle	Currier Park	
21BA011153	12/16/21 00:24	Assault - Simple	Bromur St	
21BA011152	12/15/21 22:30	Accident - LSA	Keith Ave / Main St	
21BA011151	12/15/21 22:05	Assist - Agency	N Barre Manor	
21BA011150	12/15/21 21:23	Assist - Public	River St	
21BA011149	12/15/21 19:56	Suspicious Event	N Main St	Suspicious event on N Main St
21BA011148	12/15/21 19:51	Larceny - from Building	N Main St	
21BA011147	12/15/21 19:26	Traffic Stop	N Main St	Traffic stop for defective equipment on N Main St
21BA011146	12/15/21 19:24	Traffic Stop	Washington St	Traffic Stop on Washington Street for a broken tail light.
21BA011145	12/15/21 19:07	Directed Patrol - Motor Vehicle	Maple Ave	directed motor vehicle patrol on Maple Ave
21BA011144	12/15/21 17:50	Subpoena Service	Fourth Street	Subpoena Service at PD
21BA011143	12/15/21 17:13	Assist - Public	Washington St	Public assist on Washington St
21BA011142	12/15/21 15:57	Threats/Harassment	Bergeron St	
21BA011141	12/15/21 15:55	TRO/FRO Service	Fourth St	
21BA011140	12/15/21 15:31	Assist - Public	Fourth St	
21BA011139	12/15/21 15:11	Property Return / Disposal	Fourth St	
21BA011138	12/15/21 14:31	Accident - Non Reportable	Academy St / Washington St	
21BA011137	12/15/21 14:24	Mental Health Issue	N Main St	Mental health incident on N Main Street
21BA011136	12/15/21 14:10	Trespass	N Main St	Trespassing on N Main Street.
21BA011135	12/15/21 13:42	Larceny - Retail Theft	N Main St	
21BA011134	12/15/21 12:29	Supervisory Duties - Case review	Fourth St	Supervisory Duties- Case Review
21BA011133	12/15/21 11:24	Welfare Check	S Main St	
21BA011132	12/15/21 10:04	Assist - Public	Fourth St	

Incident Number	Date/Time	Call Type	Street Name	Media/Press Summary
21BA011131	12/15/21 10:03	Assist - Agency	12-21-2021 Council Packet Fourth St	Civil issue on Washington Street. Page 71
21BA011130	12/15/21 09:21	Traffic Stop	Merchant St / Warren St	Traffic stop for speeding on Merchant Street
21BA011129	12/15/21 08:55	Traffic Stop	Merchant St	Traffic stop for speeding on Merchant Street
21BA011128	12/15/21 08:37	Directed Patrol - Motor Vehicle	Merchant St / Warren St	Directed patrol- Traffic enforcement on Merchant Street.
21BA011127	12/15/21 08:22	Threats/Harassment	S Main St	Harassment on South Main Street
21BA011126	12/15/21 08:19	Surveillance	Fourth St	
21BA011125	12/15/21 08:01	Larceny - Other	East St	Suspicious event on East Street
21BA011124	12/15/21 05:12	Directed Patrol - Motor Vehicle	Washington Street	Directed patrol on Washington St.
21BA011123	12/15/21 02:34	Prisoner	Fourth St	
21BA011122	12/15/21 02:08	Larceny - Retail Theft	N Main St	
21BA011121	12/15/21 01:21	Suspicious Person	N Main Street / Prospect	Suspicious person on N. Main St.
21BA011120	12/15/21 00:49	Suspicious Person	N Main St	Intoxication on North Main Street.
21BA011119	12/15/21 00:23	Domestic Assault - Felony	Washington St	Arrest for Domestic Assault on Washington St.
21BA011118	12/14/21 23:28	Assist - Agency	Park St	Agency Assist on Park Street.
21BA011117	12/14/21 23:11	Traffic Stop	S Main St	Traffic stop for DLT on S Main ST
21BA011116	12/14/21 23:00	Prisoner - Lodging/Releasing	Fourth St	Prisoner lodging at BCPD
21BA011115	12/14/21 22:57	Prisoner	Fourth St	
21BA011114	12/14/21 22:38	Intoxication	Brook St	Intoxicated subject on Brook St
21BA011113	12/14/21 22:10	Directed Patrol - Motor Vehicle	Washington St	Directed Patrol on Washington Street
21BA011112	12/14/21 20:21	Assist - Agency	Camp St	Agency Assist on Camp Street.
21BA011111	12/14/21 19:14	Landlord/Tenant Issues	Maple Ave	Landlord Tenant Issue on Maple Avenue.
21BA011110	12/14/21 18:50	Suspicious Vehicle	S Main St	Suspicious Vehicle on South Main Street
21BA011109	12/14/21 17:37	Drugs - Intel received	Bromur St / Beckley St	
21BA011108	12/14/21 17:28	Assist - Public	Fourth St	Public Assist with a civil issue on Fourth Street.
21BA011107	12/14/21 17:15	TRO/FRO Violation	S Main St	
21BA011106	12/14/21 16:43	Larceny - from Motor Vehicle	East St	Suspicious Event on East Street
21BA011105	12/14/21 16:15	Threats/Harassment	S Main St	Citizen assist at the PD
21BA011104	12/14/21 14:56	Welfare Check	Highgate Dr	Welfare Check on Highgate Drive
21BA011103	12/14/21 14:37	Disturbance	Washington St	Disturbance on Washington Street
21BA011102	12/14/21 14:17	Assist - Public	N Main St	Citizen assist at the PD

Incident Number	Date/Time	Call Type	Street Name	Media/Press Summary
21BA011101	12/14/21 14:13	Subpoena Service	12-21-2021 Council Packet Eastern Ave	Subpoena service Page 72
21BA011100	12/14/21 14:11	Assist - Public	Fourth St	Citizen assist at the PD
21BA011099	12/14/21 13:23	Assist - Other	Palmisano Plaza	Report of a loose dog on Palmisano Plaza
21BA011098	12/14/21 13:05	Accident - LSA	N Main St	Late reported accident on N Main Street.
21BA011097	12/14/21 12:39	Larceny - from Motor Vehicle	Hall St	
21BA011096	12/14/21 12:38	Motor Vehicle Complaint	Vt Route 62 / Berlin St	Motor vehicle complaint on Rt 62
21BA011095	12/14/21 11:31	Accident - Non Reportable	Summer St	Vehicle damaged by hit and run on Summer Street.
21BA011094	12/14/21 11:02	Subpoena Service	Fourth St	Subpoena Service
21BA011093	12/14/21 10:22	Sexual Assault	Fourth St	Sexual Assault
21BA011092	12/14/21 10:18	Accident - LSA	N. Main st / counsel of aging	Motor vehicle complaint on N Main Street.
21BA011091	12/14/21 10:16	Assist - Agency	Fourth St	Agency Assist
21BA011090	12/14/21 09:45	Parking - General Violation	Academy St	Report of an expired registration vehicle parked on Academy Street for past 5 days.
21BA011089	12/14/21 09:35	Larceny - from Motor Vehicle	Averill St	Suspicious Event on Averill Street
21BA011088	12/14/21 09:17	Fraud	Randy Ln	Fraud
21BA011087	12/14/21 08:57	Training-In-Service	Fourth St	training in service barre city
21BA011086	12/14/21 08:44	Motor Vehicle Complaint	SOUTH MAIN STREET	Motor vehicle complaint on S Main Street.
21BA011085	12/14/21 08:25	Prisoner	Fourth St	
21BA011084	12/14/21 08:02	Domestic Disturbance	Downtown Rentals ##203	Aggravated Assault and Burglary on Pearl Street
21BA011083	12/14/21 08:01	Larceny - from Motor Vehicle	Eastern Ave	
21BA011082	12/14/21 07:54	Prisoner	Fourth St	
21BA011081	12/14/21 07:23	Larceny - from Motor Vehicle	Eastern Ave	Suspicious Event on Eastern Ave
21BA011080	12/14/21 06:57	Domestic Assault - Misd	Hall St	domestic disturbance hall street
21BA011079	12/14/21 06:53	Larceny - from Motor Vehicle	Summer St	Larceny from a motor vehicle on Summer St.
21BA011078	12/14/21 04:49	Suspicious Event	Washington St	suspicious event barre city
21BA011077	12/14/21 04:45	Assist - Public		An Officer assisted a resident of Cottage St.
21BA011076	12/14/21 02:16	Assist - Agency	E Barre Rd	agency assist barre town
21BA011075	12/14/21 01:42	Suspicious Person	American Legion	suspicious person barre city
21BA011074	12/13/21 23:54	Suspicious Vehicle	N Main Street	
21BA011073	12/13/21 23:35	Parking - General Violation	Pearl Street	
21BA011072	12/13/21 23:30	Traffic Stop	Washington St / Hill St	



Incident Number	Date/Time	Call Type	Street Name	Media/Press Summary
21BA011071	12/13/21 22:58	Traffic Stop	S Main St / Champlain Farms	Traffic Stop for running a red light on Elm Street.
21BA011070	12/13/21 20:35	Sexual Assault	S Main Street	Sexual Assault on South Main Street.
21BA011069	12/13/21 20:31	Vandalism	Green St	
21BA011068	12/13/21 19:44	Assist - Public	Fourth St	
21BA011067	12/13/21 19:21	Welfare Check	Franklin St	Unlawful Trespass into an occupied dwelling on Franklin Street.
21BA011066	12/13/21 19:18	911 Hangup	Daniel Dr	911 Hang Up Call on Daniel Drive.
21BA011065	12/13/21 19:15	Accident - Non Reportable	N main St / Asian Gourmet	vehicle crash on North Main St
21BA011064	12/13/21 18:01	Welfare Check	Cliff St	
21BA011063	12/13/21 17:36	Assist - Public	S Main St	Report of a missing cat allegedly intentionally spooked away but was then located within the residence
21BA011062	12/13/21 16:46	Accident - Property damage only	VT Rt 62 / Barre City Line	Motor Vehicle Crash involving a deer on Vermont Route 62.
21BA011061	12/13/21 16:44	Threats/Harassment	Ayers St	Threats on Ayer Street
21BA011060	12/13/21 15:29	Juvenile Problem	N. Main st / Richardson rd	juvenile problem barre city
21BA011059	12/13/21 15:13	Training-In-Service	Fourth St	
21BA011058	12/13/21 15:01	Suspicious Event	South Main St	suspicious event barre city
21BA011057	12/13/21 14:37	Vandalism	Keith Ave	public assist barre city
21BA011056	12/13/21 13:45	Suspicious Event	Merchants Row / Prospect St	suspicious event barre city
21BA011055	12/13/21 13:32	Larceny - Retail Theft	S Main St	
21BA011054	12/13/21 13:11	Fraud	Bergeron St	suspicious event barre city
21BA011053	12/13/21 12:21	Larceny - Other	Seminary St	public assist barre city
21BA011052	12/13/21 12:17	Traffic Stop	Maple Ave / Barre Town Line	Traffic stop for vehicle not inspected on Maple Ave. Operator ticketed for not having a licensed driver.
21BA011051	12/13/21 12:01	Traffic Stop	Maple Ave / Barre Town Line	Traffic stop for vehicle not inspected on Maple Ave
21BA011050	12/13/21 11:59	Directed Patrol - Motor Vehicle	Maple Ave	Directed patrol- Traffic enforcement on Maple Ave
21BA011049	12/13/21 11:20	Directed Patrol - Motor Vehicle	South Main St	DPAT barre city
21BA011048	12/13/21 09:29	Littering	Maple Ave	AN Officer assisted a citizen on Maple Ave.
21BA011047	12/13/21 09:01	Illegal Dumping	W Second St	Citizen assist on West Second St.
21BA011046	12/13/21 08:25	Supervisory Duties - Case review	Fourth St	Supervisory Duties- Case Review
21BA011045	12/13/21 07:55	Assist - Other	North Main Street	assist other barre city
21BA011044	12/13/21 06:01	Alarm - Security	Prospect St	Officers responded to a business alarm on Prospect St.
21BA011043	12/13/21 05:08	Mental Health Issue	N Main St	MH issue n main st
21BA011042	12/13/21 02:34	Assist - Public	Boynton Street	Officers assisted with a traffic hazard on Boynton St.

Incident Number	Date/Time	Call Type	Street Name	Media/Press Summary
21BA011041	12/12/21 23:45	Traffic Stop	12-21-2021 Council Packet Elm St / Elks Club	Traffic stop for equipment violation on Elm St Page 74
21BA011040	12/12/21 22:29	Assist - Public	Fourth St	Public Assist on Fourth Street.
21BA011039	12/12/21 22:06	Assist - Agency	Spruce Ln	assist agency
21BA011038	12/12/21 21:38	Traffic Stop	S Main St / Hollow Inn	Traffic Stop for Speeding on South Main Street.
21BA011037	12/12/21 21:30	Directed Patrol - Motor Vehicle	South Main Street	Directed Patrol on South Main Street
21BA011036	12/12/21 20:59	Prisoner	Fourth St	
21BA011035	12/12/21 20:29	Assist - Public	Fourth St	Public assist
21BA011034	12/12/21 20:25	Prisoner - Lodging/Releasing	Fourth St	Lodging of female prisoner
21BA011033	12/12/21 19:51	Traffic Stop	Washington St / AJ Sunoco	Traffic stop for speed on Washington St
21BA011032	12/12/21 19:47	Suspicious Vehicle	Parkside Terrace	Suspicious Vehicle on Parkside Terrace.
21BA011031	12/12/21 19:32	Assist - Agency	S Main St	Agency Assist on South Main Street.
21BA011030	12/12/21 19:28	Directed Patrol - Motor Vehicle	Washington Street	Directed patrol/Speed enf. on Washington St.
21BA011029	12/12/21 19:12	Missing Person	S Main St	Juvenile with mental health issues on South Main Street.
21BA011028	12/12/21 19:01	Suspicious Event	Cambria Street	Suspicious event reported off Railroad St
21BA011027	12/12/21 18:24	Traffic Stop	Hill St / Charles St	Traffic Stop for speeding on Washington Street.
21BA011026	12/12/21 17:45	Juvenile Problem	N Main Street	Juvenile Problem on North Main Street.
21BA011025	12/12/21 15:18	Animal Problem	East Street	Barking dog complaint on East Street.
21BA011024	12/12/21 15:13	Welfare Check	S Main St	welfare check s main st
21BA011023	12/12/21 14:44	Assist - Agency	N Main St	agency assist n main st
21BA011022	12/12/21 13:44	Supervisory Duties - Case review	Fourth St	Supervisory Duties- Case Review
21BA011021	12/12/21 12:28	Domestic Disturbance - Non-Reportable	Averill St	domestic disturbance averill st
21BA011020	12/12/21 11:45	Assault - Simple	N Main St	simple assault n main st
21BA011019	12/12/21 11:33	Traffic Stop	Merchant St / Ball field	Traffic stop for speeding on Merchant Street
21BA011018	12/12/21 11:01	Traffic Stop	Merchant St / Ball field	Traffic stop for speeding on Merchant Street
21BA011017	12/12/21 10:56	Directed Patrol - Motor Vehicle	Merchant St / Maple Ave	Directed patrol- Traffic Enforcement on Merchant Street
21BA011016	12/12/21 04:09	Assist - Agency	Vt Route 63 / Berlin	An Officer responded to Barre Town to back up a Barre Town Officer
21BA011015	12/12/21 02:22	Drugs - Possession	Washington St / AJ	Traffic stop leads to arrest of Katelyn Pierce, of Hardwick, for possession of heroin
21BA011014	12/12/21 00:02	Suspicious Event	Railroad St / Berlin St	Report of suspicious activity on Railroad St.
21BA011013	12/11/21 23:26	Assist - Agency	Scott Hill Rd	Assist to Berlin PD
21BA011012	12/11/21 22:46	Suspicious Event	Park St	Suspicious event on Park St.

Incident Number	Date/Time	Call Type	Street Name	Media/Press Summary
21BA011011	12/11/21 22:46	Assist - Agency	12-21-2021 Council Packet Camp St	Agency assist Page 75
21BA011010	12/11/21 22:40	Traffic Stop	Washington St / Champlain Farms	Traffic stop for registration violation on Washington St
21BA011009	12/11/21 22:15	Fire - Alarm Activation	Summer St / Summer St Auto	Fire alarm on Keith Ave
21BA011008	12/11/21 21:15	Suspicious Event	Brooklyn St	Suspicious event.
21BA011007	12/11/21 20:23	Alarm - Security	Parkside Ter	Alarm at BCEMS
21BA011006	12/11/21 20:13	Juvenile Problem	Berlin St	Juvenile problem on Berlin St.
21BA011005	12/11/21 20:02	Suspicious Event	N Main Street	Juveniles egging homes/vehicles
21BA011004	12/11/21 19:48	Suspicious Event	Warren St	Suspicious event on Warren St
21BA011003	12/11/21 19:30	Roadway Hazard	N Main St / Seminary St	Roadway hazard on N Main St
21BA011002	12/11/21 18:50	Directed Patrol - Motor Vehicle	Prospect Street	Directed patrol/speed enf. on Prospect St
21BA011001	12/11/21 18:31	Suspicious Person	Plain St	Suspicious male reported on Plain St
21BA011000	12/11/21 18:23	Juvenile Problem	Ayers St	Juvenile problem
21BA010999	12/11/21 18:00	Cruelty to a Child	Dagmont Ave	Third party report of possible child abuse
21BA010998	12/11/21 17:09	Suspicious Vehicle	N Main St	
21BA010997	12/11/21 16:45	Threats/Harassment	Fourth St	Threats at Highgate
21BA010996	12/11/21 16:49	Trespass	S Main St	Suspicious incident on South Main St.
21BA010995	12/11/21 14:55	Traffic Stop	S Main St	
21BA010994	12/11/21 14:41	Traffic Stop	East Barre Rd	
21BA010993	12/11/21 14:29	Traffic Stop	S Main St	
21BA010992	12/11/21 14:01	Assist - Public	Maple Ave	Suspicious incident.
21BA010991	12/11/21 14:00	911 Hangup	Brook St	Family disturbance Brook Street
21BA010990	12/11/21 13:11	Property - Lost	Prospect St / Hooker Ave	
21BA010989	12/11/21 10:47	Assist - Public	Fourth St	citizen assist
21BA010988	12/11/21 11:15	Custodial Interference	Highgate Dr	Public Assist Highgate Apartments.
21BA010987	12/11/21 08:17	Mental Health Issue	Canal St	Mental health issue Brattleboro, Vermont.
21BA010986	12/11/21 04:42	Trespass	N Main St	Trespass notice issued on N. Main St.
21BA010985	12/11/21 03:11	Assist - Agency	Ferris St	Agency assist Ferris St in Barre Town.
21BA010984	12/11/21 01:25	Intoxication	Prospect St	Intoxication on Prospect St
21BA010983	12/11/21 00:31	Suspicious Event	N Main St / Simply Subs	Officers investigated the theft of a truck.
21BA010982	12/11/21 00:28	Accident - LSA	N Main St	Arrest for stolen vehicle and DUI on N. Main St.

Incident Number	Date/Time	Call Type	Street Name	Media/Press Summary
21BA010981	12/11/21 00:11	Disorderly Conduct	Prospect St / Gustos	12-21-2021 Council Packet Disturbance at Gusto's Page 76
21BA010980	12/10/21 23:40	Traffic Stop	Us Route 302	
21BA010979	12/10/21 23:36	Disturbance	Bromur St	Disturbance on Bromur St
21BA010978	12/10/21 23:28	Accident - LSA	Berlin Street	LSA on North Main St.
21BA010977	12/10/21 23:08	Alarm - Security	Parkside Ter	Security Alarm on Parkside Terrace
21BA010976	12/10/21 21:00	Mental Health Issue	Prospect St / Post Office	Mental health issue on Prospect St
21BA010975	12/10/21 20:29	Traffic Stop	Seminary St / Brook St	Traffic stop for no registration on Seminary St
21BA010974	12/10/21 20:12	Medical - Ambulance Transport - Emergency	Pearl St	Agency assist to EMS on Pearl St
21BA010973	12/10/21 20:09	Assist - Public	Bromur St	public assist on Bromur St
21BA010972	12/10/21 19:16	Domestic Disturbance	Hooker Ave	Domestic disturbance on Hooker Ave
21BA010971	12/10/21 19:13	Traffic Stop	Granite Street	Traffic stop for failure to signal on Granite St
21BA010970	12/10/21 18:17	Traffic Stop	N Main St / N End Deli	
21BA010969	12/10/21 18:08	Trespass	Eastern	Trespass
21BA010968	12/10/21 18:05	Motor Vehicle Complaint	N Main St / Richardson Rd	Erratic vehicle on North Main
21BA010967	12/10/21 17:25	Motor Vehicle Complaint	Second St	Disabled vehicle on Second St.
21BA010966	12/10/21 17:01	Assist - Public	Fourth St	Public assist on 4th St
21BA010965	12/10/21 16:45	Suspicious Vehicle	N Main	
21BA010964	12/10/21 16:31	Assist - Public		
21BA010963	12/10/21 16:15	Larceny - from Motor Vehicle	Farwell Street	Larceny from a motor vehicle
21BA010962	12/10/21 15:49	Assist - Public	Highgate Dr	public assist barre city
21BA010961	12/10/21 15:03	Accident - Property damage only	Maple Ave	Accident on RT 62
21BA010960	12/10/21 14:38	Traffic Stop	River St	Traffic stop on River Street for vehicle not inspected.
21BA010959	12/10/21 14:29	Suspicious Vehicle	S Main St	suspicious vehicle s main st
21BA010958	12/10/21 14:25	Traffic Stop	Blackwell St	Traffic stop for vehicle not inspected on Blackwell Street
21BA010957	12/10/21 14:18	Traffic Stop	Blackwell St	Traffic stop for vehicle not inspected on Blackwell Street
21BA010956	12/10/21 14:05	Traffic Stop	Hill St	Traffic stop for speeding on Hill Street
21BA010955	12/10/21 13:48	Traffic Stop	Lincoln House	Traffic stop for speeding on Hill Street
21BA010954	12/10/21 13:35	Traffic Stop	hill st/ nelson st	Traffic stop for vehicle with an expired inspection sticker on Hill Street
21BA010953	12/10/21 13:21	Traffic Stop	Washington St / Hill St	Traffic stop for vehicle with an expired inspection sticker on Hill Street
21BA010952	12/10/21 13:11	Assist - Public	Fourth Street	public assist barre city

Incident Number	Date/Time	Call Type	Street Name	Media/Press Summary
21BA010951	12/10/21 13:04	Traffic Stop	12-21-2021 Council Packet S Main Street	Page 77 Traffic stop for vehicle not inspected on S Main Street.
21BA010950	12/10/21 13:01	Suspicious Vehicle	Court House	Suspicious Vehicle on Main Street
21BA010949	12/10/21 12:48	Traffic Stop	Parkside Ter	Traffic stop for vehicle not inspected S Main Street
21BA010948	12/10/21 12:34	Traffic Stop	S Main St #	Traffic stop for vehicle not inspected S Main Street
21BA010947	12/10/21 12:30	Suspicious Vehicle	Second st/ beckley st	Motorist assist Second Street
21BA010946	12/10/21 12:21	Juvenile Problem	Allen St	Juvenile Problem on Allen Street
21BA010945	12/10/21 12:16	Traffic Stop	N Seminary St	Traffic stop for vehicle not inspected on N Seminary Street
21BA010944	12/10/21 12:09	Traffic Stop	Summer St/Maple Ave	Traffic stop for vehicle not inspected on Summer Street
21BA010943	12/10/21 12:02	Traffic Stop	N Main St #	Traffic stop for vehicle not inspected on N Main Street
21BA010942	12/10/21 11:50	Traffic Stop	N Main St #	Traffic stop for no front registration plate displayed on N Main Street
21BA010941	12/10/21 11:39	Traffic Stop	N Main St #	Traffic stop for vehicle not inspected on N Main Street.
21BA010940	12/10/21 11:25	Traffic Stop	N Main	Traffic stop for vehicle not inspected.
21BA010939	12/10/21 11:14	Traffic Stop	US Rt 302 / AT&T	Traffic stop for vehicle with expired inspection on Rt 302 in Berlin
21BA010938	12/10/21 10:59	Traffic Stop	N Main St #	Traffic stop for expired inspection on N Main Street
21BA010937	12/10/21 10:57	Assist - Agency	Fourth St	Agency Assist Fourth Street
21BA010936	12/10/21 10:54	Traffic Stop	Third St	Traffic stop for no inspection on N Main Street
21BA010935	12/10/21 10:48	Traffic Stop	N Main St #	Traffic stop for no inspection on N Main Street
21BA010934	12/10/21 09:53	Parking - General Violation	Spaulding Street	Parking complaint on Spaulding Street
21BA010933	12/10/21 09:36	Trespass	N Main St	trespass barre city
21BA010932	12/10/21 09:16	Assist - Other	Liberty St	
21BA010931	12/10/21 08:58	Suspicious Event	Washington St	suspicious event barre city
21BA010930	12/10/21 08:51	Directed Patrol - Motor Vehicle	Beckley St	Directed Patrol on Beckley Street
21BA010929	12/10/21 08:43	Prohibited Acts	Washington St	
21BA010928	12/10/21 08:15	Welfare Check	Jefferson St	welfare check barre city
21BA010927	12/10/21 05:37	Directed Patrol - Motor Vehicle	Hill St / Wark St	Directed patrol of Hill St.
21BA010926	12/10/21 00:24	Traffic Stop	Washington St / AJ	Traffic stop for speed on Washington St
21BA010925	12/10/21 00:18	Traffic Stop	Center St / Howard St	Traffic stop on Center St
21BA010874	12/10/21 03:09	Parking - Winter Ban - Ticket	North Main St #39	



## **Council Packet Addendum**

**The materials here are additional documents that did not make the Friday Council Packet.**



# *City of Barre, Vermont*

## *“Granite Center of the World”*

Steven E. Mackenzie, P.E.  
City Manager

FAX (802) 476-0264

6 N. Main St., Suite 2  
Barre, VT 05641  
Telephone (802) 476-0240

[manager@barrecity.org](mailto:manager@barrecity.org)

## **Manager’s Report**

### **Tuesday**

### **12/21/21**

#### **Councillors:**

Following is my written summary of notable or significant municipal activities originating from or coordinated by the Manager’s office for the preceding week. I provide this in lieu of a verbal report at the Council meeting, but will certainly address any questions you may have during the meeting

#### **COVID UPDATE:**

The City masking protocol remains in place and unchanged until further guidance is issued by the CDC or the VDOH. **Mask Wearing is required in all City Facilities, vaccinated or not.** Current CDC exposure/quarantine protocol: You do not need to quarantine if you are fully vaccinated and do not have symptoms of COVID. Should you wish to get tested but you do not exhibit symptoms, you do not need to quarantine after the test.

#### **OSHA Temporary Standard Implementation (ETS) Update:**

While the above protocol is and will remain in place indefinitely, we have the following update regarding the pending OSHA ETS rule:

The sixth circuit Court of appeals has decided that OSHA is within in its right to issue the standard. The date for compliance has been moved to January 10<sup>th</sup>. We are moving ahead to provide advance (courtesy) notice to all staff, as well as work with Department Heads and the City Labor Attorney to define the City’s protocols/policies to meet the implementation dates below.

While the ETS is 125 pages long, following is a concise summary:

The ETS requires covered employers with 100 or more employees to determine the vaccination status of each employee and keep records related to vaccination status, provide specific information about vaccines, and develop and implement written policies describing the requirements with regard to vaccinations and testing. Employers must now complete those steps by **January 10, 2022**. The ETS allows covered employers to permit employees to undergo weekly testing rather than be vaccinated. If employers take that option, weekly testing of unvaccinated employees must begin on or before **February 9**,



**2022.** (For purposes of this OSHA Standard, Barre City currently has 113 employees, including 9 part-time; accordingly, we must comply with this ETS.)

**OPERATIONAL ITEMS:**

**Staff Vacancies:**

Following is a current summary of staff vacancies, for which we are currently pursuing initiatives to fill with mixed success:

**Planning:**

Assessor	1
Permits Administrator	1

**Facilities:**

Maintenance/Custodian	2
-----------------------	---

**Public Works:**

Streets Div.	Mechanic 30/30/40	1
--------------	-------------------	---

Streets Laborer	1
-----------------	---

WTF	0
-----	---

Water Div.	Laborer	1
------------	---------	---

WWTF	Chief Operator	1
------	----------------	---

Sewer Div.	Laborer	1
------------	---------	---

**Manager**

0
---

**Fire**

Firefighter/EMT	1
-----------------	---

**Police**

Chief	1
-------	---

Patrol	2
--------	---

**Finance**

0
---

**Clerk/Treasure**

0
---

<b>Total Vacancies:</b>	<u>13</u>
<b>Total Staff:</b>	113
<b>% Vacancies</b>	11.50%

## **Winter Plowing Operations.**

We have recently added 3 new drivers to DPW staff who are now CDL qualified and assigned to winter plowing routes. As plowing operations start for the on-coming winter, and new (and seasoned) operators learn or refresh their plowing routes and the nuances therewith, we invariably receive complaints as drivers get used to their routes. While we generally take for granted our plows on City streets performing in what appears to be a routine manner, there is nothing routine about operating a 15-22-ton plow rig, especially with an attached wing plow. We ask for patience and understanding by the public as this process takes place.

## **MISCELLANEOUS**

### **Traffic Signal Cameras:**

Recently there have been questions or concerns raised on social media that the video cameras installed on the mast-arms of our traffic signal installations are used to record information. That is not the case. These video cameras are only used by the signal system itself to monitor the arrival and presence of vehicles at the stop bars to initiate turn sequences in the traffic signal cycles. There is **no video information saved or stored** from these cameras to any files in the City's IT system. Bill Ahearn, Director of public works, has issued much more detailed explanation about these video cameras and their function. His summary has been distributed to the social media sites and the City Web-site. For your convenience, I have also attached a copy to this report

### **EVENTS & REMINDERS:**

City Hall will be closed for the Holidays on Friday, December 24<sup>th</sup> and Friday, December 31<sup>st</sup>.  
Best Wishes for Happy, Safe and Enjoyable Holidays to all

**Special Meeting of the Barre City Council  
Held December 18, 2021**

Due to technical difficulties, the Special Meeting of the Barre City Council was called to order in person and via video platform by Mayor Lucas Herring at 10:12 AM at Barre City Hall. In attendance were: From Ward I, Councilors Emel Cambel and Jake Hemmerick; from Ward II, Councilors Michael Boutin and Teddy Waszazak; and from Ward III, Councilors Ericka Reil and Samn Stockwell. City staff members present were City Manager Steve Mackenzie, Finance Director Dawn Monahan, Human Resources Director Rikk Taft, Buildings and Community Services Director Jeff Bergeron, Buildings and Community Services Assistant Director Stephanie Quaranta, Planning Director Janet Shatney, Fire Chief Doug Brent, Deputy Fire Chief Joe Aldsworth, Public Works Director Bill Ahearn, Interim Police Chief Larry Eastman, and Clerk/Treasurer Carol Dawes.

Absent: NONE

**Adjustments to the Agenda:** NONE

**New Business –**

**A) Budget Workshop**

Manager Mackenzie noted the Barre Community Justice Center stipend had been left out of the draft budget. It was noted other similar agencies had their proposed budget increase reduced from 2.5% to 2%, and was suggested the BCJC stipend also be changed so the increase from FY22 is 2%.

Council reviewed an analysis of the Civic Center revenues and expenses over the past 12 years. Sue Higby, vice chair of the CC committee, said they view the complex as a resource for the community and beyond, and an economic development tool. There was discussion on ways to market the complex to increase revenues, effects of COVID on revenues and usage, improvements needed to make the complex more attractive for renting, continuing to fund the CC marketing position currently funded out of the Semprebun Annuity, Wifi and fiber connection options and uses for the civic center improvement fund.

The Council asked the CC Committee for a list of investments needed to improve the facilities. There was further discussion on seeking funding support from surrounding communities that use the complex, the future of school athletics, and conducting a long term needs and opportunities assessment.

Council talked about use of ARPA funds to help offset costs associated with new staff positions, tracking ARPA-related tasks carried out by staff, the impact of the federal infrastructure bill on ARPA projects.

Council approved allocating \$100,000 of ARPA funds to support general fund staff expenses on motion of Councilor Stockwell, seconded by Councilor Hemmerick. **Motion carried with Councilor Boutin voting against.**

There was discussion on producing a quarterly newsletter, to be edited out of the Manager's office.

Council discussed use of some of the FY21 surplus to reduce the FY23 projected tax rate increase, designating the fund balance for capital needs, seeking voter approval of a local options sales tax, and what percentage of Barre City sales tax is collected from City residents as opposed to out-of-City residents.

Councilor Boutin made the motion to approve \$50,000 from the fund balance for the FY23 budget, \$30,000 for the FY24 budget, and \$20,000 for the FY25 budget. There was no second to the motion.

To be approved at 12/21/21 Barre City Council Meeting

There was discussion on not being able to obligate future Councils to budget adjustments.

Councilor Waszazak made the motion of allocate \$50,000 from the fund balance to the FY23 budget, \$200,000 of the fund balance to be held as available for general fund expenses, \$84,997 already allocated to specific expenses, and the balance of the FY21 surplus (\$233,139) to be allocated to the capital fund. The motion was seconded by Councilor Stockwell.

Councilor Boutin offered a friendly amendment to include \$30,000 for the FY24 budget and \$20,000 for the FY25 budget. The friendly amendment wasn't accepted.

**Motion carried, with Councilor Hemmerick voting against.**

There was continued discussion on imposing a local option tax on sales, collecting taxes from on-line sales, clarifying what people would get for the money, and taxability of cannabis sales.

Finance Director Dawn Monahan noted the adjustments made today bring the projected property tax increase down to 1.99%.

There was brief discussion on the technical difficulties experienced at the beginning of the meeting, and what is required for digital access under open meeting laws. Mayor Herring said he will reach out to VT League of Cities and Towns for clarification.

Mayor Herring adjourned the meeting at 12:50 PM.

The meeting was recorded on the video meeting platform.

Respectfully submitted,

Carolyn S. Dawes, City Clerk

12/21/21  
07:54 am

City of Barre Accounts Payable  
Warrant/Invoice Report # 22-26

Page 1 of 10  
hgrandfield

By check number for check acct 01(GENERAL FUND) and check dates 12/22/21 thru 12/22/21

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
-----							
01148	ACTION TOWING SERVICE						
	16865	Towed vehicle	001-6050-360.1161	INVESTIGATIONS MATERIALS	0.00	150.00	143550
01088	AFSCME COUNCIL 93						
PR01:262	PR-12/22/21	Payroll Transfer	001-2000-240.0007	UNION DUES PAYABLE	0.00	162.01	E146
01060	AMAZON CAPITAL SERVICES						
	1K3V1MV34LC3	tire and inner tube	001-7035-320.0727	BLDG & GROUNDS MAINT	0.00	29.99	143551
01049	AMERICAN TOWER CORP						
	3775340	tower rental	001-6055-320.0725	TOWER RENTAL FEE	0.00	173.89	143552
23018	AUBUCHON HARDWARE						
	493476	Spreader & Ice melt	003-8330-320.0727	BLDG & GROUNDS MAINT	0.00	100.37	143553
	493576B	Wheel Cord & rope	002-8200-320.0743	TRUCK MAINT	0.00	70.17	143553
					-----	-----	
					0.00	170.54	
01209	AVENU INSIGHTS & ANALYTICS						
	INVB-031369	paper, binders, flysheets	001-5070-360.1165	PROGRAM MATERIALS	0.00	655.15	143554
01070	AVERY CARROLL						
	11222021	Boots	003-8300-340.0941	EQUIPMENT - SAFETY	0.00	165.00	143555
01047	AXON ENTERPRISE INC						
	INUS007213	basic instructor school	001-6050-130.0180	TRAINING/DEVELOPMENT	0.00	375.00	143556
	INUS020801	Basic instructor school	001-6050-130.0180	TRAINING/DEVELOPMENT	0.00	375.00	143556
					-----	-----	
					0.00	750.00	
02045	BARRE CITY WATER & SEWER DEPT						
	04174-120121	59 Parkside Ter	001-7015-200.0215	WATER BILLS	0.00	4,102.79	143557
02468	BAUER FABRICATION INC						
	5728	Dep. Fab for tree guards	001-8040-320.0725	PUB PARKS/TREES MAINT	0.00	7,312.50	143558
02293	BCBSVT						
	01012022	Premium	002-8220-110.0151	BLUE CROSS/BLUE SHIELD	0.00	2,409.82	143559
	01012022	Premium	003-8330-110.0151	BLUE CROSS/BLUE SHIELD	0.00	3,150.02	143559
	01012022	Premium	002-8200-110.0151	BLUE CROSS/BLUE SHIELD	0.00	5,174.03	143559
	01012022	Premium	001-9020-110.0151	HEALTH INSURANCE	0.00	78,873.13	143559
	01012022	Premium	003-8300-110.0151	BLUE CROSS/BLUE SHIELD	0.00	3,197.92	143559
	01012022	Premium	001-2000-240.0008	HEALTH PAYABLE	0.00	7,122.09	143559
					-----	-----	
					0.00	99,927.01	
02204	BENOIT ELECTRIC INC						
	5773	trouble shoot pump motor	002-8220-320.0740	EQUIPMENT MAINT	0.00	624.00	143560
	5774	Connect new motor	003-8330-320.0740	EQUIPMENT MAINT	0.00	156.00	143560

12/21/21  
07:54 am

City of Barre Accounts Payable  
Warrant/Invoice Report # 22-26

Page 2 of 10  
hgrandfield

By check number for check acct 01(GENERAL FUND) and check dates 12/22/21 thru 12/22/21

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
					0.00	780.00	
02120 BIGRAS AUTO & TIRE INC							
	6711	labor repair rims	001-6050-320.0720	VEHICLE MAINTENANCE	0.00	68.68	143561
	6753	Labor replace valve stem	001-6050-320.0720	VEHICLE MAINTENANCE	0.00	25.38	143561
	6827	Battery	001-6050-320.0720	VEHICLE MAINTENANCE	0.00	250.95	143561
					0.00	345.01	
02294 BULLARD JONATHAN							
	120621	Boots & clothing	001-6050-340.0943	FOOTWARE	0.00	118.01	143562
	120621	Boots & clothing	001-6050-340.0940	CLOTHING	0.00	171.44	143562
					0.00	289.45	
03087 CAPITOL STEEL & SUPPLY CO							
	I011904	steel	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	55.20	143563
03025 CARBONNEAU MATTHEW OR CITY OF BARR							
	02471-120621	delinq water/sewer refund	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	10.13	143564
03043 CASELLA WASTE MGT INC							
	2629067	Trash removal	001-7020-200.0213	RUBBISH REMOVAL	0.00	405.49	143565
	2629067	Trash removal	001-6043-200.0213	RUBBISH REMOVAL	0.00	235.02	143565
	2629067	Trash removal	001-7035-200.0213	RUBBISH REMOVAL	0.00	328.36	143565
	2629067	Trash removal	001-7020-200.0213	RUBBISH REMOVAL	0.00	343.15	143565
					0.00	1,312.02	
03205 CITY OF BARRE PENSION PLAN & TRUST							
	PR01:262 PR-12/22/21	Payroll Transfer	001-2000-240.0006	ANNUITY PAYABLE	0.00	441.62	143627
03308 COMMUNITY BANK NA							
	PR01:262 PR-12/22/21	Payroll Transfer	001-2000-240.0013	HSA PAYABLE	0.00	235.00	143628
03337 COMMUNITY BANK NA							
	PR01:262 PR-12/22/21	Payroll Transfer	001-2000-240.0004	FICA PAYABLE	0.00	17,693.40	143629
	PR01:262 PR-12/22/21	Payroll Transfer	001-2000-240.0001	FEDERAL TAX PAYABLE	0.00	11,715.74	143629
					0.00	29,409.14	
03235 CORELOGIC CENTRALIZED REFUNDS							
	02217	Delinq water/sewer refund	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	8.98	143566
04071 DEAD RIVER CO							
	50390	Heating Oil	003-8330-330.0825	FUEL OIL	0.00	1,385.34	143567
	50391	Heating Oil	003-8330-330.0825	FUEL OIL	0.00	588.79	143567
	50392	Heating Oil	002-8200-330.0829	FUEL OIL - GARAGE	0.00	435.45	143567

12/21/21  
07:54 am

City of Barre Accounts Payable  
Warrant/Invoice Report # 22-26

Page 3 of 10  
hgrandfield

By check number for check acct 01(GENERAL FUND) and check dates 12/22/21 thru 12/22/21

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
	50393	Heating Oil	001-8050-330.0829	FUEL OIL - GARAGE	0.00	681.86	143567
	99568	Heating Oil	003-8330-330.0825	FUEL OIL	0.00	1,031.29	143567
	99569	Heating Oil	003-8330-330.0825	FUEL OIL	0.00	1,360.80	143567
	99570	Heating Oil	002-8200-330.0829	FUEL OIL - GARAGE	0.00	297.92	143567
	99571	Heating Oil	003-8300-330.0829	FUEL OIL	0.00	301.32	143567
	99572	Heating Oil	001-8050-330.0829	FUEL OIL - GARAGE	0.00	687.21	143567
					0.00	6,769.98	
04205	DONAHUE BEATRICE A OR CITY OF BARR						
	09400030000A	Delinq prop tax refund	001-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	80.00	143569
	09400030000B	Delinq prop tax refund	001-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	9.64	143570
					0.00	89.64	
05069	EDWARD JONES						
PR01:262	PR-12/22/21	Payroll Transfer	001-2000-240.0006	ANNUITY PAYABLE	0.00	67.00	143630
05059	ENDYNE INC						
	394816	Weekly testing	003-8330-320.0749	WASTEWATER SAMPLING/TESTI	0.00	310.00	143571
	394817	Weekly Testing	003-8330-320.0749	WASTEWATER SAMPLING/TESTI	0.00	310.00	143571
	394830	Colif Package	002-8220-320.0749	WATER SAMPLING/TESTING	0.00	100.00	143571
					0.00	720.00	
05030	ESMI OF NEW YORK LLC						
	413938	11/28-12/4/21 Biosolids	003-8330-230.0519	DISPOSAL OF SLUDGE	0.00	4,853.74	143572
06009	F W WEBB CO						
	73797286-2	pipe & fittings	001-6043-320.0731	CITY HALL IMPROVE/REPAIRS	0.00	2,621.63	143573
06070	FIRST NATIONAL BANK OMAHA						
	12022021	Fuel & battery	001-6050-130.0182	TRAVEL/MEALS	0.00	47.42	143574
	12022021	Fuel & battery	001-6050-340.0941	EQUIPMENT - SAFETY	0.00	27.30	143574
	120221	Pump prts & fees	001-5070-230.0511	CREDIT CARD EXPENSES	0.00	68.16	143574
	120221	Pump prts & fees	001-5070-230.0511	CREDIT CARD EXPENSES	0.00	39.00	143574
	120221	Pump prts & fees	001-5070-230.0511	CREDIT CARD EXPENSES	0.00	39.00	143574
	120221	Pump prts & fees	002-8200-320.0740	EQUIPMENT MAINT	0.00	1,476.50	143574
					0.00	1,697.38	
06105	FIRSTLIGHT FIBER						
	12012021	monthly billing	003-8330-200.0214	TELEPHONE	0.00	133.14	143575
	12012021	monthly billing	001-8500-200.0214	TELEPHONE	0.00	50.05	143575
	12012021	monthly billing	001-7015-320.0730	POOL & BLD MAINT	0.00	48.35	143575
	12012021	monthly billing	001-5070-200.0214	TELEPHONE	0.00	102.19	143575
	12012021	monthly billing	001-5050-200.0214	TELEPHONE	0.00	102.19	143575
	12012021	monthly billing	001-5040-200.0214	TELEPHONE	0.00	124.29	143575
	12012021	monthly billing	001-6055-210.0310	COMPUTER ACCESS - PD	0.00	150.00	143575

By check number for check acct 01(GENERAL FUND) and check dates 12/22/21 thru 12/22/21

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
	12012021	monthly billing	001-5010-200.0214	TELEPHONE	0.00	17.03	143575
	12012021	monthly billing	002-8200-200.0214	TELEPHONE	0.00	73.90	143575
	12012021	monthly billing	003-8300-200.0214	TELEPHONE	0.00	25.55	143575
	12012021	monthly billing	001-5020-200.0214	TELEPHONE	0.00	68.12	143575
	12012021	monthly billing	001-6055-200.0214	TELEPHONE LANDLINE	0.00	272.08	143575
	12012021	monthly billing	001-8050-200.0214	TELEPHONE	0.00	96.32	143575
	12012021	monthly billing	051-0280-360.1165	SEMP VCF TRUST PROJECTS	0.00	25.21	143575
	12012021	monthly billing	001-7020-200.0217	IT	0.00	55.95	143575
	12012021	monthly billing	001-6043-350.1050	BLDG/GROUND SUPPLIES	0.00	47.48	143575
	12012021	monthly billing	002-8220-200.0214	TELEPHONE	0.00	145.05	143575
	12012021	monthly billing	001-7020-200.0214	TELEPHONE	0.00	182.30	143575
	12012021	monthly billing	001-7030-200.0214	TELEPHONE	0.00	30.22	143575
	12012021	monthly billing	001-8020-200.0214	TELEPHONE	0.00	68.12	143575
	12012021	monthly billing	001-5010-360.1171	SOFTWARE/CITY HALL	0.00	560.13	143575
	12012021	monthly billing	001-7050-200.0214	TELEPHONE	0.00	37.95	143575
	12012021	monthly billing	001-6050-200.0214	TELEPHONE	0.00	181.38	143575
	12012021	monthly billing	001-8030-200.0214	TELEPHONE	0.00	51.09	143575
	12012021	monthly billing	001-6050-210.0310	COMPUTER ACCESS - PD	0.00	100.00	143575
	12012021	monthly billing	001-6040-200.0214	PHONE /LANDLINE/INTERNET	0.00	285.07	143575
					0.00	3,033.16	
07138 GREAT EASTERN RADIO LLC							
	67494-1	Prop tax spot 11/12-11/15	001-5070-230.0510	ADVERTISING (TAXES)	0.00	240.00	143576
	67495-1	Prop tax spot 11/12-11/15	001-5070-230.0510	ADVERTISING (TAXES)	0.00	240.00	143576
	67496-1	Prop tax spot 11/12-11/15	001-5070-230.0510	ADVERTISING (TAXES)	0.00	120.00	143576
					0.00	600.00	
07006 GREEN MT POWER CORP							
	120321	59 Parkside lght & pool	001-6060-200.0210	ELECTRICITY	0.00	102.55	143577
	120321	59 Parkside lght & pool	001-7015-200.0211	ELECTRICITY-POOL	0.00	69.70	143577
	12092021	Currier Park	001-8040-200.0210	ELECTRICITY CURRIER/DENTE	0.00	21.20	143577
					0.00	193.45	
08001 HACH CO							
	12607951	chlorine	002-8220-320.0737	LAB MAINT	0.00	234.70	143578
	12634793	Graduated cylinder	003-8330-320.0737	LAB MAINT	0.00	185.16	143578
	12677385	WM large HDPE bottle	003-8330-320.0737	LAB MAINT	0.00	169.20	143578
	12691910	WM large HDPE bottle	003-8330-320.0737	LAB MAINT	0.00	316.54	143578
	2193556	Credit WM lg HDPE bottle	003-8330-320.0737	LAB MAINT	0.00	-169.20	143578
	2193742	Cr WM large HDPE bottle	003-8330-320.0737	LAB MAINT	0.00	-266.32	143578
					0.00	470.08	
09033 IMPACT FIRE SERVICES							
	11028395	Emerg lght tst, Fire Ext	001-7020-320.0727	BLDG/GROUNDS MAINT	0.00	387.67	143579
	11028395	Emerg lght tst, Fire Ext	001-7030-320.0727	BLDG/GROUNDS MAINT	0.00	387.67	143579



12/21/21  
07:54 am

City of Barre Accounts Payable  
Warrant/Invoice Report # 22-26

Page 5 of 10  
hgrandfield

By check number for check acct 01(GENERAL FUND) and check dates 12/22/21 thru 12/22/21

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
	11028395	Emerg lght tst, Fire Ext	001-7020-320.0729	ANNEX MAINT	0.00	387.66	143579
					0.00	1,163.00	
09021	IRVING ENERGY						
	29187	Propane	002-8220-330.0836	PROPANE	0.00	3,478.64	143580
11049	KIMBALL CHELLIS OR CITY OF BARRE						
	01555-121521	deling water/sewer refund	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	66.82	143581
12010	L BROWN & SONS PRINTING INC						
	96630	Holiday cards/envelopes	051-0280-360.1165	SEMP VCF TRUST PROJECTS	0.00	191.00	143582
12054	LAWSON PRODUCTS INC						
	9309024487	misc shop supplies	001-8050-350.1061	SUPPLIES - GARAGE	0.00	657.86	143583
12009	LOWELL MCLEODS INC						
	S68578	Bolts	001-8050-320.0743	TRUCK MAINT - STS	0.00	13.42	143584
	S68679	GR8 Bolts with nuts	001-8050-320.0742	SNOW EQUIP MAINT	0.00	29.16	143584
					0.00	42.58	
13102	MACKENZIE STEVEN E						
	12172021	Times Argus, Jot Form, Zo	001-5040-130.0184	MANAGER'S EXPENSES	0.00	94.10	143585
	12172021	Times Argus, Jot Form, Zo	001-5040-220.0413	DUES/MEMBERSHIPS	0.00	30.00	143585
	12172021	Times Argus, Jot Form, Zo	001-5010-130.0184	CITY COUNCIL'S EXPENSES	0.00	580.09	143585
					0.00	704.19	
13068	MAIN STREET LAW LLP						
	12012021	Police negotiations	001-5030-120.0173	PROF SERVICES - LABOR	0.00	391.00	143586
	12012021	Police negotiations	001-5030-230.0517	CONTRACT NEGOTIATIONS	0.00	2,346.00	143586
					0.00	2,737.00	
13075	MCWILLIAM JAMES						
	2021-19JM	Svcs 12/6-12/17/21	051-0280-360.1165	SEMP VCF TRUST PROJECTS	0.00	437.50	143587
13189	MILES SUPPLY INC						
	BB0156210-01	Paint	001-8050-350.1065	SUPPLIES - STS	0.00	128.56	143588
14016	NELSON ACE HARDWARE						
	258119	Keys cut	001-6045-320.0744	METER MAINT	0.00	8.28	143589
	258167	Shipping	001-6045-320.0744	METER MAINT	0.00	45.09	143589
	258218	Cable ties	001-6045-320.0744	METER MAINT	0.00	15.28	143589
					0.00	68.65	
14078	NEW ENGLAND AIR SYSTEMS LLC						
	179608	Water heater installation	001-7030-320.0727	BLDG/GROUNDS MAINT	0.00	2,558.26	143590

By check number for check acct 01(GENERAL FUND) and check dates 12/22/21 thru 12/22/21

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
	179621	Boilder repair	001-6043-320.0731	CITY HALL IMPROVE/REPAIRS	0.00	374.73	143590
	179814	Chambers thermostate	001-6043-320.0731	CITY HALL IMPROVE/REPAIRS	0.00	2,209.04	143590
	179824	Aud pipe repairs	001-7020-320.0727	BLDG/GROUNDS MAINT	0.00	2,205.00	143590
	179869	Install two ball valves	001-6043-320.0731	CITY HALL IMPROVE/REPAIRS	0.00	1,342.76	143590
					-----		
					0.00	8,689.79	
14154 NORTH COUNTRY FEDERAL CREDIT UNION							
PR01:262	PR-12/22/21	Payroll Transfer	001-2000-240.0009	SAVINGS PAYABLE	0.00	75.00	143631
PR01:262	PR-12/22/21	Payroll Transfer	001-2000-240.0013	HSA PAYABLE	0.00	112.00	143631
					-----		
					0.00	187.00	
14121 NORTHFIELD AUTO SUPPLY							
	352820	purple power degreaser	001-8050-350.1061	SUPPLIES - GARAGE	0.00	30.99	143591
	352826	Hexkeys	001-8050-350.1061	SUPPLIES - GARAGE	0.00	18.99	143591
	352900	Battery	001-6050-320.0720	VEHICLE MAINTENANCE	0.00	120.91	143591
	352901	Batt cable terminal	001-6050-320.0720	VEHICLE MAINTENANCE	0.00	5.80	143591
	352932	connector, pipe swivel	001-8050-320.0743	TRUCK MAINT - STS	0.00	12.64	143591
	352964	air freshener	001-8050-320.0743	TRUCK MAINT - STS	0.00	6.58	143591
	352987	Synthetic oil	001-6050-320.0720	VEHICLE MAINTENANCE	0.00	23.88	143591
	353250	Belts, tensioner	002-8200-320.0743	TRUCK MAINT	0.00	186.70	143591
					-----		
					0.00	406.49	
14089 NORTHFIELD SAVINGS BANK							
PR01:262	PR-12/22/21	Payroll Transfer	001-2000-240.0009	SAVINGS PAYABLE	0.00	1,276.39	143632
PR01:262	PR-12/22/21	Payroll Transfer	001-2000-240.0013	HSA PAYABLE	0.00	261.00	143632
					-----		
					0.00	1,537.39	
14055 NORWAY & SONS INC							
	16456	Discon damaged light	002-8220-320.0727	BLDG & GROUNDS MAINT	0.00	50.00	143593
14164 NOVUS MORRISON SOLAR LLC							
	193	Est. monthly electric	003-8330-200.0212	WWTP BM SOLAR PROJ	0.00	6,363.76	143594
	193	Est. monthly electric	001-7020-200.0212	AUD BM SOLAR PROJECT	0.00	1,454.27	143594
	193	Est. monthly electric	001-7035-200.0212	PSB BM SOLAR PROJECT	0.00	1,377.53	143594
	193	Est. monthly electric	001-6043-200.0212	CITY HALL BM SOLAR PROJ	0.00	611.44	143594
	193	Est. monthly electric	001-7030-200.0212	BOR BM SOLAR PROJECT	0.00	2,182.00	143594
					-----		
					0.00	11,989.00	
15020 O'REILLY AUTOMOTIVE INC							
	5666-246334	Jumpstart	001-6050-320.0720	VEHICLE MAINTENANCE	0.00	84.99	143595
	5666-247202	Battery	001-6050-320.0720	VEHICLE MAINTENANCE	0.00	163.51	143595
	5666-247213	Core return	001-6050-320.0720	VEHICLE MAINTENANCE	0.00	-22.00	143595
	5666-247233	Oil filter	001-6050-320.0720	VEHICLE MAINTENANCE	0.00	6.59	143595
					-----		
					0.00	233.09	
15046 OFFICE OF CHILD SUPPORT							
PR01:262	PR-12/22/21	Payroll Transfer	001-2000-240.0009	SAVINGS PAYABLE	0.00	224.27	143633

12/21/21  
07:54 am

City of Barre Accounts Payable  
Warrant/Invoice Report # 22-26

Page 7 of 10  
hgrandfield

By check number for check acct 01(GENERAL FUND) and check dates 12/22/21 thru 12/22/21

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
-----							
15051 ONE CREDIT UNION							
PR01:262	PR-12/22/21	Payroll Transfer	001-2000-240.0009	SAVINGS PAYABLE	0.00	1,353.48	143634
16048 PARSONS							
	64424	11/1-11/24/21 services	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	4.42	143596
	64424	11/1-11/24/21 services	001-8050-320.0743	TRUCK MAINT - STS	0.00	13.26	143596
					-----	-----	
					0.00	17.68	
16063 PENTA CORP							
	113021	Contractor services	003-8533-500.1401	900K-BOILER FOR DIGESTER	0.00	347,400.00	143597
16077 PERSHING LLC							
PR01:262	PR-12/22/21	Payroll Transfer	001-2000-240.0006	ANNUITY PAYABLE	0.00	125.00	143635
16078 PIKCOMM							
	7653	Kenwood VHF Mobile	003-8300-320.0752	MAIN LINE MAINT VACCON	0.00	324.94	143598
16082 PIONEER MOTORS & DRIVES INC							
	M4989	motor	003-8330-320.0740	EQUIPMENT MAINT	0.00	1,450.00	143599
16146 POULIOT BROOKE							
	110321	Phone Stipend	001-6050-310.0616	PAGERS/CELL/AIR CARDS	0.00	50.00	E147
16102 PRUDENTIAL RETIREMENT							
PR01:262	PR-12/22/21	Payroll Transfer	001-2000-240.0006	ANNUITY PAYABLE	0.00	320.00	143636
17010 QUADIENNT FINANCE USA INC							
	12032021	Postage	001-5010-360.1163	POSTAGE FOR METER	0.00	1,000.00	143600
17002 QUILL CORP							
	21454298	.7Mm blue	001-8020-350.1053	OFFICE SUPPLIES/EQUIPMENT	0.00	46.54	143601
18148 R K MILES							
	23082/7	Bar holder, Heavy hasp	002-8200-320.0727	BLDG & GROUNDS MAINT	0.00	49.76	143602
	23087/7	2x4's, pine, sanding belt	002-8220-320.0727	BLDG & GROUNDS MAINT	0.00	30.83	143602
	23093/7	Returned Bar holder	002-8200-320.0727	BLDG & GROUNDS MAINT	0.00	-11.96	143602
					-----	-----	
					0.00	68.63	
18044 RANDOM RESCUE LLC							
	12032021	Animal rescue November	001-6020-120.0173	PROF SERVICES/FEES	0.00	200.00	143603
18111 ROCCO REALTY LLC							
	02217	Delinq water/sewer refund	001-2000-250.0322	TAX SALE LIABILITY	0.00	1,485.69	143604
	02217A	Delinq water/sewer refund	001-2000-250.0322	TAX SALE LIABILITY	0.00	14.86	143604
					-----	-----	
					0.00	1,500.55	
19139 SEVEN DAYS							
	214691	Police Chief	001-6050-230.0510	ADVERTISING	0.00	433.50	143605

By check number for check acct 01(GENERAL FUND) and check dates 12/22/21 thru 12/22/21

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
	214876	Police Chief	001-6050-230.0510	ADVERTISING	0.00	433.50	143605
					0.00	867.00	
11010	SHARPENING SHED INC THE						
	20118	Zamboni knives	001-7030-350.1053	SUPPLIES/EQUIPMENT	0.00	141.00	143606
19067	SOUTHWORTH NORWOOD						
	2472929	Boots	001-8050-340.0943	FOOTWARE	0.00	224.95	143607
19146	STOWE PEST CONTROL LLC						
	39081	pest control	001-7035-320.0727	BLDG & GROUNDS MAINT	0.00	90.00	143608
	39568	pest control	001-7035-320.0727	BLDG & GROUNDS MAINT	0.00	90.00	143608
					0.00	180.00	
19211	SULLIVAN POWERS & CO						
	130016	Audit services	001-5010-220.0410	ANNUAL AUDIT	0.00	6,448.00	143609
	130016	Audit services	001-5050-120.0171	CONSULTANT FEES	0.00	153.00	143609
					0.00	6,601.00	
19160	SWISH WHITE RIVER						
	9042942	Cr Hand Clnr, trash liner	002-8220-320.0727	BLDG & GROUNDS MAINT	0.00	-232.69	143610
	W473483	wipes, hand clnr, liners	002-8220-320.0727	BLDG & GROUNDS MAINT	0.00	578.79	143610
	W473488	Citrus cleaner	001-8050-320.0727	BLDG & GROUNDS MAINT	0.00	162.90	143610
					0.00	509.00	
19137	TAFT RIKK						
	202112	Nov & Dec phone stipend	001-5040-200.0214	TELEPHONE	0.00	100.00	143611
20050	TEXAS REFINERY CORP						
	232315	petroleum products	003-8330-320.0740	EQUIPMENT MAINT	0.00	6,246.28	143612
20002	TIMES ARGUS ASSOC INC						
	300153315	Winter Parking Ban	001-5010-230.0510	ADVERTISING/PRINTING	0.00	91.91	143613
	300153835	Strategic Planninc consul	001-5010-230.0510	ADVERTISING/PRINTING	0.00	202.08	143613
	300154567	Strategic Planning consul	001-5010-230.0510	ADVERTISING/PRINTING	0.00	194.08	143613
	300155124	Special council mtg	001-5010-230.0510	ADVERTISING/PRINTING	0.00	115.24	143613
	300155154	Council agenda	001-5010-230.0510	ADVERTISING/PRINTING	0.00	374.21	143613
	300155703	Council agenda	001-5010-230.0510	ADVERTISING/PRINTING	0.00	295.43	143613
					0.00	1,272.95	
20080	TRI-TECH FORENSICS INC						
	579022	Black Gloves	001-6050-340.0941	EQUIPMENT - SAFETY	0.00	410.90	143614
	579436	evidence bags	001-6050-360.1161	INVESTIGATIONS MATERIALS	0.00	94.89	143614
					0.00	505.79	
21002	UNIFIRST CORP						
	1070087683	Uniforms	003-8330-320.0743	TRUCK MAINT	0.00	12.14	143615

By check number for check acct 01(GENERAL FUND) and check dates 12/22/21 thru 12/22/21

Vendor	PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
		1070087683	Uniforms	003-8330-340.0940	CLOTHING	0.00	81.70	143615
		1070087683	Uniforms	003-8300-340.0940	CLOTHING	0.00	34.13	143615
		1070087686	Uniforms	001-7030-340.0940	CLOTHING	0.00	55.79	143615
		1070087686	Uniforms	001-7015-340.0940	CLOTHING	0.00	11.03	143615
		1070087686	Uniforms	001-6043-340.0940	CLOTHING	0.00	23.97	143615
		1070087686	Uniforms	001-7020-340.0940	CLOTHING	0.00	61.82	143615
		1070087686	Uniforms	001-8500-340.0940	CLOTHING	0.00	23.17	143615
		1070087688	Uniforms	002-8220-340.0940	CLOTHING	0.00	74.51	143615
		1070087697	Uniforms	003-8300-340.0940	CLOTHING	0.00	95.21	143615
		1070087697	Uniforms	002-8200-340.0940	CLOTHING	0.00	99.91	143615
		1070087697	Uniforms	001-8050-340.0940	CLOTHING	0.00	228.25	143615
		1070087697	Uniforms	001-8050-320.0743	TRUCK MAINT - STS	0.00	80.28	143615
						0.00	881.91	
22100 VERMONT DEPT OF TAXES								
	PR01:262	PR-12/22/21	Payroll Transfer	001-2000-240.0002	STATE TAX PAYABLE	0.00	3,745.75	143637
22158 VERMONT HEATING & VENTILATING CO								
		87373A	Re-est remote access	001-7020-320.0729	ANNEX MAINT	0.00	250.00	143617
22011 VIKING-CIVES USA								
		4510824	Camera kit	001-8050-320.0743	TRUCK MAINT - STS	0.00	320.90	143618
		4510849	control valve	001-8050-320.0743	TRUCK MAINT - STS	0.00	122.34	143618
						0.00	443.24	
22039 VIRGINIA RUBBER CORP								
		457865A	Vac tube, clamps, bolts	003-8300-320.0752	MAIN LINE MAINT VACCON	0.00	726.76	143619
22052 VLCT EMPLOYMENT RESOURCE AND BENEF								
		INT020120221	PC Interm Adjustment	001-9060-110.0162	PROPERTY & CASUALITY	0.00	68.00	143620
22163 VRWA								
		308454412FB5	Reg Adv Math WW Oper	003-8330-130.0180	TRAINING/DEVELOPMENT	0.00	24.00	143621
		3095	Reg Dist Cert course	002-8200-130.0180	TRAINING/DEVELOPMENT	0.00	145.00	143621
		5756	Text books	002-8200-130.0180	TRAINING/DEVELOPMENT	0.00	246.50	143621
						0.00	415.50	
22019 VT AGY OF TRANSPORTATION								
		11302021	Quarry St project	050-5800-360.1165	2018 1.15 MIL BOND EXP	0.00	153.70	143622
22120 VT GRANITE MUSEUM OF BARRE INC								
		12152021	Refund prop tax	001-9130-360.1201	GRANITE MUSEUM PARK LOT	0.00	2,327.66	143623
23050 W B MASON CO INC								
		225728674	bowl brush	001-7020-350.1049	CUSTODIAL SUPPLIES	0.00	8.38	143624
		225728674	bowl brush	001-6043-350.1049	CUSTODIAL SUPPLIES	0.00	8.38	143624

12/21/21  
07:54 am

City of Barre Accounts Payable  
Warrant/Invoice Report # 22-26

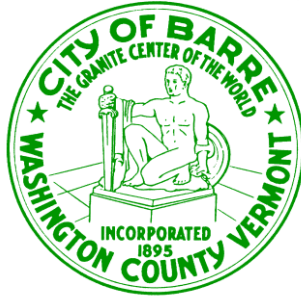
By check number for check acct 01(GENERAL FUND) and check dates 12/22/21 thru 12/22/21

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
	225728674	bowl brush	001-7035-350.1049	CUSTODIAL SUPPLIES	0.00	8.38	143624
					0.00	25.14	
23082	WESTECH						
	84219	Hose, intercon, blower	002-8220-320.0740	EQUIPMENT MAINT	0.00	1,590.05	143625
23041	WORK SAFE						
	27341	fastners, rivets	001-8050-360.1189	STREET SIGNS	0.00	176.74	143626
Report Total						581,903.56	

To the Treasurer of City of Barre, We Hereby certify  
that there is due to the several persons whose names are  
listed hereon the sum against each name and that there  
are good and sufficient vouchers supporting the payments  
aggregating \$ \*\*\*581,903.56  
Let this be your order for the payments of these amounts.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



Office of The Mayor  
City Hall  
6 North Main Street  
Barre, VT 05641  
(802) 476-0240

December 21, 2021

Dear Capital Investment Review Team,

Please accept this letter as a statement of support for Central Vermont Habitat for Humanity's proposed neighborhood Revitalization program in Barre City. Investments, through home repairs which address the health, safety, character, and longevity of our housing stock is critical in maintaining and improving the quality and value of our neighborhoods and homes. Community engagement and empowerment projects can help spur economic development and stabilize and enhance both the character and quality of our neighborhoods. Neighborhood Revitalization can help support the 2020 Municipal Plan's strategies to stabilize and improve housing and economic opportunities.

Specifically, the following sections or the 2020 Municipal Plan have the relevant Economic and Housing strategies which Central Vermont Habitat for Humanity's Neighborhood Revitalization program could address:

#### **ECONOMIC GOALS**

- 1. For Barre City to establish and maintain a diversified and vibrant local economy, which provides jobs that can sustain the city's residents, and which revitalizes and redevelops the city's industrial sites, commercial areas and downtown business district.***
- 2. For Barre City to remain a regional employment center that provides livable wage jobs for a large percentage of the city's workforce and workers from surrounding communities.***
- 3. For Barre City and its economic development partners to support entrepreneurship as a primary mission.***

#### **HOUSING**

- 2. For Barre City to promote investment in new residential construction, and in the maintenance and rehabilitation of the city's existing housing stock.***

***3. For Barre City to stabilize, protect and enhance the character of residential neighborhoods and the quality of life they provide for residents.***

***4. For Barre City to have a more balanced and diverse housing stock, while remaining a community where working people can afford to buy or rent a home.***

The conceptual plan for the Neighborhood Revitalization program compliment these strategies and the City is committed to supporting Central VT Habitat for Humanity with these projects. A successful Capital Investment Program grant will help Central VT Habitat for Humanity invest much needed funds into our community, our neighborhoods and our homes.

We look forward to working with Central Vermont on their project and strong support their application.

Sincerely,

Lucas J. Herring, Mayor  
City of Barre

Approved by City Council  
12/21/21



Employee Tax Summary Report

by name for check dates 12/22/21 thru 12/22/21

Gross	FWT	FICA	MEDI	SWT	SDI	ERFICA	ERMEDI	FUTA	SUTA	Local	Net
Employee: 0090	ABARE, LANCE R.										
967.20	56.39	56.14	13.13	19.54	0.00	56.14	13.13	0.00	0.00	0.00	0.00
Employee: 0136	AHEARN, WILLIAM E.										
1940.80	161.84	119.14	27.86	93.61	0.00	119.14	27.86	0.00	0.00	0.00	0.00
Employee: 0145	ALDSWORTH, JOSEPH G.										
1810.94	157.48	108.01	25.26	45.97	0.00	108.01	25.26	0.00	0.00	0.00	0.00
Employee: 0155	AMARAL, ANTHONY C.										
575.00	34.04	35.65	8.34	7.46	0.00	35.65	8.34	0.00	0.00	0.00	0.00
Employee: 0190	AVERY, CARROLL A.										
886.05	63.68	52.93	12.38	24.88	0.00	52.93	12.38	0.00	0.00	0.00	0.00
Employee: 0417	BARIL, JAMES A.										
1527.20	172.86	86.65	20.26	51.78	0.00	86.65	20.26	0.00	0.00	0.00	0.00
Employee: 0570	BENJAMIN, KENNETH S.										
951.60	95.17	57.89	13.54	28.47	0.00	57.89	13.54	0.00	0.00	0.00	0.00
Employee: 0580	BENSON, NICHOLAS J.										
1125.60	114.37	67.49	15.78	34.23	0.00	67.49	15.78	0.00	0.00	0.00	0.00
Employee: 0590	BERGERON, JEFFREY R.										
1334.60	99.65	79.77	18.66	31.61	0.00	79.77	18.66	0.00	0.00	0.00	0.00
Employee: 1100	BRAMMAN, KATHRYN H.										
1053.60	113.39	64.83	15.16	33.81	0.00	64.83	15.16	0.00	0.00	0.00	0.00
Employee: 1097	BREAULT, BONNIE J.										
1353.72	168.77	78.25	18.30	50.55	0.00	78.25	18.30	0.00	0.00	0.00	0.00
Employee: 1130	BRENT, DOUGLAS S.										
1786.00	244.20	108.47	25.37	73.18	0.00	108.47	25.37	0.00	0.00	0.00	0.00
Employee: 1182	BROWN, ANDERSON C.										
1114.56	58.16	68.13	15.93	28.70	0.00	68.13	15.93	0.00	0.00	0.00	0.00
Employee: 1390	BULLARD, DON A.										
1167.61	161.40	72.39	16.93	49.44	0.00	72.39	16.93	0.00	0.00	0.00	0.00
Employee: 1397	BULLARD, JONATHAN R.										
1304.40	148.41	78.27	18.30	44.44	0.00	78.27	18.30	0.00	0.00	0.00	0.00
Employee: 1675	CARMINATI, JOEL F., JR										
845.55	69.55	50.70	11.86	20.92	0.00	50.70	11.86	0.00	0.00	0.00	0.00
Employee: 1720	CETIN, MATTHEW J.										
1291.92	72.73	64.69	15.13	24.17	0.00	64.69	15.13	0.00	0.00	0.00	0.00
Employee: 1810	CHARBONNEAU, MICHAEL J.										
1332.90	119.32	70.26	16.43	35.71	0.00	70.26	16.43	0.00	0.00	0.00	0.00
Employee: 1815	CHASE, SHERRY L.										
807.60	70.95	46.16	10.80	21.37	0.00	46.16	10.80	0.00	0.00	0.00	0.00
Employee: 1832	CLARK, KAILYN C.										
390.54	10.72	24.21	5.66	9.63	0.00	24.21	5.66	0.00	0.00	0.00	0.00
Employee: 1964	COPPING, NICHOLAS R.										
1535.16	172.30	86.54	20.24	51.61	0.00	86.54	20.24	0.00	0.00	0.00	0.00
Employee: 2015	CRUGER, ERIC J.										
1070.59	104.45	64.32	15.04	31.25	0.00	64.32	15.04	0.00	0.00	0.00	0.00
Employee: 2205	CUSHMAN, BRIAN K.										
1291.92	91.64	74.46	17.41	29.44	0.00	74.46	17.41	0.00	0.00	0.00	0.00
Employee: 2240	DAWES, CAROLYN S.										
1237.55	125.78	72.64	16.99	37.53	0.00	72.64	16.99	0.00	0.00	0.00	0.00
Employee: 2330	DEGREENIA, CATHERINE I.										
1224.40	145.15	70.37	16.46	42.86	0.00	70.37	16.46	0.00	0.00	0.00	0.00
Employee: 2332	DEMELL, WILLIAM M.										
1049.20	100.86	59.83	13.99	30.18	0.00	59.83	13.99	0.00	0.00	0.00	0.00

Employee Tax Summary Report

by name for check dates 12/22/21 thru 12/22/21

Gross	FWT	FICA	MEDI	SWT	SDI	ERFICA	ERMEDI	FUTA	SUTA	Local	Net
Employee: 2355	DEXTER, DONNEL A.										
1194.00	139.62	67.10	15.69	41.81	0.00	67.10	15.69	0.00	0.00	0.00	0.00
Employee: 2400	DODGE, SHAWN M.										
854.00	62.42	52.17	12.20	24.53	0.00	52.17	12.20	0.00	0.00	0.00	0.00
Employee: 2415	DONALD, LANCE B.										
944.40	91.48	56.82	13.29	27.36	0.00	56.82	13.29	0.00	0.00	0.00	0.00
Employee: 2445	DROWN, JACOB D.										
1212.40	151.83	74.77	17.49	45.47	0.00	74.77	17.49	0.00	0.00	0.00	0.00
Employee: 2580	DURGIN, STEVEN J.										
1568.80	184.67	90.25	21.11	55.32	0.00	90.25	21.11	0.00	0.00	0.00	0.00
Employee: 2683	EASTMAN, LARRY E., JR										
1602.90	189.49	91.84	21.48	56.76	0.00	91.84	21.48	0.00	0.00	0.00	0.00
Employee: 2980	FARNHAM, BRIAN D.										
1242.78	137.56	74.80	17.49	41.19	0.00	74.80	17.49	0.00	0.00	0.00	0.00
Employee: 2985	FECHER, JESSE T.										
960.65	70.10	59.56	13.93	26.96	0.00	59.56	13.93	0.00	0.00	0.00	0.00
Employee: 3027	FLEURY, JASON R.										
1473.82	172.13	82.66	19.33	51.56	0.00	82.66	19.33	0.00	0.00	0.00	0.00
Employee: 3275	FREY, JACOB D.										
1653.54	167.29	96.17	22.49	49.85	0.00	96.17	22.49	0.00	0.00	0.00	0.00
Employee: 3375	GAYLORD, AMOS R.										
1665.85	226.88	102.79	24.04	67.98	0.00	102.79	24.04	0.00	0.00	0.00	0.00
Employee: 3560	GILBERT, DAVID P.										
990.00	102.31	60.04	14.04	30.61	0.00	60.04	14.04	0.00	0.00	0.00	0.00
Employee: 3690	GRANDFIELD, HEATHER L.										
983.01	87.39	59.33	13.88	39.07	0.00	59.33	13.88	0.00	0.00	0.00	0.00
Employee: 3697	GUARRIELLO, AVA M.										
20.56	0.00	1.27	0.30	0.00	0.00	1.27	0.30	0.00	0.00	0.00	0.00
Employee: 3701	GUYETTE, BRANDON L.										
1194.16	113.08	74.04	17.32	44.76	0.00	74.04	17.32	0.00	0.00	0.00	0.00
Employee: 4015	HASTINGS, CLARK H., III										
997.56	100.31	59.50	13.92	30.01	0.00	59.50	13.92	0.00	0.00	0.00	0.00
Employee: 4025	HAYNES, WILLIAM D.										
1216.75	108.83	66.53	15.56	32.57	0.00	66.53	15.56	0.00	0.00	0.00	0.00
Employee: 4100	HEDIN, LAURA T.										
1201.60	117.66	71.25	16.66	35.09	0.00	71.25	16.66	0.00	0.00	0.00	0.00
Employee: 4137	HERRING, JAMIE L.										
916.80	37.47	56.35	13.18	22.58	0.00	56.35	13.18	0.00	0.00	0.00	0.00
Employee: 4214	HOAR, BRIAN W.										
2387.73	170.65	141.06	32.99	75.09	0.00	141.06	32.99	0.00	0.00	0.00	0.00
Employee: 4230	HOULE, JONATHAN S.										
1622.47	216.03	99.45	23.26	64.73	0.00	99.45	23.26	0.00	0.00	0.00	0.00
Employee: 4250	HOWARTH, ROBERT C.										
1329.30	46.85	72.07	16.86	16.68	0.00	72.07	16.86	0.00	0.00	0.00	0.00
Employee: 4260	HOYT, EVERETT J.										
1321.60	101.69	75.65	17.69	42.25	0.00	75.65	17.69	0.00	0.00	0.00	0.00
Employee: 4745	KELLY, JOSEPH E., JR										
1063.67	37.29	56.76	13.27	14.02	0.00	56.76	13.27	0.00	0.00	0.00	0.00
Employee: 4764	KINIRY, LIA K.										
35.25	0.00	2.19	0.51	0.00	0.00	2.19	0.51	0.00	0.00	0.00	0.00
Employee: 4770	KIRKPATRICK, TROY S.										
1555.72	156.09	90.40	21.14	44.06	0.00	90.40	21.14	0.00	0.00	0.00	0.00

Employee Tax Summary Report

by name for check dates 12/22/21 thru 12/22/21

Gross	FWT	FICA	MEDI	SWT	SDI	ERFICA	ERMEDI	FUTA	SUTA	Local	Net
Employee: 4790	KOSAKOWSKI, JOSHUA D.										
1086.00	117.19	64.56	15.10	35.08	0.00	64.56	15.10	0.00	0.00	0.00	0.00
Employee: 4908	LAPERLE, JESSICA L.										
933.96	84.17	54.98	12.86	25.07	0.00	54.98	12.86	0.00	0.00	0.00	0.00
Employee: 4985	LEWIS, BRITTANY L.										
1547.48	203.64	95.46	22.32	61.01	0.00	95.46	22.32	0.00	0.00	0.00	0.00
Employee: 5010	LOWE, ROBERT L.										
1887.92	191.63	109.42	25.59	58.25	0.00	109.42	25.59	0.00	0.00	0.00	0.00
Employee: 5049	MACHIA, DELPHIA L.										
927.60	72.57	50.98	11.92	21.83	0.00	50.98	11.92	0.00	0.00	0.00	0.00
Employee: 5048	MACKENZIE, STEVEN E.										
2137.05	236.68	127.74	29.87	93.20	0.00	127.74	29.87	0.00	0.00	0.00	0.00
Employee: 5065	MAHONEY, BRANDYN A.										
480.00	24.81	29.76	6.96	14.03	0.00	29.76	6.96	0.00	0.00	0.00	0.00
Employee: 5085	MALONEY, JASON F.										
1732.38	164.70	103.59	24.23	55.44	0.00	103.59	24.23	0.00	0.00	0.00	0.00
Employee: 5290	MARTEL, JOELL J.										
1315.18	136.45	76.54	17.90	40.73	0.00	76.54	17.90	0.00	0.00	0.00	0.00
Employee: 5425	MCGOWAN, JAMES R.										
2233.22	384.98	135.83	31.77	99.13	0.00	135.83	31.77	0.00	0.00	0.00	0.00
Employee: 5520	METIVIER, CHERYL A.										
941.55	95.29	57.89	13.54	28.50	0.00	57.89	13.54	0.00	0.00	0.00	0.00
Employee: 5600	MICHELI, STEVEN N.										
1592.80	132.72	97.33	22.76	45.78	0.00	97.33	22.76	0.00	0.00	0.00	0.00
Employee: 5725	MONAHAN, DAWN M.										
1657.20	135.48	94.28	22.05	41.68	0.00	94.28	22.05	0.00	0.00	0.00	0.00
Employee: 5751	MORGAN, ELIJAH R.										
1385.74	143.50	83.28	19.48	53.88	0.00	83.28	19.48	0.00	0.00	0.00	0.00
Employee: 5765	MORRIS, SCOTT D.										
1063.61	120.24	64.69	15.13	50.29	0.00	64.69	15.13	0.00	0.00	0.00	0.00
Employee: 5768	MORRISON, CAMDEN A.										
1073.10	108.76	65.56	15.33	32.55	0.00	65.56	15.33	0.00	0.00	0.00	0.00
Employee: 5770	MOTT, JOHN C.										
358.41	30.07	22.22	5.20	9.96	0.00	22.22	5.20	0.00	0.00	0.00	0.00
Employee: 5880	MURPHY, BRIEANNA E.										
1138.40	118.92	68.85	16.10	35.59	0.00	68.85	16.10	0.00	0.00	0.00	0.00
Employee: 5930	NORWAY, JOANNE P.										
751.38	68.21	44.55	10.42	20.61	0.00	44.55	10.42	0.00	0.00	0.00	0.00
Employee: 5940	NYKIEL, BRYAN T.										
1206.24	90.88	74.79	17.49	29.16	0.00	74.79	17.49	0.00	0.00	0.00	0.00
Employee: 6030	PARKER, ROWDIE Y.										
989.20	113.02	59.60	13.94	33.82	0.00	59.60	13.94	0.00	0.00	0.00	0.00
Employee: 6421	PEACOCK, CAITLIN G.										
29.38	0.00	1.82	0.43	0.00	0.00	1.82	0.43	0.00	0.00	0.00	0.00
Employee: 6088	PIERCE, JOEL M.										
1319.60	98.32	78.10	18.26	31.31	0.00	78.10	18.26	0.00	0.00	0.00	0.00
Employee: 6377	POIRIER, HOLDEN R.										
1048.74	103.98	64.04	14.98	31.11	0.00	64.04	14.98	0.00	0.00	0.00	0.00
Employee: 6395	POULIOT, BROOKE L.										
848.80	60.32	52.63	12.31	20.70	0.00	52.63	12.31	0.00	0.00	0.00	0.00
Employee: 6407	PRETTY, ALYSSA A.										
976.35	71.78	60.53	14.16	27.89	0.00	60.53	14.16	0.00	0.00	0.00	0.00

City of Barre Payroll  
Employee Tax Summary Report  
by name for check dates 12/22/21 thru 12/22/21

Gross	FWT	FICA	MEDI	SWT	SDI	ERFICA	ERMEDI	FUTA	SUTA	Local	Net
Employee: 6416	PROTZMAN, TODD A.										
575.00	46.13	35.65	8.34	14.38	0.00	35.65	8.34	0.00	0.00	0.00	0.00
Employee: 6415	PRUITT, BRITTAIN J.										
1197.12	34.81	64.61	15.11	13.13	0.00	64.61	15.11	0.00	0.00	0.00	0.00
Employee: 6418	PULLMAN, DAVID L.										
58.17	0.00	3.12	0.73	0.00	0.00	3.12	0.73	0.00	0.00	0.00	0.00
Employee: 6440	QUARANTA, STEPHANIE L.										
1358.80	201.00	77.35	18.09	54.72	0.00	77.35	18.09	0.00	0.00	0.00	0.00
Employee: 6600	REALE, MICHAEL R.										
1417.81	179.92	87.90	20.56	53.89	0.00	87.90	20.56	0.00	0.00	0.00	0.00
Employee: 6623	RICH, STEVEN A.										
866.56	50.68	52.84	12.36	12.28	0.00	52.84	12.36	0.00	0.00	0.00	0.00
Employee: 6640	RIVARD, SYLVIE R.										
941.55	94.19	57.58	13.47	28.17	0.00	57.58	13.47	0.00	0.00	0.00	0.00
Employee: 6689	ROCHFORD, ZACHARY J.										
1174.84	97.24	72.84	17.04	31.01	0.00	72.84	17.04	0.00	0.00	0.00	0.00
Employee: 6870	RUBALCABA, DAVID T.										
1529.78	196.80	93.41	21.85	58.96	0.00	93.41	21.85	0.00	0.00	0.00	0.00
Employee: 6872	RUSSELL, PAULA L.										
858.29	48.91	49.49	11.57	17.51	0.00	49.49	11.57	0.00	0.00	0.00	0.00
Employee: 6874	RYAN, PATTY L.										
1536.40	213.20	95.26	22.28	70.88	0.00	95.26	22.28	0.00	0.00	0.00	0.00
Employee: 7049	SCHAUER, RUSSELL A.										
370.40	0.00	22.96	5.37	0.00	0.00	22.96	5.37	0.00	0.00	0.00	0.00
Employee: 7100	SEAVER, DEBBIE L.										
1240.30	198.77	73.90	17.28	64.05	0.00	73.90	17.28	0.00	0.00	0.00	0.00
Employee: 7190	SHATNEY, JANET E.										
1325.35	93.20	76.40	17.87	29.81	0.00	76.40	17.87	0.00	0.00	0.00	0.00
Employee: 7220	SHERIDAN, GARY R., JR										
1333.92	121.24	81.06	18.96	36.04	0.00	81.06	18.96	0.00	0.00	0.00	0.00
Employee: 7312	SMITH, CLINT P.										
1053.60	107.49	63.17	14.77	32.04	0.00	63.17	14.77	0.00	0.00	0.00	0.00
Employee: 7314	SOUTHWORTH, NORWOOD J.										
1039.62	115.65	63.97	14.96	34.61	0.00	63.97	14.96	0.00	0.00	0.00	0.00
Employee: 7330	STRACHAN, ROBBIE B.										
1228.75	96.63	76.18	17.82	27.92	0.00	76.18	17.82	0.00	0.00	0.00	0.00
Employee: 7334	STRASSBERGER, KIRK E.										
973.56	61.83	56.93	13.32	21.12	0.00	56.93	13.32	0.00	0.00	0.00	0.00
Employee: 7450	SUPERNAULT, MERTON A.										
980.40	60.01	52.87	12.37	13.93	0.00	52.87	12.37	0.00	0.00	0.00	0.00
Employee: 7465	TAFT, FRANCIS R.										
1437.50	171.21	85.58	20.02	51.28	0.00	85.58	20.02	0.00	0.00	0.00	0.00
Employee: 7520	TILLINGHAST, ZACHARY M.										
1216.74	120.56	69.84	16.33	36.09	0.00	69.84	16.33	0.00	0.00	0.00	0.00
Employee: 7600	TUCKER, RANDALL L.										
1376.00	131.09	78.99	18.47	39.12	0.00	78.99	18.47	0.00	0.00	0.00	0.00
Employee: 7610	TUCKER, RUSSELL W.										
2082.84	166.47	121.53	28.42	52.34	0.00	121.53	28.42	0.00	0.00	0.00	0.00
Employee: 7850	WARD, JAMES O.										
56.25	0.00	3.49	0.82	0.00	0.00	3.49	0.82	0.00	0.00	0.00	0.00
Employee: 8345	WORN, JESSICA L.										
1046.15	78.02	60.90	14.24	23.22	0.00	60.90	14.24	0.00	0.00	0.00	0.00

12/20/21  
04:00 pm

City of Barre Payroll  
Employee Tax Summary Report  
by name for check dates 12/22/21 thru 12/22/21

Page 5 of 5  
hgrandfield

Gross	FWT	FICA	MEDI	SWT	SDI	ERFICA	ERMEDI	FUTA	SUTA	Local	Net
121122.52	11715.74	7169.85	1676.85	3745.75	0.00	7169.85	1676.85	0.00	0.00	0.00	0.00

**CITY COUNCIL MEETING  
LICENSES & PERMITS – PART OF CONSENT AGENDA  
December 21, 2021**

**2022 FOOD ESTABLISHMENT LICENSE: Has Health Officer Approval.**

- Ladder 1 Grill, 8 S. Main Street
- Kitty Korner Café, 214 N. Main Street

**2022 ENTERTAINMENT LICENSE: Has Police Chief Approval.**

- Ladder 1 Grill, 8 S. Main Street

**2022 FOOD TAKE OUT LICENSE: Has Health Officer Approval.**

**2022 FOOD VENDING LICENSE: Has Health Officer Approval.**

- Rise Up Bakery, 46 Granite Street

**2022 PAWN SHOP LICENSE: Has Police Chief Approval.**

- Gold & Silver Thrift Ltd. Co., 69-2 S. Main Street

**2022 WASTE DISPOSAL COLLECTOR'S LICENSE: Has Zoning Administrator Approval**

**2022 VEHICLE FOR HIRE SERVICE OPERATOR'S AND VEHICLE LICENSE: Has Police Department Approval.**

**2022 VEHICLE FOR HIRE DRIVER'S LICENSE: Has Police Chief Approval.**

**2022 MOVIE THEATER LICENSE: Has Health Officer Approval**

**2022 VENDING LICENSE: Has Health Officer Approval**

**2022 COMMERCIAL SWIMMING POOL LICENSE: Has Health Officer Approval**



**Department of Public Works  
6 North Main St Suite 1  
Barre, VT 05641**

## What? Traffic Cameras in Barre!

In light of recent concerns on social media sites, Barre City DPW wants to advise you about the use of video-detection in the operation of our traffic lights. The story begins over a decade ago because the tools used to detect cars at traffic lights were undergoing substantial change in technology. For 50 years or more, traffic lights relied on “induction loops”. A wire buried in the pavement would “sense” a car because the movement of an iron containing object (car or truck) creates a small current in the wire. This signal would tell the traffic light controller that a vehicle was in the queue and waiting for the signal to change.

Enter the information age and processing capacity to view images for movement and determine presence of vehicles – through the use of video-detection. A computer analysis of the camera image tells the controller a car is present and waiting for the signal to change. Why change a good thing like loop detection– and use video-detection? Well, loop detection relies on the wire to remain intact, and here in Vermont, even in Barre winter conditions, freeze thaw cycles and water intrusion made failure a common problem. Street maintenance such as repaving requires replacement of loops as well. Lastly, loop detection is also affected by vehicle size and weight making it less accurate and less reliable. Those are reasons behind the update to newer technologies.

What is the data collected and how is it used – the camera feeds an image for processing in real time – the stop bar and visual detection area are programmed onto the image so that left turn activation can be calibrated correctly. Paying attention to the lane position and stop bar are important facets of visual detection systems. That is the extent of the use of the information – instantaneous decision-making for making the traffic signals work. More sophisticated equipment can allow web-based review of the system operations possible with remote observation. That feature has not been

activated for Barre City use on the Barre City cameras. VTrans has activated the web feature for the VT 62 and North Main St intersection. The data is not recorded for review at a later time by Barre City or VTrans. VTrans uses the web access to review the intersection operations prior to dispatching traffic light technicians to address problems. VTrans has particular interest in the VT 62 North Man ST intersection as it includes railroad preemption (WACR (RR) is owned by VTrans).

The Barre City Police Department does not use the data in any way, nor any police agency. Access to the data for purposes of calibrating the detection zone is done by manually connecting a computer(laptop) to the controller which allows the traffic light technician to see the detection zone and to observe its operation. This is rarely done, and only done to verify the detection zone settings. These types of observation typically last less than 30 minutes- while the traffic light technician is on-site and evaluating the traffic signal controller operations.

In summary, the cameras are used for traffic signal operations only. The City's equipment is not web enabled so there is no risk of the data being pirated for nefarious purposes. The images are not reviewed by the City, but only the City's contractor when evaluating the performance of the traffic signal operations by an individual on-site. The Barre City PD has never accessed the images, nor is there any reason to do so.

Safe motoring and best wishes from Barre City DPW.